

**WOODS CROSS CITY COUNCIL MEETING
FEBRUARY 17, 2015**

The minutes of the Woods Cross City Council meeting held February 17th, 2015 at 6:30 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

CONDUCTING:

Mayor Rick Earnshaw

COUNCIL MEMBERS PRESENT:

Rick Earnshaw, Mayor
Tamra Dayley
Jill Evans

David C. Hill
James Sheldon
Ryan Westergard

STAFF PRESENT:

Gary Uresk, City Administrator
Jessica Sims, City Recorder
Scott Anderson, Public Works Director
Chief Greg Butler, Police Department

VISITORS:

Christopher Hoffman
Ryan Labounty
Amber Bowman
Sanford Duncan
Chris Tippets
Cheryl Lundquist
Livia Lundquist
Carol Thiessens
Ali Arbuckle
Nicholas Gonzales
Brenden Nuttall
Jake Hennessey

Ryan Lindquist
Corey Boyle
Payton Rees
Dallin Dutson
Tanner Dutson
Tayli Lundquist
Sadie Lundquist
Liz Dinkelman
Diane Arbuckle
Jason Gonzales
Gabe Nuttall
Megan Hennessey

Adam Osoro
Stephanie Gonzales
Jayden Ferrin
Jessica Dunn
Ryan Lundquist
Beau Lundquist
Audrey Lundquist
Dillon Dinkelman
Alan Arbuckle
Trisha Nuttall
Micah Nuttall

INVOCATION:

Rick Earnshaw

PLEDGE OF ALLEGIANCE:

Brandon Dunn

APPROVAL OF MINUTES

The City Council reviewed the minutes of the City Council meeting held February 3, 2015. After their review Council Member Hill motioned the minutes be approved as written with Council Member Evans seconding the motion and all voted for the motion through a roll call vote.

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REVIEW OF FINANCIAL REPORT

The City Council reviewed the City's Financial Report for the period ending January 31, 2015. The City Council reviewed the City's cash position, sales and use tax report, the transient room tax report, report of the impact fees collected for South Davis Metro Fire Agency, Energy Tax Collection report and an executive summary of the City's funds, comparing revenues and expenditures to the budget.

APPROVAL OF CASH DISBURSEMENTS

The floor was given to the City Recorder who reviewed the Cash Disbursements the Council had approved through email. After their review Council Member Hill made a motion to ratify the cash disbursements as presented with Council Member Evans seconding the motion and all voted for the motion through a roll call vote.

OPEN SESSION (BRIEF ITEMS)

The Mayor opened the meeting to items from those present that they would like to bring before the City Council that would take less than two or three minutes.

There were no items from the public present and the Mayor closed the brief open session.

SWEARING IN OF DETECTIVE SERGEANT CHRIS HOFFMAN, DETECTIVE RYAN LUNDQUIST AND RESERVE OFFICER ALYSSA ARBUCKLE

The Mayor gave the floor to Chief Greg Butler who then introduced to the Council and the public, officers that were being promoted or were new to the police department.

The City Recorder then administered the Oath of Office to Detective Sergeant Chris Hoffman, Detective Ryan Lundquist and Reserve Officer Alyssa Arbuckle.

Chief Butler then introduced the family members of the newly sworn in officers to the Mayor and the City Council and the Council and Mayor congratulated them on their appointments.

POLICE DEPARTMENT

Chief Butler then went over the police report for the month of January, 2015.

He noted the following for the City Council:

DISPATCHED CALLS

2015
Jan—1169—223 OA

2014
Jan.—748

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YEARLY TOTALS 2010-2014

- 2014—9495
- 2013—8979
- 2012—7347
- 2011—6918
- 2010—7167

ACTIVITY REPORT

- Daugherty and Bo certified narcotics
- Two officers attended NYPD funerals
- Stephanie FEMA MIMS ICS 100 & 700
- We are hosting CCJJ Domestic Violence Council meeting
- LAP article City Weekly magazine
- Drug arrest Green Leaf
- Registered for Great Utah Shake Out (April)
- Pedestrian Safety for Legacy Prep
- Court System Training for Ascent Academy
- Supervisors Attended Harassment Training
- FBI brief on Paris Terrorist Incident
- Chief attended Management Rights Training
- DARE Program in both elementary schools
- Police Car Taxi used at the Auto Expo
- Investigators solved Walgreens Robbery (Twin Falls, ID)
- CARE Meeting Silver Eagle
- Held Dept. Meeting
- State Archives Reviewed our record keeping
- 3 Scout Tours

EMOTIONAL THERAPY DOG

The City has a new emotional therapy dog, Spoticus. He has been popular with officers and city residents.

USE OF FORCE

- 01/07 Gunpoint,
Officers responded on a domestic call reporting suspect had a knife. Officers encountered a male in home armed with a knife. Officers pointed handguns at suspect and ordered him to surrender. He did comply.

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- 01/07 Gunpoint
Officers responded to a trespass in a home. Officers normally search with guns out. Suspect was located and arrested for trespass and felony warrants.

SWAT TEAM ACTIITY

- Sniper Training
- Shot Show (KPD, BPD, FPD)
- SWAT team will be testing for new members in March

UTAH TRUCK INSPECTOR PROGRAM (UTIP)

- Truck Inspections
- 1 arrest warrants
- 15 citations
- 1 drug arrest

WOODS CROSS SCHOOL ACTIVITES

- Donated a WXPB banner to support boys basketball (officer donations)
- SRO working thefts from girls locker room
- SRO working bullying case
- 1 traffic accident
- Patrol traffic enforcement due to multiple complaints from neighbors about the kids speeding

NEIGHBORHOOD WATCH ACTIVITY

- NHW Meeting Mountain View Estates

K-9 ACTIVITY

- We will post future activity here

LPR Highlights

- 4 shifts
- 28 citations

DETECTIVE CASE LOAD

- 43 active cases
- 4 new child abuse
- 8 cases files with CA
- Multi-State Sex Crime Investigation

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The Council asked about how many reserve officers the city had. The Chief said we have 5 reserve officers, 3 that donate their time and 2 that are paid for part time work.

The Council thanked Chief Butler for his report.

REVIEW OF INTERSECTION STUDY AROUND ODYESSY ELEMENTARY

The Mayor gave the floor to the City Administrator who reviewed the following with the City Council:

“Given to the Council are five maps, one showing the location of the four intersections studied and a map for each intersection. Listed below are the recommendations of the report:

“Intersection A—1955 West 1950 South

- Retain the existing stop sign on 1950 south and possibly upgrade it to a pedestrian activated flashing LED stop sign.
- Convert the crosswalks to school crosswalks with transverse (zebra) pavement markings.
- Signage to notify drivers of the crosswalk.
- Creation of a no stopping or standing zone on the south side of 1950 south starting south of the current restrictive area then west to the intersection of 1950 south and 1955 west.

“Intersection B—1895 West 1950 South

- Retain the current stop sign.
- Install a pedestrian activated flashing beacon for the north/south cross walk.
- Install crossing advance signage to alert motorist that there is a crosswalk in the area.
- Look at the possibility of a raised sidewalk in this area. If one is needed, install it during the summer break when students are not accessing the crosswalks.

“Intersection C—1950 West 2185 South

- Install signs on 1950 west, on the north and south sides of the intersection.
- Install traverse marked crosswalks on the south leg of 1950 west and the east leg of 2185 South.
- Install advance warning signs on 2185 south so the motorists are aware there is a crosswalk on 2185 south.

“Intersection D—2180 South 2185 South

- Install a stop sign on 2185 south stopping traffic 2180 south from 2185 south.

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“I feel these are well thought out recommendations and we are ready to implement them at your direction.”

Ms. Megan Hennessey, a city resident, asked if it would be better to put a speed bump before the crosswalk instead of after. It was noted that the bump occurs at the crosswalk itself so that there does not have to be one before and one after. It was noted it was acceptable to have the bump at the crosswalk.

The Council discussed the different concerns facing this area and found the report and recommendations to be good solutions to the problems.

Council Member Dayley made a motion to accept the changes as presented in the report and directed Staff to continue with the recommended changes with Council Member Evans seconding the motion and all voted for the motion through a roll call vote.

CONSIDERATION TO AMEND THE LEASE OF AUTO ZINC.COM INC. FOR THE USE OF THE POST OFFICE PROPERTY

The City Administrator went over the following information with the City Council:

“In September 2014 a lease with AutoZinc.com Inc. was approved to lease the Post Office property for an auto sales lot. The lease, as leases in the past for the property have been, is a month to month lease. They have requested we consider a longer term lease with them to help them in their planning. Since there are no proposals for use of the Dave Roberts property as well as the Post Office property, I feel comfortable increasing the lease time to a one year lease with an automatic renewal of an additional year.

“They requested we consider a two year lease, however, I do not feel totally comfortable with increasing the lease to that length of time. However, because nothing has happened in that area for years, and putting together development plans does take time, we could possibly consider a two year lease. AutoZinc.com Inc. is an internet based auto sales company and should bring a fair amount of revenue into the city so I feel it would be somewhat to our advantage to try and accommodate them as best we can. We can discuss the pros and cons of going to a two year lease.”

Mr. Robert West from AutoZinc.com Inc. appeared before the Council and he requested a two year lease from the Council. He said if he had a two year lease he would be able to plan further into the future for the growth of his business. He said as of now he can only plan month to month and said it was hard to make a plan for the future.

The Mayor and the Council discussed the use of the property and were in agreement that a two year lease would be a beneficial agreement for AutoZinc.com Inc. as well as the city for the use of this property.

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Council Member Hill then made a motion to amend the lease for AutoZinc.com Inc. to a two year lease with Council Member Westergard and all voted for the motion through a roll call vote.

CONSIDERATION TO APPROVE AN AGREEMENT FOR BUILDING INSPECTION SERVICES WITH FORSGREN ASSOCIATES, INC.

The City Administrator continued with the floor and said he would like the Council to consider approving an agreement with Forsgren Associates, Inc. who the Council had previous reviewed for building inspection services. The formal agreement was given to them for their review and the Mayor noted this had been discussed at length previously and he called for a motion.

Council Member Sheldon made a motion to approve an agreement for building inspection services with Forsgren Associates, Inc. Council Member Evans seconded the motion and all voted for the motion through a roll call vote.

CONSIDERATION TO ADOPT A RESOLUTION AMENDING THE CONSOLIDATED FEE SCHEDULE TO ADJUST ATHLETIC FIELD, BOWERY USAGE, AND MULTIPURPOSE ROOM RENTAL FEES

The City Administrator went over the following information with the City Council:

“In section 14 of the Consolidated Fee Schedule, we are recommending changing the athletic field block time from 2 hours to 1 hour and leaving the charge for usage at \$5.00 per hour. We are also recommending increasing the annual reservation special use fee to \$300 which is up from \$250 that we charged previously. If an organization wants to use the fields during the year they need to sign an agreement and pay the \$300 and will pay \$5.00 per hour for the amount of time they use the field.

“We are recommending changing the fee for the use of the concession stand from \$15.00 per week to \$20.00 per week which will be paid up front with a refundable deposit of \$50.00 which will be refunded when they bring the key back. If they don’t bring the key back, we will change the lock and they will forfeit the \$50.00.

“For the bowery rental, we need to have further discussion and we are recommending removing the two rentals per day and only allowing one per day. The cost will be \$50.00 for residents, \$25.00 for non-profit resident groups and \$100.00 for non residents.

“We are recommending increasing the private function rental fee for the multipurpose room from \$30.00 per two hour block and the non-resident fee from \$100 for a two hour block to \$150.00 for a two hour block to cover our cleaning expenses. We have to shampoo the carpets a number of times during the year and we feel this will help offset some of these costs.

“We have reviewed the costs from neighboring cities and feel these changes are comparable to what they charge.”

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Council Member Hill said during the summer time it would be hard not to be able to utilize the boweries twice a day. He said he would like to see our parks fully utilized. The Mayor also said he felt the bowery near him was booked all day on Saturday during the summer. He mentioned if cleaning was the issue, there could be a block of time in between booking times so there is enough time to clean the bowery, which seems to be the problem. Employees from the public works department said cleaning is the biggest challenge in the utilization of the bowries and the restrooms at the park. It was mentioned by the parks department it is also hard to get workers to come in twice to clean in one day. The Mayor suggested having one person work Tuesday through Saturday instead of Monday through Friday or some sort of other type of schedule where workers could rotate a Saturday cleaning shift or even possibly be paid for the day when going in and cleaning for a few hours. He said he felt it could be worked out.

It seemed it was the consensus of the Council that it should try to be worked out to find someone who can come in and work these hours to clean the bathrooms and the bowries at the parks. They discussed hiring more help in the parks department to help with the issues pertaining to the bowries located within the city.

There was also discussion on what fees to charge to rent out the multipurpose room for residents and non-residents. They talked about leaving the fee the same for residents and raising it for non-residents.

Following the discussion, Council Member Hill made a motion to adopt Resolution 2015-588, a resolution amending the Consolidated Fee Schedule to Adjust Athletic Field, Bowery Usage, and Multipurpose Room Rental Fees with the changes, the bowery have two block times with a couple of hours in between for cleaning time and the fee be raised to \$50 per block and the resident rate for the multipurpose room be left at \$30.00 and raise the non-resident rate to \$150.00. Council Member Westergard seconded the motion and all voted for the motion through a roll call vote.

MEMORIAL DAY UPDATE

The Mayor discussed the Memorial Day Celebration with the Council. He told the Council the reason the bagpipe band did not show up this summer was because the leader of the bagpipe group had passed away this past summer and the group had disbanded. He said he is speaking with the Salt Lake City Bagpipe groups and what the possibilities would be for these groups to come and perform. He also said there were no options for choirs yet. He also mentioned there could be different music options with possible patriotic readings in between musical numbers. He said he is still looking for musical options and would reach out to resources in the City to see if they can come up with some good musical options.

The Mayor also asked Chief Butler if he could be responsible for taking care of the honor guard this year and Chief Butler said he would.

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CITY STRATEGIC PLANNING SESSION REVIEW

The City Administrator then went over the following with the City Council:

“Given to the Council is a draft agenda for the Strategic Planning Session that will cover three areas:

“One is to identify the issues projects, etc. that we need to focus on during the upcoming year. The second section is to determine our measurable goals, what we want to accomplish in regards to the areas we want to focus on. The third would be to determine our strategies to get us to our long term objectives.

“Between now and when we have the planning session; I will meet with each department to discuss with them their priorities and what they would like to see the city focus on. I can then synthesize these discussions into a list of priorities for the meeting so we can focus on the issues and utilize our time more effectively.”

FRISBEE GOLF DISCUSSION

The Mayor noted he appreciated the Council participating in the Frisbee golf outing they participated in the past week. The Council then discussed what the costs would be for the installation of the Frisbee golf course and it was noted a good course would cost \$11,270.00, a better course would be \$12,090.00 and the best course would be \$13,170.00. The Council discussed what the differences were between the options and it was noted it was the visibility of the course that contributed to the cost differences. The Council noted they felt the best course option would be an asset to the city and they could get people who were interested in the courses to come and donate labor to help install these courses and Scout help was also a possibility.

Council Member Hill then made a motion to approve the Frisbee golf course with the cost and equipment with the best option for the course in the amount of \$13,170.00. Council Member Evans seconded the motion and all voted for the motion through a roll call vote.

SAFETY ACCOUNTABILITY REPORT

The City Administrator noted the following for the City Council:

“Given to the Council is the report for January 2015. We had one incident where Officer Dereta scraped his car against an elevated curb at the Smith’s on Highway 89 and damaged the molding under the passenger rear doors. No injuries occurred with this accident.

“We are doing well with our department safety audits, department safety meetings, and safety officers trained so we are getting a good start on the year.”

This concluded his report.

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OPEN SESSION

There were no comments from the public present and the floor was given to Council Member Sheldon who mentioned there is a raised sidewalk on Sorrento drive that could be dangerous. The Public Works Director noted the property owner caused the issue by planting a tree to close to the sidewalk and because it is private property the city cannot do anything about it.

Council Member Westergard said there was another dangerous sidewalk on 1100 West and 1700 South. The Public Works Director also said it was a private owner problem with a tree and he has discussed the problem with them and will follow up again.

Council Member Evans asked if water well #1 would ever be used again. The Public Works Director said hopefully in about 5-10 years, after the dry cleaning plume has dissipated enough the city would be able to use the well again.

WASATCH INTEGRATED WASTE REPORT

The floor was given to Council Member Hill who serves on the board of directors of the Wasatch Integrated Waste District. He reported that possibly within the next two years the district is looking into acquiring a trundle to remove items smaller than two inches in size to aid in the recycling process. He noted at some point in the future there may not be a need to separate recycling from regular garbage because of the use of this trundle in helping to separate the recycling items. It would reduce the number of trucks having to pick up the refuse and would reduce the carbon footprint for the city if the city were able to utilize this new process.

MOSQUITO ABATEMENT DISTRICT

The floor was given to Council Member Evans who serves on the board of directors for the Mosquito Abatement District. She gave CDC updates to the Council and said mosquito testing will begin in June and the district is already getting calls about spraying for mosquito problems.

She also noted the education program the district sponsors is up and running.

SOUTH DAVIS METRO FIRE AGENCY REPORT

The Mayor reported on the South Davis Metro Fire Agency where he serves on the board of directors.

He said there will be a meeting in March to discuss the creation of a fire district.

SOUTH DAVIS RECREATION DISTRICT REPORT

The Mayor also reported on the South Davis Recreation District where he also serves on the board of directors. The Mayor told a story of someone who had had a heart attack at the

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recreation center and how there were many people who were there that were able to help man and they were able to save him including a lifeguard who had been in a previous rescue. He said the Fire Agency and the Recreation district recognized these people for their life saving efforts.

MAYOR'S REPORT

The Mayor said he had nothing further to report.

CITY ADMINISTRATOR'S REPORT

The City Administrator noted the following for the Council:

1. Water Treatment Plant Open House

“Just a reminder we have two open houses scheduled for the water treatment plant Thursday, February 19, from 1:00-3:00 P.M. and then Saturday, February 21st from 10:00 A.M. to noon.”

The City Administrator noted since the Council had been talking about fencing replacement in some of the parks, he offered what types of fencing might be best to be placed in parks and at what costs might be expected.

ADJOURNMENT

There being no further business before the City Council, Council Member Evans motioned the City Council meeting adjourn at 8:44 P.M. with Council Member Sheldon seconding the motion and all voted for the motion through a roll call vote.

Rick Earnshaw, Mayor

Jessica Sims