

**CHAPTER 3-03: DEPARTMENTS AND DIVISIONS**

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**3-03-010. Departments.**

The City Council may create any department, division or section deemed necessary or appropriate for the administration of the City and shall prescribe the organization, powers and duties of such departments, divisions and sections.

**3-03-020. Department Heads.**

The Mayor, with the advice and consent of the City Council, shall appoint a qualified person to direct and administer each department, to be known and referred to as Department Heads. The City Council shall prescribe the powers and duties of the Department Heads. Unless otherwise provided by law, Department Heads shall serve at the pleasure of the City Council and may be removed with or without cause by a majority vote of the City Council. Department Heads shall obtain annual written approval from the City Administrator prior to accepting or pursuing employment outside his or her duties as a City Department Head.

**3-03-030. Public Works Department.**

There is hereby created and established a Public Works Department within Woods Cross City which shall be responsible for maintaining public properties of the City including, but not limited to, streets, parks, recreational areas, storm drains, and water systems of the City. There is hereby established within the Public Works Department a Water Division, Street Division, and Parks Division.

**3-03-040. Public Works Director.**

There is hereby created the position of Public Works Director who shall act as the Department Head of the Public Works Department. The Public Works Director shall have such powers and duties as designated and assigned to him or her by the City Council.

**3-03-050. Community Development Department.**

There is hereby created and established a Community Development Department within Woods Cross City which shall be responsible for the planning and zoning of the City and which shall oversee and regulate all building, construction and development activities within the City. There is hereby created within the Community Development Department a Planning Division and Building Division.

**3-03-060. Community Development Director.**

There is hereby created the position of Community Development Director who shall act as the Department Head of the Community Development Department. The Community Development Director shall have such powers and duties as set forth in Title 12 hereof and as otherwise designated or assigned to him or her by the City Council.

**3-03-070. Police Department.**

There is hereby created and established a Police Department within Woods Cross City which shall be responsible for enforcing the traffic and criminal ordinances of the City and protecting the lives and property within the City.

**3-03-080. Chief of Police.**

There is hereby created the position of Chief of Police who shall act as the Department Head of the Police Department. The Chief of Police shall be appointed and have such powers and duties as set forth in Chapter 3-01 regarding appointed offices.