

**WOODS CROSS CITY COUNCIL MEETING
MARCH 4, 2008**

The minutes of the Woods Cross City Council Meeting held March 4, 2008 at 6:30 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, and Utah.

CONDUCTING:

Mayor Pro Tem Rick Earnshaw

COUNCIL MEMBERS PRESENT:

Rick Earnshaw, Mayor Pro Tem
Tamra Dayley
Jill Evans

Jon Hadlow
David C. Hill

MEMBERS EXCUSED:

Kent Parry, Mayor

STAFF PRESENT:

Gary Uresk, City Administrator
Alan Low, City Recorder

VISITORS:

Hilary Noel
Charles Payne
Lois Schrader
Jan Hadley
Macahl Evans
Pat Blackley

Leendert Van Hulten
Bob Williams
Vicki Hinckley
Jay Hadley
Chaz Evans
Anne Blankenship

Al Jewell
Joshua Jackson
Wayne Hinckley
Marc Evans
LeGrande Blackley

INVOCATION:

David Hill

PLEDGE OF ALLEGIANCE:

Jill Evans

The Mayor Pro Tem welcomed those in attendance and stated this is a regularly scheduled meeting that notice of time, place and agenda was sent to local newspapers and provided to each of the City Council members prior to the meeting.

APPROVAL OF MINUTES

The Council reviewed the minutes of the City Council Meeting held February 19, 2008. After the review, Council Member Hadlow motioned the minutes be approved as corrected with Council Member Dayley seconding the motion and all voted for the motion through a roll call vote.

The Council then reviewed the minutes of the City Council Work Meeting held February 19, 2008 before the regular City Council Meeting. After their review Council Member Evans

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MARCH 4, 2008
PAGE 2**

motioned the minutes be approved as written with Council Member Dayley seconding the motion and all voted for the motion through a roll call vote.

APPROVAL OF CASH DISBURSEMENTS

The floor was given to the City Recorder who reviewed the cash disbursements listing for tonight's meeting with the City Council. After the Council's review, Council Member Hadlow made a motion to approve the cash disbursements listing as presented with Council Member Evans seconding the motion and all voted for the motion through a roll call vote.

OPEN SESSION (BRIEF ITEMS)

The Mayor Pro Tem then opened the meeting to items from those present that were brief in nature. This would be items that would take less than two or three minutes.

There were no items from the public present and the floor was given to Council Member Hadlow. He advised the Council that Bountiful City would be sponsoring an Emergency Preparedness Fair on May 10th with Bountiful City participating and inviting the surrounding cities to participate with them. He asked the Staff to be aware of this event and invite certain Staff Members to a planning meeting to be held March 15th. The City Administrator said he would discuss it with the Staff.

There were no other items for the brief open session.

REPORT FROM WOODS CROSS CITY'S COMMUNITY OF PROMISE COMMITTEE

The floor was given to Mr. Leendert Van Hulten who is the Chairman of the Community of Promise Committee. He reported to the Council on the following activities of the Community of Promise:

1. March 6th Woods Cross City will be having the Happy Moms Learn and Share Group formerly known as Welcome Baby. They will meet at 7:00 p.m. and share ideas to keep kids entertained with homemade toys.
2. March 13th will be the Senior Lunch Bunch at noon. Dr. Allen Edson will be the guest speaker and will be addressing the topic of allergies. There will be a potluck lunch and white elephant gifts exchanged.
3. March 18th there will be a gardening lecture by Barbara Nichols. She will address saving money by using seeds.
4. March 19th will be the Emergency Preparedness Meeting at 7:00 p.m. Carol Peterson, Emergency Preparedness Counselor at Woods Cross High School, will speak on preparing children for an emergency.
5. April 17th Woods Cross Book Club will be meeting at 7:00 p.m. and discussing the book "A Northern Light" by Jennifer Donnelly.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MARCH 4, 2008
PAGE 3**

After his review, he then introduced the volunteer of the month and presented a plaque to that volunteer. Council Member Jill Evans was named as that volunteer of the month for her work as a publicity committee member with the Community of Promise.

Those in attendance extended congratulations to Council Member Evans, she in turn then thanked those present for the recognition.

REPORT FROM THE SOUTH DAVIS SEWER DISTRICT

The Mayor Pro Tem gave the floor to Mr. Charles L. Payne, the City's representative on the Board of Directors of the South Davis Sewer District. Mr. Payne reported the following to the Council.

1. The district met with Weber Basin Water Conservancy District regarding the pipeline work going on in Woods Cross City. They were given maps of the existing lines. There are some areas where the lines are close.
2. Mr. Bob Williams who lives in a PUD area in the City has asked me to help him have the District take ownership of the sewer lines. We have looked at this area and the roads are very poor quality. Mr. Williams will ask for a meeting and I will set one up.

REPORT FROM THE WOODS CROSS YOUTH CITY COUNCIL

The Mayor Pro Tem next gave the floor to the Youth City Council Mayor, Josh Jackson, who reported to the City Council on the activities of the Youth City Council as follows:

1. We filled plastic Easter eggs for the Easter "Egg"-stravaganza which will be on Saturday, March 22nd at Woods Cross Elementary from 10:00 a.m. to 11:15 a.m. We will have three egg hunts, games, an Easter sack craft, and a drawing for filled Easter Baskets. We are asking for canned food donations for the drawing. The Easter Bunny will visit and give a treat to each child.
2. Twenty seven Youth Council Members will be attending USU Youth Leadership Conference scheduled for Thursday, March 13th through Saturday, March 15th. Dave Hill will be joining us as our guest for the banquet Friday evening.
3. The next meeting will be on Monday, April 7th at 3:15 p.m. We will also be helping with the Arbor Day Celebration by planting trees.
4. Monday, May 5th, we will be doing a service project with the After School Program at Woods Cross Elementary.

Following the report by Mayor Jackson, the City Council expressed appreciation to the Youth City Council for the many hours of service they give to the Community of Woods Cross.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MARCH 4, 2008
PAGE 4**

INTRODUCTION OF MS. HILARY NOEL AS THE NEW CITY RECREATION DIRECTOR

The Mayor Pro Tem gave the floor to the City Administrator who in turn introduced to the City Council Ms. Hilary Noel as the new Recreation Director for the City. He reviewed her past experience with the Council and then welcomed her to employment with the City. In turn, the floor was given to Ms. Noel who reviewed with the Council her plans for the Summer Recreation Program for the youth of Woods Cross City. The Mayor Pro Tem extended a hand of congratulations and welcomed her.

CONSIDERATION TO ADOPT RESOLUTION 2008-445 A RESOLUTION DECLARING APRIL 7 2008 AS ARBOR DAY IN WOODS CROSS CITY

The floor was given to the City Administrator who outlined the following from the Community Development Director:

“As a designated Tree City USA Community, we will be holding an Arbor Day event, in addition to declaring a community Arbor Day by Resolution. We are planning an Arbor Day tree planting event for April 7th at 3:30 p.m. The Youth City Council will be planting trees within the A-1 Drain parkway. As such, a Resolution declaring April 7th Woods Cross Arbor Day, needs to be approved by the City Council. The Resolution will become part of our application for re-certification as a Tree City USA Community.”

The Mayor Pro Tem then gave the floor to Council Member Hill who motioned the Council adopt Resolution 2008-445, a resolution declaring April 7th 2008 as Arbor Day in Woods Cross City. Council Member Evans seconded the motion and all voted for the motion through a roll call vote.

EMERGENCY PREPAREDNESS DISCUSSION

The Mayor Pro Tem gave the floor to Council Member Hill who expressed to the City Council as well as the Staff present, his concern over what his roll would be in an emergency disaster within the boundaries of Woods Cross City. He said he felt he needed training as to what he would be required to do if such an emergency occurred.

The floor was then given to the City Administrator who reviewed the following with the City Council regarding this matter:

“Given to the Council is a resolution adopted in 1994, which set out the Disaster Response Plan for Woods Cross City. This plan relied heavily upon the Disaster Response Team which is no longer functioning within the City. Also given to the Council is a copy of a resolution adopting the National Incident Management System (NIMS) which all government entities are required to comply with. With the passages of this resolution the City’s Police Chief, Public Works Director and I, as the City Administrator, have been working on a revised Emergency Operations Plan.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MARCH 4, 2008
PAGE 5**

We would like to have this formally adopted by the Council within the next couple of months and spend some training time with the Mayor and Council so that we all understand the basic components of the plan.”

After the review by the City Administrator, the Council encouraged the Staff to make the preparations necessary for the City Council to adopt the Emergency Operations Plan and then have training as to how they might function in their rolls to oversee any emergencies within the City.

DISCUSSION ON THE MEMORIAL DAY CELEBRATION FOR THIS MAY

The Mayor Pro Tem, Council Member Earnshaw, then reviewed with the Council the plans that are going forward for the Memorial Day Celebration to be held May 26th 2008.

1. He noted the equipment that is normally used for the event has been lined up and a rental agreement is being prepared.
2. The Youth City Council will be helping set up the tables and chairs for the Memorial Day breakfast.
3. He asked the City Administrator if he would contact the Police Department and see if they would do the flag ceremony again this year.
4. He noted that Rob Ellis will bring together a male choir for the event as he has done in the past two years.
5. He noted he is working on lining up a keynote speaker for the ceremonies prior to the breakfast.
6. He said he will contact the Mayor to seek the help of the fire department to have a fire truck and an ambulance at the event for those who attend to see this equipment.
7. He noted Mr. and Mrs. Charles Payne will help with the 5k run again this year as well as the Youth City Council will be assisting them.

This was his review of the upcoming Memorial Day plans.

OPEN SESSION

The Mayor Pro Tem then opened the meeting to those present that they would like to bring before the City Council.

There were no items from the public present.

The floor was given to Council Member Hill. He noted that in reviewing a bi-weekly publication from the National League of Cities that there are grants available to Youth City Council Programs. He asked the City Administrator and the Youth City Council Advisor, who was present at the meeting, to look into the possibility of applying for a grant to help fund the City's Youth Council.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MARCH 4, 2008
PAGE 6**

The floor was then given to City resident, Mr. Bob Williams who asked if the Veterans' plaque that is located on the north side of the City Hall could be more accessible. He asked if a walkway between the current sidewalk and the plaque could be installed. Perhaps an area around the plaque could be prepared where people might stand to view the plaque and read the names.

The City Administrator said he would look into the matter.

There were no other items for the open session.

REPORT FROM THE WASATCH INTEGRATED WASTE DISTRICT

The Mayor Pro Tem, Council Member Earnshaw, who represents the City on the Board of Directors of Wasatch Integrated Waste District, reported there had not been a board meeting since the last City Council meeting. He reported the staff of the Wasatch Integrated Waste District is watching some of the legislation that is currently being discussed in the Utah State Legislature.

MAYOR'S REPORT

Because the Mayor was excused from the meeting, there was no report this evening.

REPORT FROM THE PLANNING COMMISSION

The floor was given to Council Member Evans who reported on the Planning Commission Meeting held February 26th, 2008. Please see the minutes of that meeting for the details of her report.

CITY ADMINISTRATOR'S REPORT

The City Administrator reported the following to the Council:

1. Spring Conference

“Just a reminder for those of you who are planning on attending the April Conference to fill out the registration form and get them to me so I can get them submitted to the League.

2. Apple Food Store

“Gary Jones, our consultant and I, have met with Craig Callister and Tom Stuart Construction and are working on an agreement between us concerning the building of the store. Given to the Council is a preliminary site plan of the store and the surrounding property. It needs some adjustments to it, but I believe we are getting close.”

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MARCH 4, 2008
PAGE 7**

3. Recycling Open House

He noted for the Council that a recycling program open house was held this evening at 5:00 p.m. in the City Hall's multipurpose room for the public to attend and ask questions concerning the program which will begin in April.

4. Spring Clean-Up

He advised the Council of the following from the Public Works Director:

“Given to the Council is information that outlines the Spring and Fall Clean-up periods. I have set the dates between April 5th-12th, 2008 for our Spring Clean-up and October 11th-18th for the Fall Clean-up period. These times will allow us to utilize a Waste Management compactor truck for curbside material pickup. We also will have containers at the shop where people can bring debris for disposal during extended hours on these dates.

“We will continue to pick up chipping material on the curb that meets our standards on the second Monday during the months of March, May, June, July, August, September and November. Also the second Saturday of these same months, the shops will be open for disposal of acceptable debris from 9:00 a.m. to noon.”

5. Meeting with the South Davis Metro Fire Agency's Fire Chief

The City Administrator reviewed with the Council dates that they would be available for some training from the South Davis Metro Fire Agency's Fire Chief concerning the roll the agency plays in providing emergency medical services and fire protection to the residents of Woods Cross.

The Council reviewed dates and gave some times to the City Administrator to meet with the Fire Chief.

ADJOURNMENT

At 7:25 p.m. the Council concluded the City Council Meeting with a motion by Council Member Evans to adjourn. Council Member Dayley seconded the motion and all voted for the motion through a roll call vote.

Rick Earnshaw, Mayor Pro Tem

Alan T. Low, Recorder