

**WOODS CROSS CITY COUNCIL MEETING  
AUGUST, 20 2019**

The minutes of the Woods Cross City Council meeting held August 20, 2019 in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

**CONDUCTING:** Rick Earnshaw, Mayor

**COUNCIL MEMBERS PRESENT:**

Rick Earnshaw, Mayor	Wally Larrabee
Tamra Dayley	Matt Terry
Julie Checketts	Ryan Westergard

**STAFF PRESENT:**

Gary Uresk, City Administrator	Scott Anderson, Public Works Director
Jessica Sims, Assistant City Administrator	Annette Hanson, City Recorder

**VISITORS:**

Travis Clark	Rachael Bodell
LeGrande Blackley	Troy Chase
Lois Schrader	Diane Chase
Don Schrader	Daniel Chase

**INVOCATION:** Gary Uresk

**PLEDGE OF ALLEGIANCE:** Scout Daniel Chase

**CONSIDERATION TO APPROVE MINUTES**

The Mayor then called for the review of the City Council minutes for the meeting held August 6, 2019.

Following the review of the minutes, Council Member Terry made a motion to approve the minutes as written with Council Member Checketts seconding the motion and all voted for the motion through a roll call vote.

**RATIFICATION OF CASH DISBURSEMENTS**

The Mayor then called for the ratification of the cash disbursements. Council Member Westergard made a motion to ratify the cash disbursements for 08/03/19-08/16/19. Council Member Larrabee seconded the motion and all voted for the motion through a roll call vote.

**REVIEW OF JULY FINANCIAL REPORT**

The Mayor gave the floor to the City Administrator who went over the financial report with the City Council for the month of July.

**OFFICIAL MINUTES  
WOODS CROSS CITY COUNCIL MEETING  
AUGUST 20, 2019  
PAGE 2**

**COMMUNITY OF PROMISE REPORT**

The Mayor gave the floor to Ms. Rachael Bodell who reported on the activities of the Community of Promise Committee as follows:

**Arts in the Park-** “The summer concert/movie nights have been a big success. The season wrapped up with Night Out Against Crime, Flat Canyon Band & Dumbo on August 13.

“The date for the Halloween “Pumpkins in the Park” is October 26.

“The date for the annual Christmas lights and caroling is December 2.

**Summer Literacy—** “The numbers for this summer were great and the guests and activities were really fun, another very successful year. Mary Sue Smith who has chaired this committee for 5 years, has wanted to hand the responsibilities over to someone else after this year. Her replacement is Eva Keeler. Katie Syphus will be a possible co-chair. We are still waiting to confirm that. The committee for Summer Literacy is already considering ideas for next year.

**Book Club—** “In August the club is reading “Mustaches for Maddie”. They met on August 15 to discuss that book and have a book exchange.

**Summer Rec—** “This summer was also very successful for the Summer Rec program. They had over 600 kids participate. They too are already in early planning stages for next year. They plan to continue the weeklong camps, as well as the regular 2-week format of classes. Lacey Bartholomew, the chair said that they are looking into possibly holding some day camp classes over the Christmas break, the week between Christmas and New Year’s.”

**INTRODUCTION AND SWEARING IN OF OFFICER COLBY GREEN**

The Mayor gave the floor to the Assistant City Administrator who noted the Police Chief was at an active fire so she would have the pleasure of introducing Officer Colby Green. She explained that Officer Green was a new officer who has been serving on the Woods Cross Police Department for the past few weeks.

The City Recorder then administered the Oath of Office to Officer Green. The Mayor and Council congratulated Officer Green and said they were looking forward to him serving in the community.

**PROPOSED ADOPTION OF MILLS PARK BY MANHEIM UTAH**

The Mayor gave the floor to the City Administrator who noted the following for the City Council:

“Manheim Utah contacted me about the possibility of adopting a park in honor of an employee, Hyrum Stoker, who was killed in an auto accident on Legacy Parkway last year. The Public Works Director and I have talked with them and invited them to present tonight.”

Following the remarks given by the City Administrator, the Mayor invited Mr. Travis Clark to address the council. He shared the following items:

**OFFICIAL MINUTES  
WOODS CROSS CITY COUNCIL MEETING  
AUGUST 20, 2019  
PAGE 3**

- “Manheim Utah would like to have more of a presence within the Woods Cross community and give back by participating in 4 park clean up events annually with an option for additional clean up events if needed.
- “Along with adopting this park, we would like to donate a bench dedicated to the to the memory of Hyrum Stoker, who was not only a phenomenal leader at Manheim, but also a friend, father, and husband. This will give our employees the ability to help our community, and also remember a great person.
- “We would like to partner with Woods Cross on this park project, and we would like to commit our community outreach services to incorporate future collaborations with the city of Woods Cross.”

The Public Works Director was then asked to show the Council where he thought might be a nice place for the bench to be located within the park. The Mayor then encouraged Mr. Clark to continue to coordinate with the Public Works Director on where the bench would be placed as well as to schedule the days they would like to come and perform their clean up.

The Mayor and Council thanked Mr. Travis and Manheim Utah for offering this service to the community of Woods Cross and said they would look forward to the continuing partnership.

**UPDATE ON VARIOUS EAGLE PROJECTS**

The Mayor gave the floor to the Public Works Director who updated the Mayor and Council on the various Eagle Scout Projects that were being done within the city.

The Public Works Director summed up proposed Eagle Scout projects, including: three boys are considering doing benches/bleachers in the park areas; one boy is working on an informational recycling website and another is considering placing a flagpole in Mills Park. These young men will be coordinating with the Public Works Director on these projects. The Public Works Director said the project of placing stickers on recycling cans is ongoing and due to the effort involved two more boys have joined the project.

The Public Works Director invited scout Daniel Chase to present his project to the City Council. He shared that he would like to replace signs in the city parks with more information. He explained to the Council how he came up with the concept for the signs which detail restrictions, show park amenities, and provide names and locations of other city parks. He detailed how he would perform getting these signs completed and showed a rendering of the proposed sign. Daniel indicated he would like to start with Mills Park as it is a large and popular park. He said there is a two-fold purpose to the signs. While the first purpose is to provide information, the second purpose is to help youth to learn how to use maps. The Public Works Director expressed support and said that he would like all nine of the city parks to have similarly designed park signs installed.

**OFFICIAL MINUTES  
WOODS CROSS CITY COUNCIL MEETING  
AUGUST 20, 2019  
PAGE 4**

The Mayor and Council thanked Daniel for his hard work on this project and said how excited they are to see this project after it is completed.

**CONSIDERATION TO MAKE APPOINTMENTS TO THE PLANNING COMMISSION**

The Mayor then noted for the City Council that as part of the process filling two Planning Commission seats, he was interviewing possible candidates. He said he had met with Mr. Jeff Van Hulten who is an attorney living in the city who has experience in code enforcement and other ordinance work. The Mayor expressed that Mr. Van Hulten's particular knowledge and experience would be a good addition Planning Commission and that he was submitting Mr. Van Hulten's name to the Council to fill the Planning Commission seat that will be vacated by Mr. Bradford at the end of August.

Council Member Dayley made a motion to appoint Mr. Jeff Van Hulten to the Planning Commission with Council Member Checketts seconding the motion and all voted for the motion through a roll call vote.

**OPEN SESSION (BRIEF ITEMS)**

The Mayor then opened the meeting to items from those present that they would like to bring before the City Council that were brief in nature, taking less than two or three minutes.

Ms. Ann Sealy approached the Council and said she was having a problem with a very loud high frequency alarm system going off at the Legacy Elementary School near her home. She said the school cannot hear the alarm going off for some reason, but she has contacted the school on many occasions about the problem with the alarm. She said the while the school has indicated that they are working with the alarm company to resolve the issue it continues to be a problem.

Council Member Checketts said she would be attending a school board meeting in the next few days and that she would inquire about the issue to see what can be done to try to solve the problem.

**POLICE DEPARTMENT REPORT**

It was noted that Chief Soffe was at an active fire while the City Council meeting was in session; as a result Chief Soffe will report at a following City Council meeting.

**MULTIPURPOSE ROOM DISCUSSION**

The Mayor gave the floor to the Assistant City Administrator who noted the following for the City Council:

"We have had a member of the Planning Commission inquire about reserving the City Shops Multipurpose Room and whether he would need to pay the \$35/hour "After Business Hours Security Fee." In the Fee Schedule we have outlined that Elected Officials and Employees do not need to pay the fee.

**OFFICIAL MINUTES  
WOODS CROSS CITY COUNCIL MEETING  
AUGUST 20, 2019  
PAGE 5**

“We need to have a discussion clarifying the definition of “City Employee” for both the City Hall and City Shops Multi-Purpose rooms. Considerations I came up with are: Planning Commission members, Community of Promise members and Part-time employees. I’m sure there are others. We would appreciate a discussion and direction.”

Following the information given above, the Mayor and Council discussed who they thought should be considered for this list. It was clarified they would like this privilege extended to full time employees and appointed and elected officials, which includes the City Council and Planning Commission members, as well the Community of Promise members. It was also noted that it would be good to have a written list compiled with the names of these individuals currently serving within Community of Promise.

**FARMERS MARKET REPORT**

While Ms. Adamson was not at the meeting to give her report, the Mayor noted the Farmer’s Market banners had been received and be in use for the next market.

**SAFETY ACCOUNTABILITY REPORT**

The Assistant City Administrator noted the city had a good month for July. She said that the Parks Department did 10 park safety inspections and that helped bring the safety audits up for the year.

**OPEN SESSION**

The Mayor then opened the meeting those present.

There was discussion about an ongoing concern with dry grass in some of the parks. The Public Works Director explained that due to wear and tear many sprinklers and some valves are having to be replaced. His crew is aware and working on the needed repairs.

Council expressed concern about broken streetlights in the Mountain View Estates. Staff indicated they are currently working on getting those fixed.

**WASATCH INTEGRATED WASTE REPORT**

Council Member Larrabee said their meetings will resume in September.

**MOSQUITO ABATEMENT REPORT**

Council Member Terry reported that two types of West Nile Virus are present in Utah; one is fairly mild compared to the serious and sometimes deadly neuroinvasive strain.

Davis Mosquito District is actively fighting spread of the virus. A unique advantage they have is a lab of their own, allowing them to test for the virus very quickly. As a result if tests prove positive for West Nile Virus, they are able to promptly respond to contain and eliminate the problem. While positive test rates are up, this may be because they are testing more frequently. He said there have been several ponds in Davis County that have tested positive for West Nile, and that due to expedited testing, the district has taken quick and concise action.

**OFFICIAL MINUTES  
WOODS CROSS CITY COUNCIL MEETING  
AUGUST 20, 2019  
PAGE 6**

**PLANNING COMMISSION REPORT**

Council Member Terry reported on the Planning Commission meeting held August 13, 2019. Please see the minutes of that meeting for the details of his report.

**MAYOR'S REPORT**

The Mayor said he was receiving information during the ongoing fire mentioned above and that Officer Green would need to be cover for Officer Howey who was taken to the hospital for smoke inhalation. He said he would keep the Council updated on Officer Howey's condition,

**CITY ADMINISTRATOR'S REPORT**

**1. 500 West Improvements:**

“In 2014 when the project Hills at Renaissance was completed, there was an issue between Hills at Renaissance and UDOT regarding right of way on 500 West. There was an error on a survey that occurred back in the 1930s which did not show land that had been deeded to UDOT. UDOT has been working with Hills at Renaissance over the intervening years to sort this out. They have come to an agreement and the contractor for Hills at Renaissance will soon start work on 500 West. As part of the project a median will be installed through the intersection at 1875 South Street. I've enclosed a map showing the location of the median.

“I have requested UDOT initiate advance public outreach to our residents to make sure they are aware of this project since it will cause some issues at this intersection. We have had discussion with UDOT regarding this project and agree that there is a safety hazard in this area and that the improvements need to be made. However, I feel the residents need to be notified ahead of time so that the construction is not sprung upon them.”

The Council concurred with UDOT initiating public outreach. The Council then discussed timing on some traffic lights that need to be adjusted.

Staff said they would bring concerns regarding traffic lights and timing to UDOT attention.

**ADJOURNMENT**

There being no further business before the City Council, Council Member Westergard made a motion at 7:47 P.M. to adjourn City Council meeting. Council Member Terry seconded the motion, and all voted for the motion through a roll call vote.

---

Rick Earnshaw, Mayor

Annette Hanson, City Recorder