

**WOODS CROSS CITY COUNCIL MEETING
FEBRUARY 6, 2018**

The minutes of the Woods Cross City Council meeting held February 6, 2018 at 6:30 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

CONDUCTING:

Rick Earnshaw, Mayor

COUNCIL MEMBERS PRESENT:

Rick Earnshaw, Mayor
Julie Checketts
Tamra Dayley

Wally Larrabee
Matt Terry
Ryan Westergard

STAFF PRESENT:

Gary Uresk, City Administrator
Jessica Sims, City Recorder/Finance Director

VISITORS:

LeGrande Blackley
Tyler Gunn
Joshua Rogers
Preston Monson
Bryce Venable
Cole McSwain
Michele Wood
Cole Stettler
Shawn Horner
Everett White
Karen Kriegbaum
Dallin Olsen
Mark Wright
Lois Schrader

Leola Mikkelsen
Harrison Heimuli
Brock McSwain
Cooper Lowe
Ammon Croft
Al DeBairos
Kelsey Wood
Ryan Stettler
Grant Horner
Ethan Gelispe
Jason Barnes
Chad Middleton
Eric Jones
Don Schrader

Nathan Richins
Jamie Larsen
Parker Moore
Simon Laurence
Collin Moore
Kory Hale
Nathan Wood
Chris Smith
Dallen Hunt
Dylan Salas
Jaxon Howes
Jace Keddington
D.L. Weeks

INVOCATION:

Tamra Dayley

PLEDGE OF ALLEGIANCE:

Scouter Grant Horner

CONSIDERATION TO APPROVE MINUTES

The City Council reviewed the minutes of the City Council meeting held January 16, 2018. Following the review by the City Council, Council Member Terry made a motion to approve the minutes as written with Council Member Dayley seconding the motion and all voted for the motion through a roll call vote.

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CASH DISBURSEMENTS

The Mayor and Council reviewed the cash disbursements. Following their review, Council Member Dayley made a motion to ratify the cash disbursements for the time period of 1/6/18-1/19-18 and to approve the cash disbursements for the time period of 1/20/18-2/2/18. Council Member Larrabee seconded the motion and all voted for the motion through a roll call vote.

OPEN SESSION (BRIEF ITEMS)

The Mayor then opened the meeting to items from those present that were brief in nature. This would be items that would take less than two or three minutes.

Scouter Grant Horner, living at 1356 West 200 South, came before the Council and said he would like to build an orienteering course at Mills Park for his Eagle Scout Project. He said he could then place information on the city's website so other scouts could come and utilize the course. Council Member Westergard said that he had spoken with Grant's father and further explained how this could be a possibility and why it would be a good project.

Scouter Horner then explained how he would go about setting up this course in using landmarks that are already there at the park to help with making this course workable.

The Council said they were in favor of the idea and encouraged Scouter Horner to make a plan and bring back his ideas to the staff so staff could review them and help to ensure the course was workable for the park.

The Council thanked Scouter Horner for his idea and said they were excited and pleased about having this course put together for the use of other Scout troops in the area.

There were no further items for the open session and the Mayor closed the open session.

YCC REPORT

The Mayor gave the floor to the Youth City Council Mayor, Dylan Salas. He reported the following to the City Council:

“Last month the Youth City Council spent a day at the legislature. We had six youth attend and it was a great activity.

“We had our Youth Council conference party with breakfast, games, a fantastic magician, a yucky jelly bean game and lunch.

“This month we will be having a work meeting to fill Easter Eggs for the Easter Egg hunt that will be held March 24th. The activity for this month is the appreciation dinner on Friday,

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February 23 at 6:30 P.M. Each youth is invited to bring one guest that they want to treat to a special evening and dinner.

“Next month we will be having another work meeting and will be finishing the Easter Eggs and filling baskets for the drawing.

“We will also be attending the conference at Utah State University and it will be on March 9th and 10th.”

The Council thanked Youth Mayor Salas for his report and also thanked the Youth Council for their work in our community.

COUNCIL KUDOS

The Mayor gave the floor to Council Member Checketts who honored Michele Wood who works as an advisor for the Youth City Council. Ms. Wood was recognized for her work with the Youth City Council and her creativity and passion in working with the youth of the community.

The Mayor said he is excited about this program and would like to continue with it but he would like to make sure that the employees have the chance to nominate each other and he would like to have the awards sponsored by the city. Council Member Checketts said she agreed with this assessment and she said she had a letter that could be given to the employees to have them fill out so they could be involved in nominating those people they work with to be recognized for their accomplishments.

CONSIDERATION TO APPROVE AN APPOINTMENT TO THE PLANNING COMMISSION

The Mayor noted that there had been a vacancy that needed to be filled for the Planning Commission. He noted that Mr. Brent Page had tendered his resignation from the Planning Commission after his many years of hard work on the Planning Commission. The Mayor said that he would like to appoint Eric Jones to the Planning Commission following the resignation of Mr. Page. The Mayor noted that Mr. Jones had worked with the Board of Adjustments prior to his appointment to the Commission.

The Mayor invited Mr. Jones to come and introduce himself to the Council. Mr. Jones came before the Council and introduced himself and said he was excited to serve in this new capacity.

Council Member Westergard then made a motion to appoint Mr. Eric Jones to the Woods Cross Planning Commission. Council Member Checketts seconded the motion and all voted for the motion through a roll call vote.

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**PUBLIC HEARING: PROPOSED AMENDMENT TO THE ZONING ORDINANCE
RESCINDING CHAPTER 16B (MIXED USE CENTER) OF TITLE 12**

The Mayor gave the floor to the City Administrator who noted the following for the City Council:

“As you know, we spent the last year and a half dealing with a controversy involving the Mixed Use Center chapter of the Zoning Ordinance. The city had always viewed the chapter as an overlay which gave the city a great deal of latitude in applying it. However, due to a law suit and review by the state Ombudsman’s office, it was ruled that it was not an overlay zone and the city did not have the discretion to deny a project based upon it.

“As such, the City Council placed a moratorium on any further use of the mixed use zone back in September. The purpose of the moratorium was to allow the staff time to review the Mixed Use Zone and determine whether there were modifications or changes that could be made to it or whether it was still a viable land use tool for the city to achieve the goals and policies of our general plan. It has been determined that the best course of action is to rescind the Mixed use Chapter, 16B. The city is in the process of updating its General Plan over the next six months. At the conclusion of the process, the city will rewrite the Zoning Ordinance. At that time, based on evaluations, goals, and policies of the General Plan update, the city can draft any new multifamily or mixed use regulations that we deem necessary.

“The Planning Commission has reviewed this matter and held a public hearing. The Commission has recommended that the City Council rescind chapter 16B entitled Mixed Use Center.”

The Mayor then opened the public hearing.

The public asked where the areas were located within the city boundaries that they were talking about for this Mixed Use and the Council noted where these areas were.

The Mayor then closed the public hearing.

**CONSIDERATION TO ADOPT AN ORDINANCE RESCINDING CHAPTER 16B
(MIXED USE CENTER) OF TITLE 12 OF THE ZONING ORDINANCE**

The Mayor explained this action was going to be taken for the reasons explained above.

Council Member Larrabee made a motion to adopt ordinance 579, an ordinance rescinding Chapter 16B of Title 12 of the Zoning Ordinance. Council Member Westergard seconded the motion and all voted for the motion through a roll call vote.

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CONSIDERATION TO DECLARE VARIOUS PIECES OF EQUIPMENT AND VEHICLES IN THE PUBLIC WORKS DEPARTMENT AS SURPLUS PROPERTY AND SETTING A MINIMUM BID AMOUNT FOR THE PROPERTY

The City Administrator continued with the floor and explained the following to the City Council as given to him by the Public Works Director:

“We have been reviewing our equipment and have put together a list of equipment that we would like to have declared surplus property. This equipment would be sold or scrapped if no value is found in the equipment.”

Following the information given by the City Administrator, Council Member Westergard made a motion to declare the list of equipment given to the Council from the Public Works Director as surplus property and setting a minimum bid amount for the property as listed. Council Member Terry seconded the motion and all voted for the motion through a roll call vote.

CONSIDERATION TO ADOPT A RESOLUTION ADOPTING THE WOODS CROSS CITY CRIMINAL JUSTICE INFORMATION SERVICES (CJIS) SECURITY POLICY

The City Administrator then noted the following for the City Council:

“Given to the Council is a copy of the proposed Criminal Justice Information Services Security Policy. We need to adopt this policy to ensure we have the proper security policies and procedures in place to protect the criminal justice information used in our court and police department. I have reviewed the policy with Amber and Michelle and we feel it meets our needs.

“Please note in Section 9 and Appendix D that the police portion of City Hall is a secure area. However, the portions of City Hall used by the court, Michelle’s office, the copy room, the front office and the judge’s office are designated as controlled areas. This designation is in lieu of having the whole north side of City Hall designated a secure area.

“The model FBI policies provide an exception for offices that serve multi-purposes such as our City Hall. Since we have plans to remodel City Hall and combine the courts and police department in the future, at that time we will be able to combine the courts and police department in a single secure area.”

There was also some discussion about how secure the electronic devices were within the city. The City Administrator said they continue to work on this issue and said they do still have some work to do, but they are looking for ways to make the electronic devices more secure.

Following the information given, Council Member Westergard made a motion to adopt resolution 2018-644, a resolution adopting the Woods Cross City Criminal Justice Information Services (CJIS) Security Policy. Council Member Checketts seconded the motion and all voted for the motion through a roll call vote.

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CONSIDERATION TO APPOINT TWO MEMBERS OF THE CITY COUNCIL TO SERVE ON THE EMPLOYEE APPEAL BOARD FOR A TERM OF TWO YEARS

The Mayor noted the following for the City Council:

“Under the City’s personnel policies there needs to be an Employees Appeal Board constituted of five members, two of which are members of the City Council. We need to have two City Council members appointed to serve on the Employee Appeal Board for a two year term effective until the end of 2019.”

Following the information given, the Mayor asked if there were any Council Members that would be willing to serve on this board. Council Members Checketts and Larrabee said they would be willing to serve on this board. The Mayor proposed Council Member Checketts and Council Larrabee be appointed to this board.

Council Member Dayley then made a motion to appoint the two members of the City Council mentioned above to serve on the Employee Appeal Board for a term of two years. Council Member Westergard seconded the motion and all voted for the motion through a roll call vote.

OPEN SESSION

The Mayor then opened the meeting to items from those present that they would like to bring before the City Council.

Mr. Eric Jones asked if with the rescinding of the ordinance spoken about in the meeting if the city is seeking to build mixed use in the future or if this is not desired use within the city center. The Mayor said they are going to look at specific areas that would be dedicated to the mixed use building and that it does have a place in the community.

Ms. Leola Mikklesen asked what was going on with the old racquetball building.

The City Administrator said it was his understanding that the owners are working to turn it into an office building. He said they are fixing the interior of the building but it is going very slowly. Ms. Mikklesen asked how quickly this would happen. She said she would like to see a time frame placed on it because it is such an eyesore. The City Administrator said he could work on trying to put a time frame on the renovation and try to have the owner get it done as quickly as possible. He did say that there were some challenges with finding a tenant for the building because there is very limited parking at the building.

The Mayor noted that city resident Mr. George Peterson sent him an email and thanked the City for painting the curb and putting up signs at the TRAX train station. He said it was very helpful.

The Mayor also said he received an email that noted there is a semi-pro soccer team called the Utah Saints who practice in the city at one of the indoor soccer facilities. The Mayor said they

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are requesting that Mountain View Boulevard be renamed Saints Boulevard near the indoor soccer facility where they practice and play.

The Council discussed it and seemed they would not really be in favor of renaming the street because there is a school located there that is also called Mountain View and it may not work well for that and other reasons. It was suggested the pavement in front of the practice facility may be renamed in honor of the team but not the whole street.

Ms. Dixie Weeks living at 1288 West Governors Way asked if there is a cost estimate for what the remodel will cost for the police department. Staff said there was no cost estimate at this time. Council Member Checketts said that the Work Force Services building was going to be vacated so it might be a possibility to consider moving the police department to that building as it has secured entrances and security cameras already in place. It was noted that unfortunately it may be cost prohibitive to buy the building for this purpose.

Council Member Westergard said that the old Peak Profile building had been tagged. It was also noted that the freeway overpass had been tagged. The Staff said they would look into the matter and see what can be done to take care of the problem.

The Mayor asked if anyone had talked to the old Peak Profile owner's about removing the fence in front of the building. The Mayor said he had several residents living in the area that have expressed to him they are not in favor of the fence being removed. It was also noted that the businesses would like to put signs up to advertise where their businesses are located within the strip of buildings. The City Administrator said there should not be any drive by traffic for the types of businesses that are located within this building so a monument sign with the names of the businesses might be more of a possibility.

The Mayor said he had two complaints about the Horizon Credit Union sign being too bright. There was some discussion that the sign is very bright and could be distracting to drivers in the area. The City Administrator said he would have the Community Development Director look into the matter.

PLANNING COMMISSION REPORT

Council Member Terry reported on the Planning Commission meeting held January 23, 2018. Please see the minutes of that meeting for the details of his report.

SOUTH DAVIS SEWER DISTRICT REPORT

Council Member Westergard reported on the activities of the South Davis Sewer District. He reported that the operations superintendent retired after 32 years or working for the sewer district. Council Member Westergard said he will be missed because he had so much experience and had great ideas which helped to keep the sewer rates low for the citizens of Woods Cross City.

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MAYOR'S REPORT

The Mayor asked the Council if the Council wanted to bring their top three or top five issues to the strategic planning meeting they would like to discuss. The Council said they would like to have the option to bring five items if they were different from the majority of the items the other Council Members will be bringing.

CITY ADMINISTRATOR'S REPORT

The City Administrator noted the following for the Council:

1. Farm Meadows

“I still have not heard back from the State regarding the grant. Hopefully we will hear from them sometime next week.

2. April League Conference

“The League Conference is a little later in the month of April than it has been in the past. It will be from 25th-27th. They are trying to put it in conjunction with the UAC Conference. For those of you who would like me to reserve a hotel room, now would be a good time to do that so we can get our choice of rooms. Those that are planning on going please let me know so I can get that taken care of.

3. Strategic Planning

“This is just reminder we have that scheduled for the 10th of February starting at 8:00 A.M.with the Planning Commission.”

Council Member's Larrabee and Checketts asked to be excused from the next City Council meeting.

ADJOURNMENT

There being no further business before the Council, Council Member Westergard made a motion to adjourn the meeting at 7:53 P.M. with Council Member Terry seconding the motion and all voted for the motion through a roll call vote.

Rick Earnshaw, Mayor

Jessica Sims, City Recorder