



# Woods Cross City

## Job Description

**Title:** Master Police Officer

**Department:** Police

**FLSA Status:** Non-Exempt

**Salary Range:** \$40.15 - \$54.75 hourly/\$83,504 - \$125,834 annually

**Effective Date:** 09/2024

**Last Revised:** 09/2024

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### **Purpose**

Performs a variety of **working level technical** law enforcement duties related to enforcing the state and local laws, maintaining the peace, and serving and protecting the citizens of Woods Cross.

### **Supervision Received:**

Works under the general supervision of a Sergeant or Assistant Chief

### **Essential Job Functions:**

Perform all essential job functions of a Senior Police Officer.

Meet performance standards established with the employee's supervisor.

Job attendance is required, except for authorized leave.

Perform in various programs for special target populations of the community as needed to address needs, concerns and issues pertaining to crime prevention and public relations; perform specialty resource functions by assignment.

Implement programs unique to specific communities, schools, public gathering centers and other specialty businesses or entities; conduct lectures, workshops and classes or presentations related to criminal activity and its identification and reduction; demonstrate specialized equipment and resources; explains efficiency and effectiveness of same. May participate as a member of special task forces and other cooperative agency programs.

Offer reasonable guidance and direction to Police Recruits and Police Officers during working incidents or active crime scenes in support of the operational expectations of the department.

This position is not eligible for remote work because all or most of the essential job duties must be performed onsite.

Performs other duties as required.

### **Minimum Qualifications:**

#### **1. Education and Experience:**

- A. One (1) year minimum as a Senior Police Officer
- B. Eight (8) years total experience as law enforcement / corrections officer.

- C. One (1) year minimum with the Woods Cross Police Department.
- D. Successful attendance and completion of one department-approved comprehensive supervisory or leadership program (multi-level program.)
- E. Possess one (1) or more P.O.S.T. Instructor training certification(s.)

**2. Special Qualifications:**

- A. Certified Law Enforcement Officer (POST)
- B. Valid Utah Class D Driver License.
- C. No discipline at or more than three (3) day suspension within the last year of potential promotion date.
- D. Subject to 24-hour call out.
- E. Currently or previously assigned to one (1) special assignment or collateral duty (i.e. SWAT, Traffic, Inv., etc.)

**3. Knowledge, Skills, and Abilities:**

Extensive knowledge of modern law enforcement principles, procedures, techniques and equipment; applicable Federal, State, County, and City laws and ordinances and departmental rules and regulations; hazardous waste classifications and emergency procedures related to control, containment and confinement; investigative procedures and practices; legal liabilities associated with arrest and law enforcement; court room procedures and rules of evidence.

Skill in the use of firearms, the operation of police vehicles and other specialized equipment, including breathalyzers, radar units, police batons and restraining devices; basic CPR, First Aid and emergency response driving.

Ability to qualify with department issued weapon as required.

Ability to react effectively in emergency, life and death, and stress situations; exhibit imagination, initiative and problem-solving capability in coping with a variety of law enforcement situations; follow standard safety practices and procedures common to law enforcement work; perform work requiring good physical condition; communicate effectively, verbally and in writing; establish and maintain effective working relationships with employees, other agencies and the public.

Considerable human relations skills, written and communications skills.

Ability to work independently and make critical decisions and use initiative and common sense.

**Working Conditions:**

Functions of the position generally performed in a controlled environment, but subject to all seasonal and weather extremes. Many functions of the work pose a high degree of hazard uncertainty. Physical readiness is essential to effective job performance. Various levels of mental application are required, i.e., memory for details, emotional stability, discriminating thinking, creative problem solving. Continuous use of motor skills. Response to emergency situations and participation in training activities involving strenuous and moderately heavy physical activity; required to stand, walk, crawl, or sit in uncomfortable positions for extended period of times;

involves exposure to dangerous situations under disagreeable conditions such as cold, wet, extreme temperatures, irritant gasses, vibration, heights, confined spaces, emergency driving, little to no sleep for extended periods, etc. Unconventional working hours may be required including nights, weekends, and holidays. Frequent travel may be required.

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The above statements describe the general nature and level of work performed by person(s) assigned to this job. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. They are not intended to and do not infer or create any employment, compensation, or contract rights to any person(s). This job description reflects management's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned. This updated job description supersedes all prior descriptions for the same position.