

WOODS CROSS CITY COUNCIL MEETING
December 4, 2007

The minutes of the Woods Cross City Council Meeting held December 4, 2007 at 6:30 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

CONDUCTING:

Mayor Kent Parry

COUNCIL MEMBERS PRESENT:

Kent Parry, Mayor
Tamra Dayley
Jennifer Decker

Rick Earnshaw (3)
Jon Hadlow (1)
Donald D. Moore, Jr.(2)

- (1) Excused from the meeting as noted in the minutes
- (2) Entered the meeting as noted in the minutes
- (3) Participated in the meeting by speaker phone as noted in the minutes

STAFF PRESENT:

Gary Uresk, City Administrator
Alan Low, City Recorder
Tim Stephens, Community Development Director

VISITORS:

Nathan Rich
Charles Payne
Penny Baker
Mckenzie Taylor
Don Schrader
Heather Phillips
Heather Sullivan
Ronda Hills
Avory Boynton
Greg Walkenhorst
Ryan Hinckley
Craig Beckstrom
Beverly Ward
Justin Strunk
Leendert Van Hulten
Travis Johnson

Leola Mikkelsen
Melinda Williams
Cheryl Pulsipher
Canyon Taylor
Lois Schrader
Sandy Anderson
Brian White
Lindsey Boynton
Jason Cheshire
David C. Hill
Sara Spencer
Tena Beckstrom
Ray Ward
Pat Blackley
Elaine Oaks
Josh Jackson

Jill Evans
Rebecca Martin
Amber Taylor
Everett W. Taylor
Michelle Taylor
Dawna Lythgoe
Robyn White
Allyson Boynton
Jamie Preston
Vicki Hinckley
Sharon Christensen
Alec Beckstrom
Eric Gridley
LeGrande Blackley
Ben Wheeler

INVOCATION:

Tamra Dayley

PLEDGE OF ALLEGIANCE:

Gary Uresk

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APPROVAL OF MINUTES

The Council reviewed the minutes of the City Council Meeting held November 20, 2007. After the review, Council Member Decker motioned the minutes be approved as corrected with Council Member Hadlow seconding the motion and all voted for the motion.

APPROVAL OF CASH DISBURSEMENTS

The floor was given to the City Recorder who reviewed the cash disbursements for tonight's meeting with the City Council. After the Council's review, Council Member Hadlow made a motion to approve the cash disbursements listing as presented with Council Member Dayley seconding the motion and all voted for the motion through a roll call vote.

OPEN SESSION (BRIEF ITEMS)

The Mayor then opened the meeting to items from those present that were brief in nature. This would be items that would take less than two or three minutes.

The floor was given to Ms. Heather Silva, a City resident living at 941 West 900 South. She stated at a previous City Council meeting some of the citizens of Farm Meadows subdivision had brought to the attention of the Council the problem of speeding of motorists in their subdivision. She said she had not seen any patrols by police officers in Farm Meadows and asked if the City Council could have some monitoring done by the police to slow down those driving through their subdivision.

The Staff said they would look into the matter.

There were no other items for the brief open session.

REPORT FROM THE COMMUNITY OF PROMISE

The floor was given to Mr. Leen Van Hulten, the chairman of the Woods Cross City Community of Promise Committee. He reported the following to the City Council.

1. On December the 13th the Senior Lunch Bunch will hold their meeting at noon. It will be a Christmas party with lunch being provided and participants exchanging white elephant gifts.
2. On December 20th the Book Club will be meeting to have a book exchange and an exchange of a plate of favorite cookies. The book selection is "Two From Galilee".

The Chairman then introduced to the City Council Ms. Vicki Hinckley, who is designated the volunteer of the month for December from the Community of Promise organization. The Chairman reviewed with the Council the dedicated service Ms. Hinckley gives to the Youth City

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Council as well as to the Summer Literacy Program. He expressed appreciation to her on behalf of the citizens of the City for her volunteer work.

In turn the City Council expressed their appreciation to her for the hours of service she has given to the citizens of Woods Cross City.

Ms. Hinckley expressed appreciation to the Chairman and the City Council for this recognition.

REPORT FROM THE SOUTH DAVIS SEWER DISTRICT

The floor was given to Mr. Charles L. Payne, the City's representative on the South Davis Sewer District. He explained to the Council he had nothing to report this evening and expressed appreciation for the opportunity to serve the residents of Woods Cross City as a member of the Sewer District Board.

REPORT FROM THE YOUTH CITY COUNCIL

The Mayor gave the floor to Mr. Ryan Hinckley, the Mayor Pro-tem from the Youth City Council. He reported to the City Council on the following items from the Youth City Council:

1. The Thanksgiving Box Scavenger Hunt was successful and six boxes were filled and delivered to six different families in Woods Cross City.
2. We enjoyed decorating the float for the Christmas Light Parade. Thanks to the City employees who helped us with fixing and pulling the float.
3. We have sweatshirts and t-shirts this year that were designed by the Youth City Council members.
4. We will be helping Santa on Saturday. We will be decorating and helping Santa pass out treats.
5. We put Family Fun Baskets together for the families of the Angel Tree at our last meeting and made a Christmas surprise for the Senior Lunch Bunch. We also had treats and received a sack of goodies.
6. The next meeting will be Monday, January 7th, 2008 at 4:00 p.m.
7. We invite you to join us for the Youth City Conference on Saturday, January 19th, 2008 from 9:00-2:00. We are in the process of planning our program for that day.

Following his report to the Council, the Council expressed appreciation to Mayor Pro-tem Hinckley and the Youth City Council for the hours of service they give to the citizens of the City.

REPORT ON THE ANGEL TREE SUB-FOR-SANTA PROGRAM

The Mayor gave the floor to Ms. Leola Mikkelson who is the chairperson for the Angel Tree Sub-for-Santa program that is being conducted this holiday season. She explained to the City Council about the program, noting that in 2006 26 needy families were helped in the City. Of

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those 26, 11 of them were single mothers and 68 children benefited through the generosity of the program.

She noted in 2007, which is the current undertaking, the program will help 23 families which includes about 10 single mothers, one single dad, and 73 children. She expressed her appreciation to the citizens of the City for their generosity in making this program work as they give donations so the needy families in the City can have a good Christmas.

She also noted some families in the City adopt a complete family that needs the help and takes care of their entire Christmas. She noted there are also businesses within the City that do the same thing.

She expressed appreciation to the City staff for their assistance in the program through advertising in the newsletter, the reader board, and word of mouth throughout the City.

She went on to say that the families that are helped are very grateful for the generosity of the citizens of the City.

The Mayor and the Council expressed appreciation to Ms. Mikkelson for her hours of service that she donates to see that the program is successful.

CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN INTERLOCAL AGREEMENT WITH THE WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT TO PROVIDE RECYCLING SERVICES FOR WOODS CROSS CITY

At this point in the meeting, Council Member Earnshaw joined the meeting through the use of a speaker phone placed on the City Council podium.

The Mayor gave the floor to the City Administrator who reviewed the following with the Council:

“Given to the Council is an Interlocal Agreement with Wasatch Integrated Waste Management District (WIWMD) to provide recycling services for Woods Cross City. The City Attorney and I have reviewed their original agreement and have sent our concerns to the Manager of the WIWMD who has incorporated them into the agreement. I will be having the City Attorney take one last look at this prior to the signing. There is a resolution authorizing the Mayor to sign this agreement for adoption. The agreement is for one year and then we can extend it on a yearly basis if we so desire. The cost we will pay Wasatch is \$3.00 per month for each household. The bid from Waste Management was \$2.98 and the Manager of WIWMD is tacking a 2¢ per container per month administrative fee which I feel is more than reasonable. There is also a rebate Waste Management will pay to us if the amount of the recyclable waste is above 18 pounds per household, which could be a few hundred dollars a month depending on the recycling

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rate. This rebate could possibly be used to pay the elementary school for the loss of revenues with their newspaper recycling.

“In respect to the elementary school recycling, I would not recommend making that an issue at this particular time. I believe we can work with the elementary school and come to a reasonable accommodation in dealing with their loss of revenues. They may choose to keep their containers there and still collect their newspapers. We will need to work with them, but I would not make this an issue in getting this program started.

“I am recommending the fee passed on to the residents of Woods Cross be set at \$2.50. I believe we have enough surplus revenue being generated in the garbage fund that we can take the 50¢ per month reduction in our fees and still maintain our fund balance for a considerable time before we need to increase rates.

“I believe the agreement is in good form and if the decision is to move ahead with the recycling, I recommend we enter into the Interlocal Agreement with Wasatch Integrated Waste Management to provide services.”

Following the review by the City Administrator, the floor was given to Council Member Decker who is spearheading the program. She then outlined for those present the discussions that had gone on prior to tonight’s meeting to bring the City Council to this point of considering the adoption of the recycling program in the City of Woods Cross and WIWMD managing the recycling activity.

The floor was then given to Mr. Nathan Rich, the manager of the WIWMD, who reviewed with the Council the bidding procedures they had gone through to determine that Waste Management of Utah was the low bidder. He noted ACE Disposal had also bid on the contract. He said the bids were very competitive but because Waste Management of Utah was the current garbage collection firm for Woods Cross City it made sense to have them take over the recycling program if it is adopted.

He noted part of the contract would be to keep records of what recyclable items are collected, how much is collected, report back to the WIWMD, who will in turn report back to Woods Cross City those statistics. He said the contract would have to be for four years rather than one year as currently stipulated because four years would be needed to fund the garbage containers that would be purchased through the WIWMD. He felt that following the four year contract, the renewal could be renewed as noted in the draft contract on a year to year basis.

The floor was then given to the City Administrator who noted the contract also needed to be amended under part 3 item h, which would indemnify Woods Cross City and Wasatch Integrated Waste Management District against negligence of their employees.

The floor was then given to a representative of Waste Management of Utah, Mr. Walkenhorst, who reviewed with the City Council the education program that would take place within the City

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to teach the residents how to do curbside recycling. He mentioned what sources his company would use to inform the public on how to do the recycling.

The floor was then given to Council Member Decker who motioned the City Council adopt resolution 2007-436, a resolution authorizing the Mayor to sign an Interlocal Agreement with Wasatch Integrated Waste Management District to provide recycling services to Woods Cross City and that the Interlocal Agreement would be amended as follows:

1. The term of the agreement would be for four years and after that it would be on a year to year basis.
2. That item #3, paragraph h would be modified to indemnify Woods Cross City against any negligent acts of WIWMD's employees and that Woods Cross City would indemnify WIWMD against any negligent acts of Woods Cross City's employees.

Council Member Dayley seconded the motion and all voted for the motion.

CONSIDERATION TO ADOPT A RESOLUTION AMENDING THE CONSOLIDATED FEE SCHEDULE TO INCREASE THE GARBAGE COLLECTION FEES

The Mayor gave the floor to the City Administrator who outlined the following for the Council:

“Given to the Council is a Consolidated Fee Schedule which increases the rates of the first garbage can from \$10.00 a month to \$12.50 which reflects a \$2.50 increase for recycling. With the Council's decision to enter into the Interlocal Agreement with Wasatch Integrated Waste, it will be necessary to increase the garbage collection fee.

“I recommend you make these fees effective the same month the recycling takes effect within the City.”

Following the outline by the City Administrator, the floor was given to Council Member Earnshaw who stated he hoped the City Council would give consideration to giving any rebates the City may receive to the Woods Cross Elementary School because of the possible elimination of their recycling bins they have at the school to help fund school activities.

The City Administrator said the City staff would have discussions with the principal of the elementary school to see how this could be worked out.

The floor was then given to Council Member Earnshaw who motioned the City Council adopt resolution 2007-437, a resolution amending the consolidated fee schedule to increase garbage collection fees for curbside recycling. Council Member Decker seconded the motion and all voted for the motion.

CONSIDERATION TO APPROVE THE CANVASS OF THE 2007 MUNICIPAL ELECTION

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The City Council had canvassed the 2007 Municipal Election at its November 20th meeting during open session. The floor was given tonight to Council Member Earnshaw who motioned the Council accept the results of the 2007 Municipal Election with Council Member Decker seconding the motion and all voting for the motion.

CONSIDERATION TO MAKE AN APPOINTMENT TO THE PLANNING COMMISSION

The Mayor advised the City Council that the City had received the resignation of Mr. David C. Hill as a member of the Planning Commission in order to take his seat on the City Council on January 1st, 2008.

The Mayor then nominated to the City Council Mr. Curtis Poole, a City resident living at 1600 West 1800 South, to be the new member of the Planning Commission. The floor was given to Council Member Decker who motioned the Council approve the appointment of Mr. Curtis Poole to the Planning Commission. Council Member Dayley seconded the motion and all voted for the motion.

CONSIDERATION TO ADOPT A RESOLUTION APPOINTING THE MAYOR TO THE SOUTH DAVIS RECREATION DISTRICT BOARD

The Mayor noted that Mr. Jerry Larrabee, who is the current member of the South Davis Recreation District Board, has decided not to continue on the board and will end his term on December 31st, 2007. The Mayor then stated he felt the Mayor of Woods Cross City should serve on the Board of Directors, which is the case of the other Cities that participate in the Recreation District.

Council Member Dayley then motioned the Council adopt resolution 2007-438, a resolution appointing Mayor Kent Parry as the member from Woods Cross City on the Board of Directors for the South Davis Recreation District. Council Member Earnshaw seconded the motion and all voted for the motion.

CONSIDERATION TO APPROVE A BID FOR CLEANING SERVICES FOR THE CITY HALL

The City Council reviewed the following from the City Administrator:

“We have bid out the cleaning of the Municipal Building and have received four bids as follows:

Company	Monthly Rate	Carpets/Upholstery	Hourly Rate
Wingfoot Services	\$695.00	\$1,400.00	\$13.95
Jan-Pro of Utah	\$889.00	\$2,500.00	\$25.00

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Vanguard Cleaning Systems	\$1,175.00	\$1,895.00	\$20.00
Pause Live TV, LLC	\$7,000.00	\$1,000.00	\$90.00

“Wingfoot Services, at a monthly rate of \$695.00, was the low bid. The Community Development Director has met with Bruce McCabe, the owner of Wingfoot Services out of North Salt Lake, and we feel comfortable with the services he will provide and recommend the Council accept the bid of Wingfoot Services for the municipal building cleaning. We currently have \$6,400 in the budget for cleaning services. This will need to be increased to \$9,000 to cover the increased cost. I will make this adjustment when we adjust the budget in January. Currently the level of service we have been getting has not been adequate, and I believe we will be getting a much better level of service for the increased cost.”

Following the review by the City Administrator, the floor was given to Council Member Decker who motioned the City Council approve the low bid from Wingfoot Services for the cleaning services of the City Hall. Council Member Earnshaw seconded the motion and all voted for the motion.

CONSIDERATION TO APPROVE THE PURCHASE OF AN ASPHALT ROLLER FOR THE STREET DEPARTMENT

The City Administrator continued with the floor and reviewed the following with the Council:

“Given to the Council is a memorandum from the Public Works Director requesting authorization to purchase a roller from Cate Equipment for \$31,700. We have budgeted only \$30,000 for the roller, however, we did not budget the funds we will receive from the sale of the old roller which the Public Works director anticipates will be at least \$5,000. With the funds we will receive from the old roller we should be under budget.

“I recommend purchasing a DA22 Ingersol Rand Asphalt Roller from Cate Equipment for the price of \$31,700.”

Following the review by the City Administrator, Council Member Earnshaw motioned the City Council authorize the purchase of the asphalt roller from Cate Equipment for \$31,700. Council Member Hadlow seconded the motion and all voted for the motion.

CONSIDERATION TO PROVIDE FOR THE LOCATION AND SUBSEQUENT MAINTENANCE OF A PROPOSED SCOUTING MONUMENT IN THE CITY

It was noted at the November 20th, 2007 City Council meeting that an Eagle Scout project was presented to the City Council for the location of a scouting monument within the boundaries of Woods Cross City. This monument would commemorate 100 years of scouting in the United States of America.

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At the meeting, the City Council was agreeable to having a monument located in the City and even perhaps located on City property. The floor was then given to Council Member Dayley who motioned the City Council give consideration of locating the scouting monument within the boundaries of Woods Cross City and possibly on City property and that they give consideration to the maintenance of the statue after the dedication and all of this would be subject to discussion with the City Attorney and the City Council making the final determination when the statue is ready. Council Member Decker seconded the motion and all voted for the motion.

OPEN SESSION

The Mayor then opened the meeting to items from those present that they would like to bring before the Council.

There were no items from the public present, and the floor was given to Council Member Earnshaw. He asked the staff when 800 West would be leveled out near the new train station instead of having a dip in the road at that location. It was noted that the road will be re-asphalted in the near future to take the depression out of the road.

There were no other items for the open session.

REPORT FROM THE SOUTH DAVIS METRO FIRE AGENCY

The Mayor reported on the activities of the South Davis Metro Fire Agency as a member of its board of directors. He reported the following:

1. Station 82 which is a new station constructed in North Salt Lake, is underway.
2. He noted that Holly Refinery will be donating a mobile command center to the Fire Agency as well as for use by the police departments of South Davis County. The mobile command center will be housed by the South Davis Metro Fire Agency for use in any emergencies where it is needed. The value of the mobile command center is estimated to be \$400,000.
3. He said the Board of Directors had adopted their tentative budget for the year 2008 and an overall increase in the budget of about \$300,000 principally due to adjustments in salaries and wages and fringe benefits. He noted the board had eliminated the request for a training office and that this had lowered the budget increase from 7.3% to 5%. He advised the Council the public hearing on the budget was to be held on December 17th.
4. He said that the Mayor from North Salt Lake had discussed with the Board of Directors a new methodology for dividing the budget among the participating Cities and County and that the board will be looking into the change.

This concluded his report.

At this point Council Member Earnshaw left the meeting.

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REPORT FROM THE WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT

There was no report from the Wasatch Integrated Waste Management District at tonight's meeting.

MAYOR'S REPORT

The Mayor reported the following to the City Council:

1. He reported that he had asked newly elected City Council Member David Hill to serve on the Davis County Trails committee. He advised the Council that Mr. Hill had agreed to serve in that capacity representing Woods Cross City.
2. He reported at the last Davis County COG meeting that the Hill Air Force Base representative had expressed concern about utility waivers for those serving in the armed forces overseas. It was noted that Woods Cross City was one of the few cities that do allow utility waivers for those who have been deployed for foreign military service. He said Hill Air Force Base will be sending each community a list of those who are actively serving in the military for their review.

At this point in the meeting, Council Member Hadlow was excused.

3. He reported that UDOT Citizens Transportation Committee, after nine months of periodic meeting, have come forward with a recommendation for transportation in the South Davis area to be based on use of electric rail throughout South Davis County for public transportation.

At this point, Council Member Moore entered the meeting.

4. The Mayor reported that a meeting had been held in the last few days with the Mayor of West Bountiful, representatives of UDOT, and various engineers, concerning how transportation could be handled at the intersection of 500 South and 800 West. He noted that this is a very complex issue and that it will take several years to work through the problems. He did report that UDOT has agreed to extend 800 West to 500 South through the west end of the commuter rail parking lot.
5. He reported to the City Council that in reviewing the City's budget with the City Administrator that there is a possibility that the City could donate \$1,000 to \$2,000 towards the scouting monument that will be constructed somewhere in Woods Cross City, perhaps located on City property. The Council was asked to consider the donation and it will be discussed at a future City Council meeting.

This concluded his report.

CITY ADMINISTRATOR'S REPORT

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The City Administrator reported the following to the City Council:

1. Swearing in of new Council Members

“The first meeting in January falls on New Years Day and we need to determine when we would like to swear in the new Council Members which needs to be done as close to the first of the year as possible. I recommend we schedule a short Council Meeting for Wednesday, the 2nd of January to swear in the new Council Members, approve the accounts payable and take care of any other necessary business during that meeting.

The City Council agreed to meet on January 2nd, the day after News Year Day for their first meeting in January, since January 1st falls on the first Tuesday.

2. Update Hogan Park Improvements

“Given to the Council is a memorandum from the Public Works Director indicating what has been done at the Hogan Park playground. I suggest that each of you walk out and take a look at what has been done there. I think it is a great improvement of that park and when completed it will be a great addition to the City.

3. Possibility of giving the Employees the 24th of December Off

“Christmas is on Tuesday this year which means Christmas Eve falls on a Monday. Typically I give the employees the afternoon off, from about 2:00 on, on the 24th and they have talked to me about consideration getting the 24th off, since it is between the weekend and Christmas Day. I would explore some options as on how best to do this if you wanted to consider it.

The City Council agreed to allow the City employees to have December 24th as a holiday.

4. The City Administrator advised the Council of the annual bagging of the candy tomorrow evening at 6:30 p.m. here at the City Hall. These are bags of candy that are prepared for children of Woods Cross as Santa will visit them this coming Saturday between the hours of 4:00 p.m. and 6:00 p.m. at the elementary school.

This concluded his report.

CLOSED SESSION

At 7:45 P.M. Council Member Moore motioned that the City Council go into closed session to discuss litigation matters. Council Member Decker seconded the motion and all voted for the motion.

ADJOURNMENT

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At 7:55 P.M. the Council concluded the City Council Meeting with a motion by Council Member Moore to adjourn. Council Member Dayley seconded the motion and all voted for the motion.

Kent Parry, Mayor

Alan T. Low, Recorder