

## **YOUR CRIMINAL CHARGE AND COVID-19**

**You got a ticket or were arrested and charged with violating the law Court is still “Open” but Woods Cross City Offices are closed/limited due to the Pandemic. Now what do you do during this crisis time of COVID-19?**

### **WHEN must you Pay or Appear?**

The law requires you to either Pay or Appear within FOURTEEN DAYS after your ticket or arrest, but most formal court hearings have been postponed until after June 1<sup>st</sup>. So, within 14 days, you simply pay online or contact the Clerk and either PAY the ticket in full, or set up monthly payments, or set up a date with the Clerk to APPEAR before the judge later. **Do one or the other NOW – within 14 days of the violation.**

### **WHAT is a MANDATORY APPEARANCE?**

For most criminal charges, you can choose to simply PAY, rather than APPEAR on the charge. Monthly payments are still possible, however, even if you just want to plead guilty, an appearance by you before the Judge is still required on some charges. That is called a MANDATORY APPEARANCE. This Court has Ordered that appearances are NOT mandatory during COVID-19 for any new charge, except a charge involving DUI, Theft or Domestic Violence. For those three charges, you must still see the Judge. On all other charges, you may avoid appearing if you pay the fine in full or make a payment plan. If you disagree with any part of your ticket/arrest and want to plead NOT GUILTY, you must contact the Clerk and set up a time to see the Judge.

### **WHAT is the AMOUNT of your fine?**

Unless you have a DUI, Theft or Domestic Violence charge, you may pay the amount of the ticket in full. If you pay the fine, a conviction will be entered on your record. The amount of the ticket can be found at [https://www.utcourts.gov/resources/rules/ucja/append/c\\_fineba/FineBail\\_Schedule.pdf](https://www.utcourts.gov/resources/rules/ucja/append/c_fineba/FineBail_Schedule.pdf). The clerk can also give you your fine amount. If you can't afford to pay that amount immediately, and in full, you can make a monthly fine payment by contacting the Clerk.

### **HOW will you PAY or APPEAR?**

You may pay the full amount of the fine electronically at <https://www.utcourts.gov/epayments/index.html>. You may make other payment arrangements by contacting the Clerk. If you pay the fine, a conviction will be entered against you. You may also contact the Clerk to set up a future time to appear before the Judge and meet with the Prosecutor and/or a Public Defender.

### **HOW do you contact the Clerk?**

Court Phone: 801-677-1001, Email: [court@woodscross.com](mailto:court@woodscross.com) or Fax: 801-292-2225

### **HOW do you contact the Prosecutor?**

There may be an opportunity to resolve your case without making a physical court appearance. To arrange to speak with the prosecutor by phone or email, please call 801-292-4422.