

**WOODS CROSS CITY COUNCIL MEETING
FEBRUARY 3, 2015**

The minutes of the Woods Cross City Council meeting held February 3, 2015 at 6:30 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

CONDUCTING: Mayor Rick Earnshaw

COUNCIL MEMBERS PRESENT:

Rick Earnshaw, Mayor
Tamra Dayley
Jill Evans

David C. Hill
James Sheldon
Ryan Westergard

STAFF PRESENT:

Gary Uresk, City Administrator
Jessica Sims, City Recorder
Scott Anderson, Public Works Director
Marc Evans, Public Works
Wally St. Jeor, Public Works
Chief Greg Butler, Police Department

VISITORS:

Patt Huttzell
D.L. Weeks
Sara Van Lent
Don Schrader
Lois Schrader
Rachael Bodell
Jenny Narcomey

INVOCATION: James Sheldon

PLEDGE OF ALLEGIANCE: Gary Uresk

APPROVAL OF MINUTES

The City Council reviewed the minutes of the City Council meeting held January 20, 2015. After their review Council Member Evans motioned the minutes be approved as written with Council Member Sheldon seconded the motion and all voted for the motion through a roll call vote.

APPROVAL OF CASH DISBURSEMENTS

The floor was given to the City Recorder who reviewed the Cash Disbursements the Council had approved through email. After their review Council Member Hill made a motion to ratify the cash disbursements as presented with Council Member Evans seconding the motion and all voted for the motion through a roll call vote.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
FEBRUARY 3, 2015
PAGE 2**

OPEN SESSION (BRIEF OPEN SESSION)

The Mayor then opened the meeting to items from the public that would take less than two or three minutes.

There were no items from the public present and the Mayor closed the brief open session.

COMMUNITY OF PROMISE REPORT

The Mayor gave the floor to Ms. Rachael Bodell who serves as the chair for the Community Promise Committee. She reported on the following to the City Council:

Arts in the Park-An outline of the upcoming year

3 concerts in the park (Army Band)
Talent Competition
Teen music review
2 movies in the park
Christmas lighting with Santa Clause-improvements
Halloween festival-improvements

Beautification

They will resume their meetings in March

Book Club

Alison Dart is their new chairperson.
They are currently reading "The Light We Cannot See" and their next meeting will be on February 19th.

Seniors

Suzy Earnshaw is their new Bingo caller.
The next meeting will be February 12th. They will be having a lasagna luncheon with a guest speaker from Lifecare. They will be discussing the importance of caregiving.

The Council thanked Ms. Bodell for her report

REPORT FROM THE YOUTH CITY COUNCIL

The Mayor gave the floor to Ms. Jenny Narcomey who serves as the historian for the Youth City Council. She was stepping in for the Youth City Council Mayor who could not attend tonight's meeting. She reported the following to the City Council:

In January the Youth City Council had their youth conference on the 10th. She thanked the Council for cooking breakfast for them.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
FEBRUARY 3, 2015
PAGE 3**

In February the Youth City Council will be doing the Heart to Heart program and will be bringing someone who they look up to and admire.

In March the Youth City Council will be attending the Youth City Council leadership conference at Utah State University on March 12-14 and are excited to be going.

The Easter “Egg-stravaganza” will be held March 28th from 10:00-11:15am.

She thanked the Council for allowing the Youth City Council to attend Legislative Day.

The City Council thanked the Youth City Council for their time and for their service to the community.

CONSIDERATION TO APPROVE A NARCOTIC/TRACKING DOG FOR THE POLICE DEPARTMENT

The Mayor gave the floor to the City Administrator who outlined the following information for the City Council:

“Given to the Council is a memo from Chief Butler regarding the proposal to have a Police Department narcotic/tracking dog. The officer that will be handling and caring for the dog will be Officer Michael Daughterty who has experience with these types of dogs. The monthly costs will be closer to \$150 rather than the \$45 listed in the memo, because of the additional four extra hours per pay period not reflected in the memo.

“If the Council would like to proceed with having a narcotic/tracking dog. I suggest we work up an agreement with Officer Daughterty regarding the care of the dog, and responsibilities for what.”

The Mayor then gave the floor to Chief Butler who went over the following information with the Council:

“This is Bo. He is a two and a half year old German Short hair pointer. He is certified in finding narcotics: marijuana, cocaine, meth, heroin, ecstasy, and mushrooms. And he is also certified in tracking people.

Chief Butler noted he was not asking for any budget increase, he felt they could handle the cost of the dog with the current budget. He also explained what a benefit this dog would be to the community if it were acquired.

The Council asked a few question regarding the length of service that might be expected of the dog, the veterinary care, the officer who would be handling the dog, and what other police agencies within the area have a dog. Chief Butler answered the questions for the City Council.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
FEBRUARY 3, 2015
PAGE 4**

Council Member Hill then made a motion to approve having a narcotic/tracking dog for the police department with the condition the City Administrator will put together an agreement between the training officer and the city with what the policy will be regarding the dog. Council Member Dayley seconded the motion and all voted for the motion through a roll call vote.

PRESENTATION OF THE 1500 SOUTH PARTNERSHIP AWARD PRESENTED TO WOODS CROSS CITY BY THE UTAH ASSOCIATION OF GENERAL CONTRACTORS FOR THE 1500 SOUTH STREET PROJECT

The Mayor then gave the floor to the Public Works Director. He explained to the Council that Woods Cross City worked hard on this project and there were quite a few obstacles that had been overcome which led to receiving this award. This was a partnering award between JUB, Staker paving and their subcontractors, UDOT and Woods Cross City.

The Public Works Director presented the award to the Council and they congratulated him and his employees for their hard work and on receiving this award.

CONSIDERATION TO ADOPT A RESOLUTION ENCOURAGING THE STATE LEGISLATURE TO ADDRESS TRANSPORTATION FUNDING IN THE STATE

The Mayor gave the floor to the City Administrator who outlined the following information for the Council:

“Given to the Council is a resolution proposed by the League, in which we state our support for comprehensive transportation funding and encourage the Legislature to examine all funding options.”

The Administrator went on to explain how the state has grown and how the state has fallen behind on transportation needs and has poor air quality as well as many of the population is overweight and there is a need for trails, bike lanes, and sidewalks. The Legislature is encouraging the adoption of a resolution to support this funding for these needs.

Council Member Hill made a motion to adopt Resolution 2015-583, a resolution encouraging the State Legislature to address transportation funding in the state. Council Member Sheldon seconded the motion and all voted for the motion through a roll call vote.

7:00 P.M. PUBLIC HEARING: PROPOSED FY 2015 BUDGET ADJUSTMENTS FOR ALL CITY FUNDS

The City Administrator went over the following information with the City Council regarding the budget:

“Given to the Council are the proposed budget adjustments. I will address the major adjustments below.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
FEBRUARY 3, 2015
PAGE 5**

“In the Administrative Department there are a number of adjustments in wages and benefits due to moving the City Recorder to a fulltime position and Brian Passey’s time in training the City Recorder and his help with the audit. The City Recorder has waived her medical insurance and is paid a retirement benefit in lieu of the insurance which explains the substantial increase in retirement costs.

“The Police Department is proposing to hire a full time detective April 1st from within the department. This will necessitate hiring a new police officer; there is a \$54,000 decrease in salaries and wages in the department. The group health line item is increased by \$7,000 to cover sick leave conversion of Carla and Brad during this year. Increases to our mobile data terminal access charges require that line item to be increased by \$6,000. The uniform allowance is increased by \$3,000 to cover the cost of uniform costs that was not recouped after newly hired officers left shortly after being hired. We are in the process of changing the uniform allowance policy to ensure this does not happen again going into the future.

“Overall there is a \$15,000 increase in the Police department which is reasonable, considering the changes that have occurred within the department and the hiring of the new officer April 1st.

“In the Building Inspection Department we have decreased expenditures by \$60,000, since we have very few developed building lots available. The revenues associated with building permits have also been decreased.

“In the Street and Parks Budget there has been a reallocation of employee costs due to change in duties within the departments. Overall within the two departments there is a small increase largely due to fencing, hydro-seeding and a pad for the monitoring station.

“Transfers to other funds have been increased \$7,000 to cover the concerts in the park line item in the Community of Promise fund.

“Regarding General Fund revenues, we have higher sales tax and a \$70,000 increase in the sale of fixed assets due to the sale of police cars and a dump truck. We are projecting lower energy use and telecommunications tax revenue and have completely eliminated the transfer from the CIDF. The overall increase in the General Fund Budget is \$1,400.

“In the Class C Fund, we are looking at an increase in engineering for \$12,000 to cover the I-15 landscaping planning, the Odyssey Elementary traffic study, and the Redwood Road extension.

“In the Park Impact Fee Fund, engineering has increased by \$27,000 to cover the cost of the Impact Fee Study and the closing out of Mt. View Park. There was additional engineering time involved to work with the contractor to reseed the bottom of the pond.

“The Community of Promise Fund shows the additional transfer in of \$7,000 from the General Fund to cover the \$7,000 expenditure for the summer concerts in the park.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
FEBRUARY 3, 2015
PAGE 6**

“The Liquor Law Fund has been increased by \$8,500. Part of the increase is a \$6,000 increase in overtime since we are doing more DUI patrols. We also purchased a Spillman module for \$2,000 to barcode our evidence.

“The Capital Improvement Fund shows the elimination of the transfer of \$85,000 to the General Fund.

“In the Water Fund there was a small re-allocation of salaries into the Water Fund from other Public Works Funds due to the reallocation of duties.

“The Garbage Fund shows the purchase of additional garbage cans of \$4,000 and some adjustments in tipping and collection costs of Waste Management.

“The Water Impact Fee Fund and the Storm Water Impact Fee Fund have increases for the impact fee study engineering.”

The Mayor then opened the public hearing for FY 2015 budget adjustments for all city funds.

There were no comments from the public and Mayor closed the public hearing.

CONSIDERATION TO ADOPT A RESOLUTION AMENDING THE FY 2015 BUDGET FOR ALL CITY FUNDS

Following the discussion regarding the budget adjustments Council Member Sheldon made a motion to adopt Resolution 2015-584, a resolution amending the FY 2015 budget for all city funds. Council Member Westergard seconded the motion and all voted for the motion through a roll call vote.

CONSIDERATION TO ADOPT A RESOLUTION ADOPTING THE 2016 CAPITAL IMPROVEMENT PLAN FOR THE CITY

The City Administrator then went over the following with the City Council regarding the Capital Improvement plan for the city:

“Given to the Council is a copy of the proposed FY 2016 Capital Improvement Plan. There is \$1,110,700 in capital improvements proposed for FY 2016. The breakdown in funding is as follows: \$603,500 is recommended to be funded, \$362,200 is recommended to be possibly funded during the year depending on how revenues come in and \$145,000 is unfunded. This breaks down to 54% of the request being funded, 33% may be funded and 13% will remain unfunded. The type of funding is broken down as follows: \$90,000 of the funding will go toward vehicles, \$69,500 toward equipment, and \$444,000 improvements are park improvements which are to be funded by the RAP Tax. No funding this year will come from the Capital Improvement Fund. It is planned to not draw funds from the Capital Improvement Fund and try to build it up over the next few years in preparation for funding the new city shops.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
FEBRUARY 3, 2015
PAGE 7**

“In the Water Fund, \$337,000 is submitted of which \$37,000 is recommended to be funded. The \$150,000 requested for the service truck is being put on the possibly funded list depending on how funds come in during the year. The \$150,000 for system improvements will not be funded since during FY 2015 we completed three large projects which depleted our cash reserves and we need to replenish our cash reserves.

“The Storm Drain Fund has a total of \$130,000 request, \$100,000 for system improvements and \$30,000 for a pickup truck. The full \$130,000 in the Storm Drain Fund is being recommended for funding.

After the review by the City Administrator the Council had a few questions regarding the Capital Improvement Plan and they were answered by the City Administrator.

Council Member Westergard then made a motion to adopt Resolution 2015-585, a resolution adopting the 2016 Capital Improvement Plan for the City. Council Member Evans seconded the motion and all voted for the motion through a roll call vote.

CONSIDERATION TO APPROVE THE PURCHASE OF A MOWER FOR THE PARKS DEPARTMENT

The Public Works Director reviewed the following information with the City Council:

“Prices have been acquired for a mower purchase in the parks department budget. This is a 60” front cut mower 4 WD tractor unit with hard cab for winter use.

Bonneville Equipment Kubota state bid	\$23,543
Valley Kubota	\$23,955.38

“Prices were only acquired from Kubota dealers due to the fact we have various existing attachments that can be interchanged with this machine.

“The recommendation would be to purchase this unit from Valley Kubota. Even though their main office is located in Heber City they run a store in Sunset. The reasons are; they have priced a better quality tire, they have responded in the past to service repair problems better than Bonneville Equipment.”

Following the outline presented, Council Member Westergard made a motion to approve the purchase of the mower from Valley Kubota for the amount of \$23,955.38. Council Member Evans seconded the motion and all voted for the motion through a roll call vote.

CONSIDERATION TO APPROVE A RESOLUTION APPROVING AN AMENDED INTERLOCAL AGREEMENT BETWEEN THE CITY OF WOODS CROSS AND THE REDEVELOPMENT AGENCY OF WOODS CROSS CITY WHICH DIVERTS CERTAIN TAX INCREMENT FUNDS WITHIN THE LEGACY GATEWAY CDA TO

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
FEBRUARY 3, 2015
PAGE 8**

THE AGENCY, AND AUTHORIZES THE MAYOR TO SIGN THE AMENDED INTERLOCAL AGREEMENT IN ITS SUBSTANTIALLY FINAL FORM

The City Administrator reviewed the following with the City Council:

“Because the Kingston’s are still not at a point to develop their property, and 2014 was the year we were required to take increments in tax increment in the CDA project areas, we need to extend the date in which we are required to start taking increment. The Council needs to adopt resolutions moving the date to start taking increment from 2014 to 2017 and extend the years out. Items 14, 15, 25, 26, 27 and 28 are resolutions that accomplish this for both CDA areas between the RDA, Woods Cross City and Davis County.”

After the review by the City Administrator, Council Member Dayley made a motion to adopt Resolution 2015-586, a resolution approving an amended Interlocal Agreement between Woods Cross City and the Redevelopment Agency of Woods Cross City which Diverts certain Tax Increment Funds within the Legacy Gateway CDA to the Agency, and authorizes the Mayor to sign the amended Interlocal Agreement in its substantially final form. Council Member Evans seconded the motion and all voted for the motion through a roll call vote.

CONSIDERATION TO APPROVE A RESOLUTION APPROVING AN AMENDED INTERLOCAL AGREEMENT BETWEEN THE CITY OF WOODS CROSS, THE REDEVELOPMENT AGENCY OF WOODS CROSS CITY AND THE REDEVELOPMENT AGENCY OF WEST BOUNTIFUL CITY WHICH DIVERTS CERTAIN TAX INCREMENT FUNDS WITHIN THE JOINT LEGACY CDA TO THE AGENCIES, AND AUTHORIZES THE MAYOR TO SIGN THE AMENDED INTERLOCAL AGREEMENT IN ITS SUBSTANTIALLY FINAL FORM

Council Member Westergard then made a motion to approve Resolution 2015-587, a resolution approving an amended Interlocal Agreement between the city of Woods Cross, the Redevelopment Agency of Woods Cross city and the Redevelopment Agency of West Bountiful city which diverts certain tax increment funds within the joint Legacy CDA to the agencies, and authorizes the Mayor to sign the amended Interlocal Agreement in its substantially final form. Council Member Evans seconded the motion and all voted for the motion through a roll call vote.

DISCUSSION OF MEMORIAL DAY CELEBRATION

The Mayor asked the City Council for feedback regarding the program and what music they might like to have for the Memorial Day Celebration. It was also noted that there are many people attending and there were some ideas given on how the celebration could be expanded.

The Mayor also asked Council Member Sheldon to take responsibility for the race that occurs within the city in conjunction with the Memorial Day Celebration and he said he would be glad to do so.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
FEBRUARY 3, 2015
PAGE 9**

OPEN SESSION

The Mayor then opened the meeting to items from those present that they would like to bring before the City Council.

Ms. Dixie Weeks appeared before the Council and she asked where the buffalo from the city park had gone. It was noted the buffalo was being refurbished and it will be placed back in the city park when it is finished.

Ms. Weeks also asked Council Member Sheldon his opinion on the police wearing body cameras and if he thought Woods Cross should use them. Council Member Sheldon said Woods Cross Police are currently using them and that all officers are using them.

Council Member Dayley noted the HOA at Mountain View has been turned over to the citizens. She also asked about street signs for the townhomes in that area as well as street trees being replaced in the subdivision and the Public Works Director said he would look into the matter. There was some discussion on street trees and where they should be planted and how they should be taken care of. It was mentioned the policy on street trees might need to be looked at and changed.

Council Member Hill asked about the fitness club that is currently vacant and it was noted there had been plumbing and electrical trucks seen coming and going. The Staff said it is currently in the court system but they would follow up with the matter to see what they could find out.

Council Member Sheldon asked what the cost would be on replacing the fencing in the park at 1050 West and said he definitely needed attention. The Staff said they would also look into the matter.

SOUTH DAVIS SEWER DISTRICT REPORT

Council Member Westergard, who serves on the board of the directors for the South Davis Sewer District, reported on the activities of the district.

He said there is no new discharge from the Holley refinery but the south plant has had some increased discharge levels and is being looked into.

This completed his report.

MAYOR'S REPORT

The Mayor stated in the last Community of Promise meeting they discussed holding all of the concerts in the bowery at Hogan Park to possibly use the bowery as the stage. He said renting the stages last year was very expensive and it would be more cost effective to try and have their

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
FEBRUARY 3, 2015
PAGE 10**

own stage to use. He asked the Public Works director how hard it would be to remove two trees from in front of the bowery where they would like to use it for the stage, and transplant them.

The Public Works Director said the trees would not be worth be transplanting . The Mayor said he thought they were nice trees and are used for shade but would be in the way of using the bowery for the stage. The Public Works Director said he could do what the Mayor and Council would like. The Mayor asked the Council to take a look at the trees and the bowery and see what they thought and get back to him with recommendations.

CITY ADMINISTRATOR'S REPORT

The City Administrator went over the following with the City Council:

1. Odyssey Elementary School Crossing

“Wednesday night we held an open house to discuss the intersections around Odyssey Elementary. We received a lot of constructive feedback that the engineers are now reviewing. We will have recommendations to make the City Council at the February 20th City Council meeting.

2. Summer Recreation/Field Use

Hilary Noel has informed me that because of changes in her schedule she will not be able to manage the Summer Recreation Program this summer. We will need to recruit a new individual to take care of our Sumner Recreation Program.

ADJOURNMENT

There being no further business before the City Council, Council Member Dayley made a motion to adjourn the meeting at 8:17 P.M. Council Member Westergard seconded the motion and all voted for the motion through a roll call vote.

Rick Earnshaw, Mayor

Jessica Sims, City Recorder