

**WOODS CROSS CITY COUNCIL MEETING
JUNE 18, 2019**

The minutes of the Woods Cross City Council meeting held June 18, 2019 at 6:30 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

CONDUCTING: Rick Earnshaw, Mayor

COUNCIL MEMBERS PRESENT:

Rick Earnshaw, Mayor
Tamra Dayley
Julie Checketts

Matt Terry
Ryan Westergard

COUNCIL MEMBERS EXCUSED:

Wally Larrabee

STAFF PRESENT:

Gary Uresk, City Administrator
Jessica Sims, Assistant Administrator
Tim Stephens, Community Development Director
Annette Hanson, City Recorder
Chad Soffe, Police Chief

VISITORS:

LeGrande Blackley
Rachael Bodell
Jill Sharp

Roy Swalberg
Scout Troop 3232
Gary Sharp

Kevin Leo
D.L Weeks

INVOCATION: Rick Earnshaw

PLEDGE OF ALLEGIANCE: Cub Scout Troop 3232

CONSIDERATION TO APPROVE MINUTES

The Mayor then reviewed the minutes of the City Council meeting held June 4, 2019.

Following the review by the City Council, Council Member Dayley made a motion to approve the minutes as written with Council Member Checketts seconding the motion and all voted for the motion through a roll call vote. Council Member Westergard abstained as he was not present at the last City Council meeting.

REVIEW OF THE FINANCIAL REPORT

The Mayor gave the floor to the City Administrator who went over the financial report with the City Council.

RATIFICATION OF CASH DISBURSEMENTS

The City Administrator continued and called for the ratification of the cash disbursements for the the time period of 05/29/19-06/07/19.

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Council Member Westergard made a motion to ratify the cash disbursements for the time period listed above. Council Member Terry seconded the motion, and all voted for the motion through a roll call vote.

OPEN SESSION (BRIEF ITEMS)

The Mayor then opened the meeting to items from those present that they would like to bring before the City Council that were brief in nature. This would be items that would take less than two or three minutes.

One of the Scouts from Troop 3232 came forward and asked the Mayor to give them a description of his job. The Mayor explained what he did and the responsibilities he had for his position within the city. The Mayor thanked the Scout for coming forward and asking the question.

There were no further items for the brief open session and the Mayor closed the brief open session.

COMMUNITY OF PROMISE REPORT

The Mayor gave the floor to Ms. Rachael Bodell who is the Chairperson for the Community of Promise Committee. She noted the following for the City Council:

Farmers Market-

“The first farmers market of the season did not draw the number of vendors that Katrina was hoping for, only 3 vendors were there. We are trying to figure out what needs to be done to spark interest in coming to the market for vendors. She has put the application form online. The webpage has been updated and is easier to navigate. We are hoping that will help. We are thinking that it is just something that will take time.

Summer Literacy-

“Summer Literacy started this week. The planning went well, and they have lots of fun guests and activities lined up. On June 28, Miss Davis County committed to be a reader, so that will be fun. Also, looking to have the police officers have a presence there, just to allow questions and possibly eliminate any fear or anxiety with the kids. Mary Sue is still wanting to be replaced as chair for this committee. We are trying to figure out who can do this.

Arts in the Parks Concert & Movie Nights-

“The first concert/movie in the park went well and was well attended.

July 15: “Rockies” band and “Endless Summer” will be performing followed by the showing of “Spiderman, Into the Spideverse”.

August: “Flat Canyon Band” will perform and the movie will be “Dumbo”. We are still waiting on the exact date of that event.

CERT: “CERT County Competition will be held at the city shops on Saturday Sept. 28. They are in need of CERT certified people to help with that event.

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Summer Recreation: “This program has been going for two weeks and it is going really well. There is a lot of new classes being offered, and the youth workers are doing a great job. The numbers of participation are up as well, 525 are signed up for the June session.”

Next Meeting: “Our next meeting will be held July 11, 2019 at 7:00 P.M.”

The City Council thanked her for her report.

POLICE DEPARTMENT REPORT

The Mayor gave the floor to Police Chief Soffe who reported the following to the City Council on the activities of the police department:

DISPATCHED CALLS

<u>2019</u>	<u>2018</u>	<u>Yearly</u>
Jan--875	Jan—904	2018—11,600
Feb--896	Feb—990	2017—11,411
March--934	March—991	2016—12,393
April-- 895	April—887	2015—12,819
May--995	May—1023	2014—9495
June--	June—1010	2013—8979
July--	July—982	2012—7347
Aug--	Aug—1118	2011—6918
Sept--	Sept—1020	2010—7167
Oct--	Oct—966	
Nov--	Nov—842	
Dec--	Dec—867	
Running Total -- 4505	2018--Total—11,600	

ACTIVITY REPORT

262 cases opened

Utah Police Memorial at State Capital

Drug Testing Training

Administrative Professionals Luncheon

Northern Utah Law Enforcement Conference

Davis County Law Enforcement Memorial

WX Memorial Day Event

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South Davis County Firearms Shoot

Lakeview EMS Appreciation Luncheon

Davis School District Safety Meeting

Attorney Generals Office Firearms Scenario Training (For City Council June 27th, 1800 Hrs)

Spoke at the Senior Lunch Bunch

Officer Hellyer is no longer with WXP

Colby Green will start July 8th

USE OF FORCE REVIEWS

Suspicious vehicle at AAA Storage. Driver arrested for warrants and resisting arrest. ACT and taser point used to effect arrest. No taser deployment.

Domestic Violence call resulted in the arrest of a combative male using ACT

SWAT TEAM ACTIVITY

- Regular NTOA Training

WOODS CROSS HIGH SCHOOL ACTIVITIES

Traffic accident in WX High parking

2 Criminal mischief cases—windows shot out with bb gun

Threats case—referred to U of U Police

Theft of a Skateboard/Theft of Air Pods

D.A.R.E. graduation of WX Elementary and Odyssey Elementary

K-9 ACTIVITY

Assist to DCSO—Traffic stop. Meth, Heroin, and paraphernalia located.

Assist Centerville PD—Robbery, Suspects tracked to home near Farmington High

Assist Logan PD in search for abducted 5-year-old female. Ranger indicated in the area of child's body.

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DETECTIVE DIVISION

20 Active C.A.N.R. cases (child abuse neglect report) they are investigating in conjunction with D.C.F.S.

25 Active Theft/Property/Fraud/Assault/Death cases.

CRIME SPOTLIGHT

-Preliminary Hearing set on Homicide that occurred at InTown Suites on 3/04/19.

-Waiting for OME report on Tractor Supply Incident.

-Numerous drug arrests for Methamphetamine/Marijuana.

-Mail theft suspects arrested and helped solve NSL theft cases.

-Recent increase in Child Abuse/Neglect Report.

The Council discussed when a good night would be to hold the National Night Out Against crime. It was discussed that tentatively they would schedule it for August 6, 2019 from 5:00-7:30 P.M. The Mayor said he would check with the band that would be performing that night to make sure they are available that night and they can make it a firm date.

The Mayor thanked the Chief for his hard work and asked him to thank the rest of his department for their good work.

CONSIDERATION TO ADOPT A RESOLUTION SETTING THE PROPERTY TAX RATE FOR 2019

The Mayor gave the floor to the City Administrator who noted the following for the City Council:

“Given to the Council is a resolution that sets our property tax rate at .000891, Because of the way the tax rate is set, the tax rate has gone down since last year. The amount of tax collected is estimated to be \$801,000.”

Council Member Dayley then made a motion to adopt resolution 2019-679, a resolution setting the property tax rate for 2019 at .000891. Council Member Terry seconded the motion, and all voted for the motion through a roll call vote.

CONSIDERATION TO APPROVE RESOLUTION ADOPTING FY2020 BUDGET FOR ALL CITY FUNDS

The City Administrator then went over the following with the City Council:

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“Given to the City Council is the resolution adopting the FY2020 Budget for all City Funds.

“The final budget is different than the last discussed budget in the public hearing by \$59,000.

“I have had to reduce the property tax revenue by \$59,000 because the certified tax rate produces less property tax revenue than I projected in the tentative budget.

“I have compensated for this by:

- Reducing Elections by \$5,000 since we will not be having a primary
- Reducing the Fire District budget by \$15,000 as the final budget is lower than anticipated
- Increasing Plan Check fees by \$10,000
- Increasing Fines by \$20,0000
- Increasing Sale of Fixed Assets by \$9,000

“I will have the final budget sheets reflecting these changes sent out to you.

Following the information given by the City Administrator, Council Member Checketts asked if the new school crossing lights were indicated in the budget and the City Administrator said there would be money in the budget for the lights. Council Member Checketts also asked if the police department salaries had all been reviewed and were in line. Chief Soffe said most of them were in line now but that they would have to revisit this again after the first of the year to get all of the reviews done and the salaries in line as had been discussed previously.

Council Member Westergard made a motion to approve resolution 2019-680, a resolution adopting FY2020 budget for all city funds. Council Member Dayley seconded the motion and all voted for the motion through a roll call vote.

PUBLIC HEARING: ADJUSTMENTS TO FY 2019 BUDGET FOR ALL CITY FUNDS

The City Administrator continued with the floor and noted a few adjustments that had been made to the FY2019 Budget.

Following the information given by the City Administrator, the Mayor opened the public hearing.

There were no public comments and the Mayor closed the public hearing

CONSIDERATION TO ADOPT AN ORDINANCE ADOPTING ADJUSTMENTS TO FY2019 BUDGET

The City Administrator noted the following adjustments being recommended as listed below:

“In the Data Department the equipment line item has been increased by \$4,000 because at the time that we adjusted the budget in February we did not have the specific equipment costs pinned down.

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This expense is offset by the reduced cost of support due to delays in ETS efforts in getting the data line and equipment installed. They have not charged us the support fee during the delay.

“The Attorney line item has been increased by \$60,000 to cover the personnel matter we have been addressing as well as to provide funding for possible costs associated with the Police issue we are currently facing.

“Under City Hall there is a \$26,000 increase in Buildings and Grounds to cover replacement of the roof which had not been budgeted but needed to be addressed since it was leaking badly.

“Police Department Operations fuel costs have increased by \$25,000 due to rise in fuel prices. I have also increased the equipment line item to cover the overrun in purchases of vehicles, and the purchase of rifles, radios, and tasers in this year’s budget instead of the FY 2020 budget.

“The Transfer to Other Funds line item is increased by \$30,000 to cover the sales tax collected through the Smith’s project which is paid to Thackery in the RDA fund. The sales tax collected by the businesses in this project is higher than what we had anticipated.

“The Water Department shows a \$20,000 increase in Equipment, Supplies and Maintenance to cover replacement of the drive in Well #4.

“The Garbage Fund has an additional \$7,000 for equipment as we have had to replace more cans than anticipated and have also needed to purchase additional cans for the homes being built in Shamrock Village.

“These are the major adjustments being recommended. If you have any questions concerning any of the other adjustments, we can discuss them.”

Following the information given above, Council Member Westergard made a motion to adopt resolution 2019-681, a resolution adopting adjustments to the FY2019 budget for all city funds. Council Member Terry seconded the motion, and all voted for the motion through a roll call vote.

FRONT RUNNER STATION AREA PLAN PRESENTATION

The Mayor gave the floor to the Community Development Director who noted the following for the City Council:

“We have spent the last six months working through this project. This study has included numerous focus group meetings and public workshops that helped develop and refine three development concepts for the station and surrounding areas. Consultants from Crandall Arambula will be at tonight’s meeting to make a presentation to the City Council to present the three scenarios and discuss the final steps to conclude this study project. The majority of the funding for this project came from a Wasatch Regional Council Grant. It is anticipated that we will eventually adopt this plan as a part of our overall General Plan and include it in the General Plan Appendices.”

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The Community Development Director then introduced Mr. Don Arambula who then gave a presentation to the City Council with his findings and recommendations for this area within Woods Cross City. Mr. Arambula noted this analysis provides a high-level overview of the anticipated private development costs, public infrastructure investment, and associated tax revenue created from each priority project.

Mr. Arambula went over funding strategies, policy and regulatory recommendations, zoning changes and general plan changes.

The City Council thanked Mr. Arambula for his presentation and said they are looking forward to seeing how this area will be improved in the future.

CONSIDERATION TO APPROVE WESTSIDE INDUSTRIAL PARK #3 AMENDED PLAT

The Community Development Director continued with the floor and noted the following for the City Council:

“Tom Stuart Construction has built several tilt-up concrete industrial buildings for clients along 2425 South Street just west of Redwood Road. The company has now made application to put an addition on one of these structures located on the north side of 2425 South Street at 1972 West. Approximately a year ago, they purchased the last remaining lot that the city owned on 2425 South Street which is adjacent to the existing building. The purpose of this purchase was to put an addition on the west side of the existing building utilizing the space of the newly acquired lot. The Planning Commission has approved a site plan amendment for the project subject to approval of the proposed subdivision plat.

“To facilitate the building addition, it is necessary for them to adjust the existing lot line between the two subject lots. They have proposed to move the lot line to the same location as the west wall of the existing building. They will then construct a building addition at this location on to the vacant lot. Our I-1 Light Industrial Zone regulations permit zero lot line setbacks. In addition, the fire marshal and building official have reviewed the proposed lot line adjustment and have no issues with placing it at the wall separating the existing building from the proposed building addition.

“The proposed plat, when recorded, would relocate the property line to the location proposed above. The Planning Commission reviewed the plat at the time they approved the site plan and has recommended to the City Council that the Westside Industrial Park No. 3 Amended Subdivision Plat be approved. It should be noted that at the time of this staff report the plat applicant is in the process of making a few minor corrections to the plat as instructed by the city engineer. It is anticipated that these corrections will be made prior to the City Council meeting.”

Mr. Roy Swalberg, contractor for this project, stepped up before the Council and noted that this project is a condominium type project and would have a permanent wall that would separate the two spaces so there would be two buildings with two separate tenants.

The Council asked what type of tenants would be in the building. Mr. Swalberg said there would be a company coming in that will make custom planter boxes. There was also discussion about parking, and it was noted the parking was fine for the project.

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There were no further questions and Council Member Terry made a motion to approve the Westside Industrial Park #3 Amended Plan as recommended and approved by the Planning Commission. Council Member Checketts seconded the motion and all voted for the motion through a roll call vote.

MULTIPURPOSE ROOM RENTAL REGULATIONS

The Mayor gave the floor to the Assistant City Administrator who discussed the multipurpose room rental regulations and reservation policy that are currently in place and also some proposed updates to these fees and regulations.

Following the discussion and recommendations the Council asked that the Assistant City Administrator redraft final policy and bring it back to the next City Council meeting along with the amended fee schedule.

DISCUSSION REGARDING RFP FOR ZONE CODE UPDATE

The Mayor gave the floor to the City Administrator who noted the following for the City Council:

“Given to the Council is the RFP for the Zoning Ordinance update. The Community Development Director has listed five overarching goals he would like the consultants to review, as well as eight specific topics to be addressed in the update.

“You will find the tentative schedule outline showing that proposals will be sent out the first of July and completed in March 2020. We could shorten the timeline a bit by getting the RFP out sooner and compressing the time the consultant has to work on the rewrite. This would allow us to push the completion date up to January or February of 2020.”

Following the review and discussion, staff noted they will send out the update prior to the anticipated July 1 release.

SAFETY ACCOUNTABILITY REPORT

The City Administrator noted there were no incidents during the month of May. He said the departments fell short on safety meetings and they would be working on that for the month of June. He also showed the Council the score sheet showing there were no positive or negative points for any of the teams for the month of May.

OPEN SESSION

The Mayor then opened the meeting to items from those present that they would like to bring before the City Council.

Ms. Dixie Weeks commended the staff on adding water conservation to the city plan as well as several of the Council Members using reusable water bottles. She mentioned some things she had heard that concerned her regarding possible water conditions in the city.

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Council Member Dayley asked about watering in the parks as the grass is turning a little yellow. It was noted the parks department will be addressing the issue.

Council Member Checketts said she noticed a “right arrow” sign is missing which needs to be replaced and she also mentioned that a Little Library cabinet is missing a door. It was also noted the staff would address these issues.

Council Member Westergard asked about the decision-making process for the future overpass. The City Administrator and Mayor indicated they would like to bring together all parties involved to the table for discussion.

WASATCH INTEGRATED WASTE REPORT

Council Member Larrabee was not present at tonight’s meeting so there was no report for the Wasatch Integrated Waste report.

MOSQUITO ABATEMENT DISTRICT REPORT

The Mayor gave the floor to Council Member Terry. He noted that the district had sprayed twice and will spray again around the 15th. He also noted that residents can call the abatement district for additional requests for services.

PLANNING COMMISSION REPORT

Commissioner Terry continued with the floor and reported on the Planning Commission meeting that was held on June 11, 2019. Please see the minutes of that meeting for the details of his report.

SOUTH DAVIS METRO FIRE AGENCY REPORT

The Mayor reported on the activities of the South Davis Metro Fire Agency and noted the new ladder truck is going to be on its way to be delivered on Friday. He said it was a very nice truck with many great new features. He said there would be a public unveiling at some point. He also said they had passed their new budget.

SOUTH DAVIS RECREATION DISTRICT REPORT

The Mayor reported they are looking at expansion opportunities, possibly adding a 50-meter pool or a satellite location which would require an additional bond. He also said they had passed their budget.

MAYOR’S REPORT

The Mayor said he is working on getting things together to start the interviewing process for a new court judge.

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CITY ADMINISTRATOR'S REPORT

The City Administrator said he would like to discuss Senate Bill 34 with the City Council at some point. It was decided the Council would like to discuss this at the first Council meeting in August.

He also noted they needed a date for the summer picnic. It was decided that September 6 would be a good date and the dinner would start at 6:00 P.M.

ADJOURNMENT

There being no further business before the City Council, Council Member Terry made a motion to adjourn the meeting at 9:07 P.M. with Council Member Checketts seconding the motion and all voted for the motion through a roll call vote.

Rick Earnshaw, Mayor

Annette Hanson, City Recorder