

**WOODS CROSS CITY COUNCIL  
JUNE 17, 2008**

The minutes of the Woods Cross City Council Meeting held June 17, 2008 at 6:30 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

**CONDUCTING:** Tamra Dayley, Mayor Pro tem

**COUNCIL MEMBERS PRESENT:**

Tamra Dayley, Mayor Pro tem  
Jill Evans

Jon Hadlow  
David C. Hill

**COUNCIL MEMBERS EXCUSED:**

Rick Earnshaw  
Kent Parry, Mayor

**STAFF PRESENT:**

Alan Low, City Recorder  
Gary Uresk, City Administrator

**VISITORS:**

Pat Blackley  
LeGrande Blackley  
Maureen Nelson  
Melinda Williams  
Al Jewell  
David Scott

**INVOCATION:** Tamra Dayley

**PLEDGE OF ALLEGIANCE:** Jill Evans

The Mayor Pro tem welcomed those in attendance and stated this is a regularly scheduled meeting that notice of time, place and agenda was sent to local newspapers and provided to each of the City Council members prior to the meeting.

**APPROVAL OF MINUTES**

The City Council reviewed the minutes of the City Council Meeting held June 3, 2008. After the review, Council Member Evans motioned the minutes be approved as written with Council Member Hill seconding the motion and all voted for the motion through a roll call vote.

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**APPROVAL OF FINANCIAL REPORT**

The floor was given to the City Recorder who reviewed with the City Council, the City's Financial Report for the period ending May 31, 2008. The Council reviewed the City's cash position, sales and use tax report, the transient room tax report, report of the impact fees collected for the South Davis Metro Fire Agency and an executive summary of the City's funds comparing revenues and expenditures to the budget.

After the Council's review, Council Member Hill made a motion to approve the City's Financial Report as presented, with Council Member Hadlow seconding the motion and all voted for the motion through a roll call vote.

**APPROVAL OF CASH DISBURSEMENTS**

The City Recorder reviewed the cash disbursements listing for tonight's meeting with the City Council. After the Council's review, Council Member Hadlow made a motion to approve the cash disbursements as presented with Council Member Evans seconding the motion and all voted for the motion through a roll call vote.

**OPEN SESSION (BRIEF ITEMS)**

The Mayor Pro tem opened the meeting to items from those present that were brief in nature. This would be items that would take less than two or three minutes.

There were no items for the brief open session.

**CONSIDERATION TO ADOPT RESOLUTION 2008-453 A RESOLUTION  
SETTING THE CERTIFIED PROPERTY TAX RATE FOR 2008**

The Mayor Pro tem gave the floor to the City Administrator who reviewed with the City Council the certified tax rate for the coming tax assessment year of 2008. That rate is .000646. He noted the City of Woods Cross continues to have the lowest property tax rate of any of the cities in Davis County.

He then presented to the City Council a resolution for their consideration to adopt the certified tax rate. The floor was given to Council Member Evans who motioned the City Council adopt resolution 2008-453, a resolution establishing the certified tax rate for the tax year of 2008 at .000646. Council Member Hill seconded the motion and all voted for the motion through a roll call vote.

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**CONSIDERATION TO ADOPT RESOLUTION 2008-454 A RESOLUTION  
ADOPTING FISCAL YEAR 2008-2009 BUDGET FOR ALL CITY FUNDS**

The floor was given to the City's Budget Officer which is the City Administrator. He reviewed with the City Council the following concerning the fiscal year 2009 budget:

"Given to the Council is a resolution adopting the final budget for allof the City funds and also given to the Council is an Exhibit showing the changes in the budget from the adopted tentative budget. One change that I am making after the public hearing that was held at the last Council meeting is that I got the final property tax numbers from the county and I am increasing the property tax line item 10-31-100 from \$345,000 to \$352,000 however, I am correspondingly decreasing the vehicle lieu of the 10-31-150 from \$50,000 to \$43,000. The budget being adopted for each of the funds is listed below."

General Fund	\$3,504,000
Class C Fund	\$262,000
Park Impact Fee Fund	\$130,000
Subsurface Drain Fund	\$8,000
Youth Council Fund	\$11,100
Community of Promise Fund	\$4,500
Capital Improvement Development Fund	\$137,000
Water Fund	
Revenue	\$926,000
Expenditure	\$769,500
Water Impact Fee Fund	
Revenue	\$5,185,000
Expenditure	\$5,136,000
Solid Waste Fund	
Revenue	\$445,500
Expenditure	\$462,300
Storm Drain Enterprise Fund	
Revenue	\$101,000
Expenditure	\$118,900
Storm Drain Impact Fund	
Revenue	\$107,000
Expenditure	\$21,600

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Water Bond Redemption Fund	
Revenue	\$120,300
Expenditure	\$9,300

“I recommend the budget for each of these funds be adopted by the City Council for 2009.”

Following the review by the City’s Budget Officer, the floor was given to Council Member Hill who motioned the City Council adopt resolution 2008-454, a resolution adopting the final budget for fiscal year 2009 for the City of Woods Cross. Council Member Evans seconded the motion and all voted for the motion through a roll call vote.

**CONSIDERATION TO ADOPT RESOLUTION 2008-455 A RESOLUTION AUTHORIZING CITY UTILITY BILLING EXEMPTIONS FOR MILITARY DEPLOYMENT**

The Mayor Pro tem gave the floor to the City Administrator who recommended the following to the City Council:

“Since military personnel are still being deployed to Iraq and Afghanistan, I recommend we extend the exemption that we put into place last year to June 2009.”

Following the recommendation by the City Administrator, the floor was given to Council Member Evans who motioned the City Council adopt resolution 2008-455, a resolution authorizing the waiver of City utility bills for active military personnel. Council Member Hadlow seconded the motion and all voted for the motion through a roll call vote.

**OPEN SESSION**

The Mayor Pro tem then opened the meeting to items from those present that they would like to bring before the City Council.

There were no items from the public present and the floor was given to Council Member Hill. He advised the Council that it was his understanding the Utah Department of Transportation would be turning over to the cities involved, the trail system that will parallel the Legacy Parkway and he wondered how the maintenance of this trail system would be handled in an expeditious manner as well as where the funding would come from to maintain the trail system.

The City Administrator Advised the Council the City Managers of the cities involved had had a meeting concerning this and they were putting together the costs of what it would take to maintain the trail system and would be suggesting at a later Council meeting, that perhaps an interlocal agreement be made among the cities involved to maintain the trail system and they would contract with a company to maintain it.

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He said they were also looking into revenue sources to fund the maintenance of the trail system looking perhaps to the Utah Department of Transportation or the State Parks for that funding.

Council Member Hill continued with the floor and asked what was being done to repair the roadway on 1500 South on the north side between the 800 West and 500 West roads where there were numerous pot holes due to the recent construction. The City Administrator advised him that he is working with Weber Basin Water to have that roadway repaired.

Next the floor was given to Council Member Hadlow who asked the Staff to look into the matter of the holes in the grass area and weeds that are growing where 800 west turns east on 700 south. He said this area was to be repaired and maintained by UTA. The Staff said they would look into the matter.

There were no other items for the open session.

**A PUBLIC HEARING ON THE CONSIDERATION TO ADOPT A  
RESOLUTION AMENDING THE FISCAL YEAR 2008 BUDGET FOR ALL  
CITY FUNDS**

The Mayor Pro tem turned this portion of the meeting over to the City's Budget Officer.

The City's Budget Officer reviewed the following information concerning the amendments to the fiscal year 2008 budget which would conclude on June 30, 2008.

"Given to the Council is a resolution making the adjustments to the Fiscal Year 2008 budget spreadsheet showing the actual adjustments.

"The adjustments in the General Fund increase the General Fund budget by \$58,400. Each of the adjustments is listed on the four pages for the General Fund. Some of the major adjustments are as follows:

"In the administration department, the professional technical has increased by \$3,000 to cover the cost of the Legacy Scenic Byway study approved by the Council earlier this year.

"In the data processing department equipment line item was increased by \$3,000 to purchase two new computers to replace two older computers during the year.

"The non department budget street lighting account was increased by \$9,000 to cover the cost of relocating a number of street light poles in conjunction with some of our construction projects.

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“The City Engineer’s budget was increased by \$13,000 due to the increased project reviews that occurred during the year.

“The City Hall department miscellaneous services were increased by \$2,000 to account for the new janitorial services contract entered into earlier in the year.

“The community department professional technical line item was increased by \$4,000 to cover the DNA testing required in one of the cases pursued by the police department. The equipment > \$500 line item was increased by \$5,000 for the purchase of night vision equipment and an additional lap top computer. The equipment <\$500 line item was increased by \$6,000 for the purchase of digital recorders. The police department obtained a grant to cover these purchases.

“The streets department equipment, supplies and maintenance line item was increased by \$12,000 to cover diesel, gasoline, oil costs as well as, other maintenance costs within the department. The special department supply line item was increased by \$3,000 to cover the costs of the relocation of the school crossing on 1500 south. The salt budget was increased by \$1,000 because of the snowy winter.

“The parks department line item equipment, supply and maintenance were increased by \$3,000 to cover gasoline, diesel and oil prices as well as other maintenance costs. The improvement line item was increased by \$7,000 to cover the additional costs of improvements to the Hogan Park playground area.

“In the General Fund vehicle fees, building permits, plan check fees, court fines and interest line items were decreased while the sales tax revenue and property tax revenue line were increased.

“The class C fund shows a transfer of \$30,000 from the Capital Improvement Fund to cover additional costs in that department due to the engineering work on 525 West Street in preparation to bidding it out in FY 2009.

“In the Youth City Council Fund there was an increase in \$1,500 in conferences due to the conference in FY 2007 being expensed in FY 2008.

“Community of Promise has an increase of \$1,800 in miscellaneous supplies to cover the costs of the mailings out to residents soliciting contributions.

“In the Capital Improvement fund the interest revenue line was increased by \$103,000 due to the interest coming into the fund higher than was budgeted. The budget also reflects the transfer out to the Class C fund of \$30,000 and less utilization of fund balance appropriation because of the increased revenue.

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“The water fund reflects a \$52,000 increase in improvements which covers the cost of the first payment in purchasing the Valentine water rights.

“The solid waste department shows increased revenues of \$17,000 due to the increased rates for recycling as well as revenues being higher than projected. The expenditures include a line item for curbside recycling for \$14,700 which reflects two months of curbside recycling collection.

“The water impact fee shows a movement of funding from professional technical to the individual accounts that were set up for the 1500 south water tank, 500 south water line and well #5.

“In the storm drain enterprise fund department there is an increase in the equipment line item for the purchase of a tracking system for \$6,700 which is an asset management program which is shared with a number of departments. There is also an increase of depreciation costs of \$13,300. This increase reflects the movement of the assets out of the impact fee fund into the enterprise fund which is consistent with the way in which we handle the accounting in the water department.

“With these changes, I recommend the Council adopt the budget adjustments for FY 2008.”

Following the review by the City’s Budget Officer, the Mayor Pro tem then opened the public hearing for public comment on the suggested amendments to the fiscal year 2008 budget.

There were no comments from the public present and the Mayor Pro tem closed the public closed the public hearing.

The floor was then given to Council Member Hill who motioned the Council adopt resolution 2008-456, a resolution amending the fiscal year 2008 budget for all City funds. Council Member Hadlow seconded the motion and all voted for the motion through a roll call vote.

**REPORT FROM THE DAVIS MOSQUITO ABATEMENT DISTRICT**

The floor was given to Council Member Evans who represents the City on the board of directors of the Davis Mosquito Abatement District. She reported to the Council on the district’s activities as follows:

1. She said the district had purchased storage facilities at the Ogden airport and is in the process of putting those facilities up for the storage of their spraying chemicals that they use for mosquito control.

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2. She advised the City Council the Mosquito Abatement District has a training video on DVD that she would like the City Council to view and she would bring it to a future City Council meeting for them to watch.

This concluded her report.

**REPORT FROM THE PLANNING COMMISSION**

The floor was given to the City Administrator who reported on the Planning Commission held May 27, 2008. Please see the minutes of that meeting for the details of his report.

**CITY ADMINISTRATOR'S REPORT**

The floor was given to the City Administrator who reported the following to the City Council:

**1. 500 South Street Widening Project**

“UDOT held an open house here Thursday night to discuss the 500 south street project. There were a number of the property owners who were concerned about the median blocking access to left hand turns on the street and we held a subsequent meeting with them Thursday the 12<sup>th</sup> to discuss the issues and will be continually working with them to work out their issues and their concerns.”

**2. RAP Tax**

“I did not put it on this agenda for this meeting for two reasons. One, by statute I need to notify the county that we are putting it on the ballot and it is my understanding that in a commission meeting in May they made the determination that they were not going to propose a county wide RAP tax. Once I receive a copy of their resolution indicating such, I will put it on the agenda. I also felt if the Council is going to adopt a resolution implementing the RAP tax it would be good to have as many Council Members at the meeting as possible when this decision is made.”

**3. Park Surveillance**

“I am still working on getting a meeting set up with a consultant. I plan on having that done within the next week and will present it at Council meeting when we have more Council members present at the meeting.”



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**ADJOURNMENT**

There being no further business before the City Council, Council Member Hadlow motioned the Council adjourn the meeting at 7:30 P.M. with Council Member Hill seconding the motion and all voted for the motion through a roll call vote.

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Tamra Dayley, Mayor Pro tem

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Alan T. Low, Recorder