

**WOODS CROSS CITY COUNCIL MEETING
FEBRUARY 5, 2008**

The minutes of the Woods Cross City Council Meeting held February 5, 2008 at 6:30 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

CONDUCTING:

Mayor Kent Parry

COUNCIL MEMBERS PRESENT:

Kent Parry, Mayor

David C. Hill

Tamra Dayley*

Jill Evans

* entered the meeting as noted in the minutes

COUNCIL MEMBERS EXCUSED:

Rick Earnshaw

Jon Hadlow

STAFF PRESENT:

Gary Uresk, City Administrator

Alan Low, City Recorder

Scott Anderson, Public Works Director

VISITORS:

Pat Blackley

LeGrande Blackley

Saffron Capson

Kim Clark

Scott Toner

Debbie Toner

Scott Mikkelsen

Kelsey Wood

Melinda Williams

Don Schrader

Lois Schrader

Paul Howard

Jason Matthews

Dave Fredrickson

Jordan Fredrickson

Karen Moore

Don Moore

Vicki Hinckley

Bob Williams

Al Jewell

Leendert Van Hulst

Charles Payne

Madison Toner

Sydney Wood

Michele Wood

Joshua Jackson

Kerry Doane

Paula Hill

Keyara Hill

Michael Hill

Craig Callister

INVOCATION:

David Hill

PLEDGE OF ALLEGIANCE:

Gary Uresk

The Mayor welcomed those in attendance and stated this is a regularly scheduled meeting that notice of time, place and agenda was sent to local newspapers and provided to each of the City Council members prior to the meeting.

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RECOGNITION OF DON MOORE AS CITIZEN OF THE YEAR

The Mayor called forward from the audience Mr. Don Moore, a City resident, who had recently been honored as Woods Cross City's Citizen of the Year by the Elks Lodge. He congratulated Mr. Moore on the recognition and gave some time for him to comment.

Mr. Moore thanked the citizens of Woods Cross City for his opportunities to serve on the City Council as well as Mayor and thanked the Elks organization for the recognition. He also said he appreciated the Mayor and the City Council for nominating him for this recognition.

The Mayor and the Council then extended a hand of congratulations to Mr. Moore.

**REPORT FROM THE WOODS CROSS CITY COMMUNITY OF PROMISE
COMMITTEE**

The floor was given to Mr. Leen Van Hulten, the Chairman of the Woods Cross City Community of Promise Committee. He reported to the Council on the following activities:

1. February 7th the Welcome Baby Program will meet at 7:00 P.M. The subject will be Literacy Awareness.
2. February 14th the Senior Lunch Bunch will be meeting at noon for a Valentine's program. Gloria Collins will be the entertainment and everyone will be bringing their own lunch. No white elephant gifts will be exchanged at this meeting.
3. February 20th there will be an Emergency Preparedness Meeting. Kerrie Beardall from FEMA will be the guest and he will address the lessons learned from "Katrina."
4. February 21st the Book Club will be meeting at 7:00 P.M. They will be reporting on the books they received in December. The book for the April meeting will be "Northern Light."
5. February 28th the Community of Promise Committee will meet the new Youth City Council leadership at 7:00 P.M.

Following his report, he presented the volunteer of the month award. The award was presented to Ms. Leola Mikkelsen, who is the chair of the Angel Tree at Christmas time for Woods Cross City. The Angel Tree is a sub-for-Santa program for families that are less fortunate and they are provided with Christmas gifts from the citizens of the City.

He presented a plaque to Ms. Mikkelsen and in turn she thanked those present for this recognition and the opportunity to serve the committee.

The Mayor and Council then congratulated to Ms. Mikkelsen.

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**RECOGNITION OF OFFICER JASON MATTHEWS AS THE WOODS CROSS
POLICE OFFICER OF THE YEAR**

The Mayor then gave the floor to the Chief of Police who presented to the City Council, Officer Jason Matthews who was recently recognized as the Woods Cross Police Officer of the Year as nominated by fellow officers to the Elks Lodge.

He reviewed the accomplishments of Officer Matthews as he has worked for the City over the past several years and extended his appreciation to him for his service to the City.

In turn, Officer Matthews thanked the Council and the Elks Lodge and the Chief for their recognition.

The Council then extended a hand of congratulations Officer Matthews.

REPORT FROM THE SOUTH DAVIS SEWER DISTRICT

The floor was given to Mr. Charles L. Payne, the City's representative on the Board of Directors of the South Davis Sewer District. Mr. Payne reported on the Sewer District's following activities:

1. He reported that appointments for the various leadership and committee appointments remained the same as the previous year.
2. The Hatchco ground water cleanup will be done underground rather than trenching.
3. He gave a brief history of the sewer district beginning in 1959 to the present time.
4. He said that some of the environmentalists wanted nitrogen, phosphorus, lead and mercury and others to be removed. If this happened costs would go way beyond \$.24 per day for homeowners for treating and disposing of waste.
5. He then reviewed the current projects under construction in Woods Cross which include Valentine Estates Phase II, Legacy Subdivision, and Mountain View Estates Subdivision Phase II.

This concluded his report and the Council thanked him for his time.

REPORT FROM THE WOODS CROSS CITY YOUTH CITY COUNCIL

The Mayor gave the floor to the Youth City Council Mayor, Joshua Jackson. He reported on the following activities of the Youth City Council:

1. The January Youth Conference was very successful. The Council enjoyed various speakers. There were several Presidents' Volunteer Service Awards given including some Gold Award Pins. The Woods Cross High Impact Team also presented life situation skits. Mayor Parry was also thanked for being the auctioneer for the activity.

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2. He thanked the City Council for allowing the Youth Council to attend the Official's Day at the Legislature.
3. There will be 27 Youth Council members attending the USU Youth Leadership Conference in March. Council Member Hill would be attending the banquet Friday evening as the representative of the City Council.
4. The next meeting will be March 3rd and the Easter activity will be discussed and prepared for.

Following the report by the Youth City Council, the floor was given to Council Member Hill. He complimented the Youth City Council for the excellent conference that was held. He said he thought the content of the conference was excellent training for the Woods Cross City Youth Council.

This concluded his report and the Council thanked him for his service.

OPEN SESSION (BRIEF ITEMS)

The Mayor then opened the meeting to items from those present that they would like to bring before the City Council that were brief in nature. This would be items that would take less than two or three minutes.

There were no items from those present.

REPORT ON THE SOUTH DAVIS TRANSIT STUDY

The Mayor gave the floor to Ms. Saffron Capson and Ms. Kim Clark from the Utah Department of Transportation who have been involved in the South Davis Transit Study for the last two years. Through the use of a Power Point presentation, Ms. Capson reviewed with the Council the citizen input that was gathered for the South Davis Transit Study. The main recommendation that came from the study was to refine the bus service through South Davis County and well as the rail transit.

Following their presentation the Council asked some questions and the Mayor thanked them for their presentation to the Council.

During the presentation, *Council Member Dayley entered the meeting.

CONSIDERATION TO ADOPT RESOLUTION 2008-441 A RESOLUTION ADOPTING THE WOODS CROSS CITY CONSERVATION PLAN

The City Council reviewed the following from the City Administrator:

“Given to the Council is a Resolution adopting the Woods Cross City Water Conservation Plan which is required by State law. Since the majority of our residents are also connected to a secondary water system, there are not that many major things that we can do to enhance

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conservation since outside watering is the area where significant efforts can be made to conserve water. However, the plan does list some additional future conservation measures and procedures on page 6 of the plan. Some measures we are looking at are: we will look at our landscaping ordinances to see if there are ways that we can encourage use of water wise plants. We will look at using our technology to monitor and search for leaks in the old sections of our system. We will encourage proper watering techniques on all City property and we will review our water rate structure to encourage conservation.

“I recommend adoption of the Resolution and Plan as drafted.”

Following the review by the City Administrator, the floor was given to the Public Works Director who in turn reviewed the conservation plan with the City Council and answered their questions.

Following the presentation on the water conservation plan, the floor was given to Council Member Dayley who motioned the City Council adopt Resolution 2008-441, a resolution approving the Woods Cross City Water Conservation Plan. Council Member Evans seconded the motion and all voted for the motion through a roll call vote.

CONSIDERATION TO ADOPT ORDINANCE #516 AMENDING CHAPTER 12 TITLE 9 REGARDING EXCAVATION PERMITS

The Mayor and the City Council reviewed the following from the City Administrator concerning the amendments to Chapter 12 Title 9 concerning excavation permits:

“Given to the Council is an Ordinance which amends Chapter 12 of Title 9 in regards to Excavation Permits. The City Engineer and the Public Works Director made some technical changes which makes the Chapter read better and more clearly defines what is required for Excavation Permits and outlines the procedure much clearer.

“I recommend adoption of the Ordinance as drafted.”

Following the review by the City Administrator, the floor was given to the Public Works Director who explained to the Council the need for these changes in order to control the costs to the City of breaking into the roadways for excavation purposes by those putting in improvements for residents in the City.

Following the presentation by the Staff the floor was given to Council Member Evans who said she would like to see what was changed in Chapter 12 Title 9 in comparison to what it was before. The Mayor also said it would be helpful to him and the Council if they could get a copy of the Ordinance showing the changes to the Chapter as outlined.

The Staff said they would email this information out to the City Council in the next day or two.

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The floor was then given to Council Member Hill who motioned the City Council adopt Ordinance #516, an Ordinance amending Chapter 12 of Title 9 of the Woods Cross City Municipal Code regulating excavation permits. Council Member Dayley seconded the motion and all voted for the motion through a roll call vote.

CONSIDERATION TO APPROVE THE PURCHASE OF A LAWN MOWER FOR THE PARKS DEPARTMENT

The floor was given to the City Administrator who outlined the following for the City Council:

“Given to the Council is a memo from the Public Works Director in which he recommends purchasing a 2008 Kubota F2880 mower for the bid price of \$22,842. We have budgeted \$25,000 this year for the purchase of a mower and this request is under budget. We did not bid out the purchase of the mower since we are using the State Bid contract.

“I recommend approval of the purchase of the mower as recommended by the Public Works Director.”

After the outline by the City Administrator, the floor was given to the Public Works Director who also outlined the reasons for the purchase of the lawn mower and noting it was coming in under the budgeted amount of \$25,000.

Following the recommendations by the Staff, the floor was given to Council Member Hill who motioned the Council approve the purchase of the 2008 Kubota F2880 lawn mower for use by the Parks Department for the amount of \$22,842. Council Member Evans seconded the motion and all voted for the motion through a roll call vote.

CONSIDERATION TO DECLARE A LAWN MOWER, TRAILER, ASPHALT ROLLER AND TRAILER AS SURPLUS PROPERTY AND SET A MINIMUM BID PRICE

The City Administrator continued with the floor and reviewed with the City Council the following information:

“Given to the City Council is a memorandum from the Public Works Director indicating there are a mower and trailer, a utility trailer and an asphalt roller that he would like to surplus out with the minimum bid prices listed for each of the items as shown below.

“I recommend the Council surplus out these items with the recommended minimum bid prices as listed:

2004 JD 1445 Mower & Attachments	\$6,500
Custom Built 18', 7000 lbs. mowing trailer	\$750
85 Big Tex 16' 7000 lb utility trailer	\$300
Ingersoll Rand DA 28 Asphalt Roller	\$7,500

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After the Council's review, the floor was given to Council Member Evans who suggested that perhaps the City Council allow, at the discretion of the Public Works Director, to go below the minimum bid, or somewhere around the bid amount.

Council Member Hill said he would feel better if they continued with what they have done in the past which is to have the minimum bid that must be met.

Following the discussion, the floor was given to Council Member Dayley who motioned the City Council surplus the items listed above with the minimum bids as shown. Council Member Hill seconded the motion and all voted for the motion through a roll call vote.

CONSIDERATION TO ADOPT RESOLUTION 2008-442 A RESOLUTION AMENDING THE CONSOLIDATED FEE SCHEDULE SETTING FEES FOR EXCAVATION PERMITS AND SETTING A BOND AMOUNT FOR FIRE HYDRANT USE

The City Administrator discussed the following with the City Council concerning the amending of the Consolidated Fee Schedule:

“There are two proposed changes to the Consolidated Fee Schedule. Under Section III we have added a section for Excavation Permit Fees which includes the following; an application fee of \$50, a concrete repair and replacement fee of \$0.15 per square foot, an excavation fee based on square footage restoration amount as well as a seal fee for small road cuts. We have also set bond amounts with the minimum amount set at \$2,000.

“The second area in which we are making a change is under the fire hydrant usage, where we have included a \$3,000 refundable bond that will be returned to the user if the meter is returned and there is no damage to the hydrant or the meter.

“I recommend approval of the Consolidated Fee Schedule as drafted.”

Following the discussion, the floor was given to Council Member Dayley who motioned the City Council adopt Resolution 2008-442, a resolution amending the Consolidated Fee Schedule for the City of Woods Cross. Council Member Evans seconded the motion and all voted for the motion through a roll call vote.

APPROVAL OF MINUTES

The Council reviewed the minutes of the City Council Meeting held January 15, 2008. After the review, Council Member Hill motioned the minutes be approved as corrected with Council Member Evans seconding the motion and all voted for the motion through a roll call vote.

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APPROVAL OF CASH DISBURSEMENTS

The floor was given to the City Recorder who reviewed the cash disbursements listing for tonight's meeting with the City Council. After the Council's review, Council Member Hill made a motion to approve the cash disbursements listing as presented with Council Member Dayley seconding the motion and all voted for the motion through a roll call vote.

REPORT FROM THE SOUTH DAVIS RECREATION DISTRICT

The Mayor reported on the activities of the South Davis Recreation District from their recently held board meeting where the Mayor represents the City of Woods Cross.

1. He reported that the Recreation District will be installing UV system to kill bacteria in the indoor pools which will prevent the contamination which was experienced by many of the area's swimming pools this past summer. He noted the pool outside does not have to have the system since the sun produces UV rays to kill the bacteria.
2. He advised the Council and Staff that March 22 from 7:00 p.m. to midnight had been set as the Woods Cross Recreation Day at the recreation center. During this period of time, the residents of Woods Cross would be allowed free entrance into the recreation center to use many of its facilities free of charge. He said the City would have to provide some police presence during the latter part of the night; also the City Staff will have to help man the front desk to let people in and out.

The City Administrator asked the Council if they would like to do as they did last year at this event and have door prizes. The Council indicated they would like to have door prizes and discussed how the prizes would be given away.

Council Member Hill was asked to arrange for the prizes and Council Member Evans will help with the front desk check in.

3. He noted the center has some large conference rooms if the City would be interested in using them for meetings anytime.
4. He reported the Recreation District's Board has elected a new Chairman of the Board, who is the North Salt Lake City Mayor, Shanna Schaeffermeyer, and the Vice Chair will be Davis County Commissioner Bret Melburn.

This concluded his report.

OPEN SESSION

The Mayor then opened the meeting to items from those present that they would like to bring before the City Council.

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The floor was given to Mr. Charles L. Payne, a City resident, and he asked when the recycling program would begin in the City.

The floor was given to the City Administrator who said the final details are being worked out and Waste Management of Utah, who will be picking up the recyclables, wants to begin the program April 1st because of the inclement weather we are experiencing.

He said there will be an education program to educate the citizens of the City on how to use the recycling program between now and April 1st.

There was nothing more from the public present and the floor was given to Council Member Evans who reminded of all those present that the Community of Promise had sent out letters requesting donations from any of the businesses and citizens of Woods Cross City to help with the Summer Literacy Program. She noted in the past the program had been sponsored by grants from the State of Utah but those grants were not going to be available for 2008 and they were hoping to collect donations to sponsor the program again this summer.

There were no other items for the open session.

WASATCH INTEGRATED WASTE DISTRICT REPORT

Because Council Member Earnshaw was excused from the meeting, there was no report.

MAYOR'S REPORT

The Mayor reported on the following to the City Council:

1. He handed out to the Council and Staff, a letter received from Bountiful Historical Preservation Foundation which is sponsoring the construction of a Bountiful History Museum. The letter invited the City of Woods Cross and its residence to participate in the construction of the museum which would be for the four city area of Bountiful, North Salt Lake, West Bountiful, and Woods Cross. The Council was asked to review the letter and this item would be on a future City Council agenda.
2. The Mayor asked the City Council for suggestions to nominate a volunteer that would be recognized at a hosting neighbor's appreciation dinner to be sponsored in the south end of Davis County. He requested the Council give him names from the community that they might nominate.

This concluded his report.

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PLANNING COMMISSION REPORT

The Mayor gave the floor to Council Member Hill who reported on the Planning Commission Meeting held January 22, 2008. Please see the minutes of that meeting for the details of his report.

CITY ADMINISTRATOR'S REPORT

The floor was given to the City Administrator who reported the following to the City Council:

1. Salt Budget

“Given to the Council is a memorandum from the Public Works Director which indicates we will exceed our salt budget this year because of the large amount of snow we have received. I haven’t thoroughly reviewed the overtime budget but I anticipate we will be over in our overtime budget as well. We will be making budget adjustments to adjust for this increase; however, we feel we need to continue with our usage of salt and snow plowing to keep the streets cleared as we have in the past.

2. City Attorney’s Ethics Presentation

“Because both Council Member Earnshaw and Council Member Hadlow will be gone this Tuesday, the City Attorney’s presentation has been re-scheduled for the 19th of February at 5:30 P.M.”

ADJOURNEMENT

At 8:00 P.M. the Council concluded the City Council Meeting with a motion by Council Member Evans to adjourn. Council Member Dayley seconded the motion and all voted for the motion through a roll call vote.

Kent Parry, Mayor

Alan T. Low, Recorder