

**WOODS CROSS  
CITY COUNCIL and CITY PLANNING COMMISSION  
WORK SESSION AGENDA**

**1555 SOUTH 800 WEST  
October 1, 2019  
6:00 P.M.**

(City Council will immediately follow this Joint Work Session – approximately 7:30 P.M.)

**REFERENCE NUMBER:**

1. Discussion of City Zoning Code Update

The public is invited to attend this Joint Work Session. If you need accommodations to participate in the City Council meeting, please call the City Administrator's Office at 801-292-4421. Please provide at least 24 hours notice for arrangements to be made.

Below are the priorities of the Council and Planning Commission Members ranked with the priorities with the highest rankings

	City Council					Planning Commission			Total	
	Mayor	Ryan	Matt	Wally	Julie	Tamy	Jeff	Curtis		Eric
Parking space requirements	3			4	4			5		16
Accessory Dwelling Units	2		5					3		10
Zoning Ordinance coincides with and implements General Plan	5						5			10
Green space requirements for single family developments			4		3					7
Larger lot zones 12,000 sq ft, 15,000 sq ft					5					5
On-street parking near high density residential housing				5						5
Allow exterior building finishes in the different zones									5	5
Appropriately controls density, building height and UDOT	4									4
Clarification of Lot Frontage									4	4
Northwest Corridor								4		4
Medical Cannabis Zoning							4			4
Noise Regulations			3							3
Variable lot and house size zoning				3						3
Mixed use zone (or allowance within Commercial Zone)									3	3
Zoning to promote an actual downtown							3			3
Zoning guidelines for redevelopment on existing lots. IE: tearing down an old house and building a new one					2					2
East/ West Access over Trains								2		2
Recreational zoning including trails and outdoor recreation maps							2			2
No multi use overlays					1					1
Zoning Ordinance needs to be able to be upheld in court	1									1
Should a hot dog be considered a sandwich								1		1
Zones requiring adequate environmental and land impact requirements to avoid subsidence							1			1

**WOODS CROSS CITY COUNCIL AGENDA**  
**1555 SOUTH 800 WEST**  
**October 1, 2019**  
**7:30 P.M.**

(Immediately Following 6:00 PM Joint Council and Planning Commission Work Session)

**INVOCATION:**

**RICK EARNSHAW**

**PLEDGE OF ALLEGIANCE:**

**RYAN WESTERGARD**

**REFERENCE NUMBER:**

- |     |                                                                                                                                     |            |
|-----|-------------------------------------------------------------------------------------------------------------------------------------|------------|
| 1.  | Review of Agenda                                                                                                                    | MAYOR      |
| 2.  | Consideration to Approve Minutes: 9/17/2019                                                                                         | MAYOR      |
| 3.  | Approve Cash Disbursements: 9/14/2019 – 9/30/2019                                                                                   | MAYOR      |
| 4.  | Swearing in of James Sheldon as Patrol Sergeant and Joshua Lindsey and Aaron Bateman as Police Officers                             | MAYOR      |
| 5.  | Council Kudos                                                                                                                       | CHECKETTS  |
| 6.  | Open Session (Brief Items – 3 minutes or less)                                                                                      | MAYOR      |
| 7.  | YCC Report                                                                                                                          | NIELSEN    |
| 8.  | Community of Promise Report                                                                                                         | BODELL     |
| 9.  | Woods Cross CERT Team Recognition                                                                                                   | LARRABEE   |
| 10. | Consideration to make appointments to the Planning Commission                                                                       | MAYOR      |
| 11. | Consideration to appoint a Justice Court Judge                                                                                      | MAYOR      |
| 12. | Consideration to Adopt a Resolution Requesting the Department of Transportation set the Speed Limit on the Legacy Parkway at 65 MPH | URESK      |
| 13. | Consideration to Grant Final Acceptance of Shamrock Village Subdivision Phases 1 and 2                                              | ANDERSON   |
| 14. | Consideration to Grant Conditional Acceptance of Shamrock Village Subdivision Phase 4                                               | ANDERSON   |
| 15. | Open Session                                                                                                                        | MAYOR      |
| 16. | South Davis Sewer Report                                                                                                            | WESTERGARD |
| 17. | Mayor's Report                                                                                                                      | MAYOR      |
| 18. | City Administrator's Report                                                                                                         | URESK      |

The public is invited to participate in all City Council meetings. If you need accommodations to participate in the City Council meeting, please call the City Administrator's Office at 801-292-4421. Please provide at least 24 hours notice for arrangements to be made.

**WOODS CROSS CITY COUNCIL MEETING  
SEPTEMBER 17, 2019**

The minutes of the Woods Cross City Council meeting held September 17, 2019 in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

**CONDUCTING:**

Rick Earnshaw, Mayor

**COUNCIL MEMBERS PRESENT:**

Rick Earnshaw, Mayor  
Tamra Dayley  
Julie Checketts

Wally Larrabee  
Matt Terry

**COUNCIL MEMBERS EXCUSED:**

Ryan Westergard

**STAFF PRESENT:**

Gary Uresk, City Administrator  
Jessica Sims, Assistant City Administrator  
Tim Stephens, Community Development Director  
Annette Hanson, City Recorder  
Scott Anderson, Public Works Director  
Adam Osoro, Police Department

**VISITORS:**

Warren Pettey  
RaNae Cline  
Paden Bevan  
Cassandra Judd  
Madison Langton  
Jefferson Pettey  
Miles Robinson  
Stacey Gridley  
Margaret Call  
Mckenzie Taylor  
Mandi Wood

Amanda Pettey  
Scot Cline  
Eldon Judd  
Kaylee Gridley  
LeGrande Blackley  
Austin Michaelson  
Cassidy Cline  
Makenzi Robison  
William Anderson  
Bryson McNair

Jason Jeppsen  
Kinnley Cline  
Ryan Judd  
Hannah Chester  
Rachel Dart  
Ethan Mercer  
Aaron Gridley  
Isabella Adams  
Everett Taylor  
D.L. Weeks

**INVOCATION:**

Matt Terry

**PLEDGE OF ALLEGIANCE:**

Rick Earnshaw

**CONSIDERATION TO APPROVE MINUTES**

The Mayor then called for the review of the City Council minutes for the meeting held September 3, 2019.

Following the review of the minutes by the City Council, Council Member Larrabee made a motion to approve the minutes as written with Council Member Dayley seconding the motion and all voted for the motion through a roll call vote except Council Member Checketts who abstained because she was not present at the previous meeting.

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**REVIEW OF AUGUST FINANCIAL REPORT**

The Mayor gave the floor to the City Administrator who went over the August financial report with the City Council.

**APPROVAL OF CASH DISBURSEMENTS**

The City Administrator continued with the floor and went over the cash disbursements with the City Council for the time period of 9/1/19-9/13/19.

Following the review of the cash disbursements, Council Member Checketts made a motion to approve the cash disbursements. Council Member Larrabee seconded the motion and all voted for the motion through a roll call vote.

**BRIEF OPEN SESSION**

The Mayor then opened the meeting to items from those present that they would like to bring before the City Council that were brief in nature. This would be items that would take less than two or three minutes.

There were no comments from the public present.

Council Member Terry said he had received a complaint about weeds next to the Mountain America Credit Union and staff said they would look into the matter.

There were no further comments and the Mayor closed the brief open session.

**POLICE DEPARTMENT REPORT**

The Mayor gave the floor to Lieutenant Adam Osoro who reported the following to the City Council on the activities of the police department for the month of August 2019.

**DISPATCHED CALLS**

<b><u>2019</u></b>	<b><u>2018</u></b>	<b><u>Yearly</u></b>
Jan--875	Jan—904	2018—11,600
Feb--896	Feb—990	2017—11,411
March--934	March—991	2016—12,393
April-- 895	April—887	2015—12,819
May--995	May—1023	2014—9495
June--872	June—1010	2013—8979
July--924	July—982	2012—7347
Aug--1137	Aug—1118	2011—6918
Sept--	Sept—1020	2010—7167
Oct--	Oct—966	
Nov--	Nov—842	
Dec--	Dec—867	
Running Total --7,528	2018--Total—11,600	

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**ACTIVITY REPORT WOODS CROSS POLICE DEPARTMENT**

**AUGUST TRAFFIC CITATIONS ISSUED**

Total Citations: 329  
Total Violations 454

187 Cases in August

June-July-August traffic citations issue

	June	July	August
Total Citations	186	283	329
Total Violations	256	401	454

**USE OF FORCE:**

8/5/19 Taser point, gun point  
8/9/18 ACT  
8/15/19 Point gun  
8/18/19 Hands on to make an arrest

**WOODS CROSS HIGH SCHOOL ACTIVITIES**

- Two misdemeanor thefts
- Three traffic Accidents
- Football is 4-0 (at the time this was written, Bountiful game was last Friday. It was noted the team won that game)

**K-9 ACTIVITY**

- Ranger assisted in a North Salt Lake robbery. Suspect was tracked to a nearby elementary school. Ranger cut his paw during the pursuit and was not able to continue the track. The cut was not severe but painful for him to walk on for a few days. It healed without needing to go to the veterinarian.
- 8/26/19 assist to NSL patrol deployment for wanted suspect in attic home. No one located
- 8/26/10 assist to X-16 on 10-60. No indication
- 8/22/19 assist to Bountiful. Marijuana and paraphernalia located in search. Driver arrested for DUI.
- 8/31/19 10-60. Indication on vehicle. Meth, Heroin, Marijuana and \$1060 case recovered during search. This stop and information obtained from this stop and was able to obtain a search warrant for a well known drug house. Three people were arrested.
- 8/30/19 10-60. Indication on vehicle. 67 marijuana cigars located during search as well as cocaine. Driver arrested for distribution of narcotics.

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**DETECTIVE DIVISION**

19 Active C.A.N.R. cases (child abuse neglect report) they are investigating in conjunction with D. C. F. S.

17 Active Theft/Property/Fraud/Assault/Death cases for the month of June.

**CRIME**

Search warrant was served at a drug house. All three occupants of the home were arrested, meth and heroin was found in small quantities.

The Mayor and Council thanked Lieutenant Osoro for his report and then excused him from the meeting as he was on call for the police department.

**SWEARING-IN OF YOUTH CITY COUNCIL**

The Mayor noted the new Youth City Council would be sworn-in at tonight's meeting. The Mayor gave the floor to the Youth City Council Advisor Mandi Wood. She then introduced the Youth Mayor, Hannah Chester to those present. Youth Mayor Chester then introduced the new Youth Council leadership to the City Council who would be serving this next year.

The Mayor then asked the City Recorder to administer the Oath of Office to the Youth City Council leadership members who were present.

Following the swearing-in of the youth leadership, the rest of the Youth City Council members were invited to come forward to be sworn in. The City Recorder then administered the Oath of Office to the rest of the Youth City Council members who were present.

The Mayor and City Council and those in attendance, congratulated the Youth City Council on their appointments for the next year.

The new leadership for the 2019/2020 year is as follows:

Mayor—Hannah Chester  
Deputy Mayor—Miles Robinson  
City Recorder—Kaylee Gridley  
Service Recorder—Rachel Dart  
Treasurer—AJ Peters  
Historian—Tori Simmons  
Photographer—Emily Westergard  
Communications Specialist—Shaela Dolar  
Ambassador—Makayla Lewis

It was also noted there would be 31 total Youth City Council members and the theme this year is "You've Got a Friend in Me."

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**COUNCIL KUDOS**

The Mayor gave the floor to Council Member Checketts said there had been individuals who had nominated for the Council Kudos for this month but they needed to move this item to the October 1, 2019 City Council meeting.

**CONSIDERATION TO ADOPT A RESOLUTION CANCELLING THE WOODS CROSS CITY MUNICIPAL ELECTION FOR 2019**

The Mayor gave the floor to the City Administrator who noted that Woods Cross City would be cancelling the municipal election for 2019 to save costs since the number of candidates in the city does not exceed the number of municipal positions for the election.

Following the information given, Council Member Dayley made a motion to adopt resolution 2019-688, a resolution cancelling the Woods Cross City Municipal Election for 2019 to save costs since the number of candidates in the city does not exceed the number of municipal positions for the election. Council Member Checketts seconded the motion and all voted for the motion through a roll call vote.

Council Member Larrabee also suggested this item be added to the city's newsletter to let city residents know that there will be no election this year.

Staff said they would add this information to the newsletter.

**CONSIDERATION TO APPROVE A CONTRACT WITH LANDMARK DESIGN, INC. TO UPDATE THE CITY'S ZONING CODE**

The Mayor gave the floor to the City Administrator who noted the City Council would need to approve the contract they had been given to review, with Landmark Design for the bid proposal which had been previously proposed to them and which the Council had decided to accept.

The City Council had a few questions regarding the contract and the City Administrator said there would be further detail could be discussed at the October 1, 2019 City Council meeting.

Council Member Dayley then made a motion to approve the contract with Landmark Design, Inc. to update the city's zoning code as presented. Council Member Larrabee seconded the motion and all voted for the motion through a roll call vote.

**UPDATE ON MOUNTAIN VIEW STREET LIGHTS AND SCHOOL CROSSING LIGHTS**

The Mayor gave the floor to the Public Works Director who updated the City Council on the Mountain View street lights and school crossing lights. He noted he is still working with the city's electrician to identify what lights need to be replaced because of being broken or damaged, and some of the lights are deteriorating as well as other lighting issues. The Public Works Director said it is a slow process because there is only one electrician for the city who is working on this problem.



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It was noted that it would be very costly to replace the streetlights one by one, but if they could do it in bulk, it would be less expensive. The Public Works Director said he is continuing to work on a cost effective solution.

Council Member Checketts gave the Public Works Director a name of an electrician who might be able to help with this project. The Public Works Director said he would look into the suggestions.

The Public Works Director said as far as the school crossing lights go, he has looked into pricing for the battery backup lights and the solar panel lights. He said he has not been able to find a cost-effective solution to back up the school crossing lights in the case of a power outage yet so he is wondering what direction the Council would like to go.

The Council said they would like to have the Public Works Director look into getting electric powered signs with solar power backup. The Public Works Director said he would look into it further and let the Council know what he is able to find out.

The Council discussed some different ways that might work for school crossing safety. It was noted the Police Chief had purchased some flashing cones and the department would be putting them in place to increase safety in school crossing areas.

Council Member Checketts said she was asked by the crossing guard at 1500 S. and 800 W. to have crossing flags at this crossing. The Public Works Director said it is against regulations by state code to allow crossing flags at school crossings. He said he it was deemed a conflict with pedestrians trying to cross and students trying to cross at the same time.

Council Member Checketts thanked the Public Works Director for the information.

**DISCUSSION ON BIDDING OUT CITY LIABILITY INSURANCE**

The Mayor gave the floor to Council Member Checketts who said she would like staff and council to comparison liability insurance cost and coverage to make sure the city is getting the best financial deal.

The City Administrator said he would present an RFP at first meeting in November so the City Council, at which time the Council can direct how they would like to proceed securing the future liability insurance needs of the city.

**DISCUSSION ON SURVEY OF RESIDENTS' DESIRE FOR FIBER OPTIC SERVICES**

Council Member Checketts continued with the floor and said she was wondering if the citizens of Woods Cross might be interested in the fiber optic company, UTOPIA which is a fiber optic service. She noted that UTOPIA would pay for a resident survey to see if there is interest within the city.

Council Member Terry said he has concerns about UTOPIA, as a provider, conducting a truly impartial survey.

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Following the discussion, it was decided the City Administrator would look into inviting UTOPIA to a future City Council meeting to present and answer City Council questions.

**SAFETY ACCOUNTABILITY REPORT**

The Mayor gave the floor to the Assistant City Administrator who noted the following for the City Council:

“There were three claims for August. On 8/16/19 there was an auto accident resulting in 2 claims. On 8/20/19 there was a claim for a police officer who suffered from smoke inhalation and a Worker’s Compensation claim was filed.

The Assistant City Administrator also noted there had been a RUN/HIDE/FIGHT training for the city employees. It was very informative and has lead the Safety Committee to take a closer look at assuring City buildings are provide safety from possible threats.

**WASATCH INTEGRATED WASTE REPORT**

The Mayor gave the floor to Council Member Larrabee who reported on the activities of the Wasatch Integrated Waste District. He noted that the receiving building and transfer stations are complete, and the project came in under budget. He noted the education center will be completed by December of this year and the mixed-use processing facility should be online the first quarter of next year. He noted that we might be able to decrease the city’s waste fees once this mixed-use processing is online.

The Council discussed the different possibilities which may be possible when all of the new facilities come online in the future and said they would continue to monitor things as this processing facility is utilized.

The Council said they would like to go up and look at this new facility and have discussions on what the future recycling possibilities would be with this new facility. Staff said they would arrange a time when the Council could go up and tour of the facility.

**MOSQUITO ABATEMENT REPORT**

The Mayor gave the floor to Council Member Terry who reported on the activities of the Mosquito Abatement District. He noted that there have been 226 positive pools where mosquitoes have tested positive for the West Nile Virus, 82 of those are in Davis County. There have been 11 cases of West Nile virus reported in the state, 1 of those cases was in Davis County. He said Davis County is in better shape regarding West Nile than some of the other areas of the state because they have a good number of staff and equipment to help combat this illness.

**PLANNING COMMISSION REPORT**

There was no Planning Commission meeting held on September 10, 2019 so there was no report for tonight’s meeting.

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**SOUTH DAVIS METRO FIRE AGENCY REPORT**

The Mayor reported on the activities of the South Davis Metro Fire Agency. He noted that this has been the busiest year ever with wildfires and house fires. He indicated that there are six new hires are set to graduate the end of October bringing the Agency to full staffing. He then shared the new ladder truck is in full service and continues to draw public interest as it increases the Agency's ability to fight fires. He also noted the new Centerville Station will open in October. He also said the repairs to the Mueller Park station will be put off until spring because of weather concerns and because of the nature of the repairs for the roofing. Finally, the Agency would like to stress the importance of emergency preparedness for residents, especially in light of the recent Gun Range fire that had occurred in Bountiful.

**SOUTH DAVIS RECREATION DISTRICT REPORT**

The Mayor continued with the floor and reported on the activities of the South Davis Recreation District. He shared that there was an elderly driver who had crashed his car through the front glass doors of the recreation facility; fortunately the recreation center was closed for maintenance and no one was hurt.

The District is looking to construct a satellite recreation facility either somewhere in Woods Cross or North Salt Lake and the district is looking into where property might be located for that facility.

To assure decisions are guided by public interest, the District will be sending out another survey for residents' input.

**MAYOR'S REPORT**

The Mayor continued with the floor and noted that he enjoyed the League Conference and he really enjoyed the classes and made some good contacts and received very useful information.

**CITY ADMINISTRATOR'S REPORT**

The City Administrator noted there would be a joint City Council/Planning Commission meeting to kick-off the rewrite of the zoning ordinances. He said it would take place before the City Council meeting on October 1 from 6:00-7:30 P.M. He asked that everyone come prepared to share their top five zoning code concerns in that discussion.

**OPEN SESSION**

The Mayor opened the meeting to items from those present that they would like to bring before the City Council.

Ms. Dixie Weeks asked about the mixed-use sorting facility at the waste district. Council Member Larrabee explained how the facility works and where the sorted refuse goes.

Ms. Weeks then asked why residents do not have the possibility to opt out of recycling.

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Ms. Weeks also asked Council Member Terry about the education component for the mosquito abatement district. Council Member Terry responded the Abatement District reaches out with an educational program for 3-6 grades in all the schools, disseminates instructive material at the state fair, and provides information on their website. Ms. Weeks said she wondered if the residents of Woods Cross can be educated on what they can do to help get rid of mosquito problem areas. Council Member Terry said he would look into the possibility of adding education material to be distributed to city residents via the City newsletter, website and social media next year as the mosquito season is coming to an end for this year.

Council Member Checketts asked about software options for the city and the Assistant City Administrator said they are looking into those options. Council Member Checketts also asked if she could get an assigned city email and staff said they would look into getting that set up.

Council Member Checketts also said she had an email from Stephanie Carter, a city resident who has concerns about not having another crossing guard near the Odyssey Elementary School. The City Administrator said he is aware of Ms. Carter's concerns and it was noted that the school community council is also addressing that problem and suggested Ms. Carter might want to attend that meeting and express her concerns.

Council Member Checketts then shared that next year commemorates the 150-year celebration for the right for women to vote in Utah. She asked if some sort of recognition could be incorporated into the Memorial Day Celebration.

Council Member Terry asked if there was an ordinance regarding daytime dog as he had received a complaint about this issue. It was noted that the city noise ordinance that addresses night time offenders, but that there is not anything to specifically address barking during daytime hours. It was then suggested that the concerned resident keep to log to document times of excessive barking. With this information they could then contact the Davis County Animal Control to request assistance in addressing the nuisance.

There were no additional items for the open session and the Mayor closed the open session.

**ADJOURNMENT**

There being no further business before the City Council, Council Member Terry made a motion to adjourn the meeting at 8:35 P.M. Council Member Larrabee seconded the motion and all voted for the motion through a roll call vote.

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Rick Earnshaw, Mayor

Annette Hanson, City Recorder

The Cash Disbursements will be sent out on Monday

# Memorandum

Date: September 27, 2019  
To: Mayor / City Council  
From: Gary Uresk  
Re: Resolution Requesting Legacy Parkway Speed Limit be set at 65 MPH

In discussing the removal of the large truck ban and raising of the speed limit on Legacy Parkway with Carlos Braceras, he indicated the Transportation Commission would allow public input on the increasing of the speed limit, but anticipated it would be increased to 70 MPH to match I-15. I think we should make an effort to get the speed limit set at 65 instead of 70. Attached is a resolution requesting UDOT set the speed limit on Legacy at 65. The resolution focuses on providing a livable community.

When I met with Carlos he agreed that in allowing trucks on the Parkway they were taking a step backward in their efforts to promote livable communities which is a major goal of UDOT. Our argument is that allowing large trucks on the parkway have diminished the quality of life in our community, at least let us have a lower speed limit. If we can get the speed limit at 65 MPH and vigorously enforce it, this may provide enough of an incentive to keep a majority of trucks off of the parkway.

**RESOLUTION \_\_\_\_\_**

**A RESOLUTION REQUESTING THE DEPARTMENT OF TRANSPORTATION SET THE LEGACY PARKWAY SPEED LIMIT AT 65 MPH**

**WHEREAS:** Currently trucks with five or more axels or 80,000 lbs. or greater gross vehicular weight are not allowed on Legacy Parkway in accordance with State statute and the speed limit is set at 55 MPH per UDOT regulations, both restrictions part of a settlement agreement entered into in 2005 between the State of Utah and the Legacy Parkway lawsuit plaintiffs; and

**WHEREAS:** The Statutory truck ban on Legacy Parkway will terminate on January 1, 2020 as prescribed in Section 63I-2-272 of the Utah State Code and the speed limit will be increased concurrently with the expiration of the Settlement Agreement; and

**WHEREAS:** Legacy Parkway was designed as a parkway to create a special driving experience for the motorist. Increasing the speed and allowing large trucks on the Parkway will negate the special attributes UDOT had in mind when designing the Parkway; and

**WHEREAS:** Residents living in close proximity to the Parkway will experience diminished quality of life due to the increased noise and air pollution created by the inclusion of large trucks and increased speed limit on the Parkway; and

**WHEREAS:** Users on the Legacy Trail will have a diminished recreational experience due to the increased noise and air pollution due to the inclusion of large trucks and increased speed limit; and

**WHEREAS:** The location of Legacy Parkway adjacent to the Legacy Nature Preserve subjects wildlife in the preserve to increased noise and pollution with the inclusion of trucks and increasing the speed limit on the Parkway.

**WHEREAS:** To lessen the impact of increased noise and pollution on wildlife in the Legacy Nature Preserve and those living and recreating adjacent to the Parkway it would be prudent to implement a speed limit balancing the travel needs in the corridor with the desire to provide a livable community.

**NOW, THEREFORE, LET IT BE RESOLVED BY THE CITY COUNCIL OF WOODS CROSS CITY, STATE OF UTAH THAT WOODS CROSS CITY REQUESTS THE DEPARTMENT OF TRANSPORTATION TO SET THE SPEED LIMIT ON THE LEGACY PARKWAY AT 65 MPH.**

**PASSED AND ADOPTED BY THE WOODS CROSS CITY COUNCIL, STATE OF UTAH, ON THIS 1<sup>ST</sup> DAY OF OCTOBER 2019.**

**Woods Cross City**

\_\_\_\_\_  
Rick, Earnshaw, Mayor

**Attest:**

\_\_\_\_\_  
Annette Hanson, City Recorder

Memo will be sent out Monday



# Memorandum

Date: September 27, 2019  
To: Mayor / City Council  
From: Gary Uresk  
Re: City Administrator's Report

1. National League Conference. The National League Conference is March 8 – 11 which is a Sunday through Wednesday. I estimate the cost for each individual to attend will be approximately \$2,200. Broken down as follows:

Registration	\$ 470*	This is for first time attendees –for others is \$830
Flight	\$ 700	
Hotel	\$ 830	
<u>Per diem</u>	<u>\$ 200</u>	
Total	\$2,200	

2. Council e-mails. Once we get everyone on Office 365 I will work with ETS to get each councilmember that wants a city e-mail their own e-mail account. I am also working with ETS to get a portal in the cloud where we can store the staff reports so we won't have to e-mail them anymore. This will make it easier when we have large staff reports and will be more secure in sending protected information.