

**WOODS CROSS CITY COUNCIL MEETING  
SEPTEMBER 3, 2019**

The minutes of the Woods Cross City Council meeting held September 3, 2019 in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

**CONDUCTING:**

Rick Earnshaw, Mayor

**COUNCIL MEMBERS PRESENT:**

Rick Earnshaw, Mayor  
Tamra Dayley

Wally Larrabee  
Matt Terry  
Ryan Westergard

**COUNCIL MEMBERS EXCUSED:**

Julie Checketts

**STAFF PRESENT:**

Gary Uresk, City Administrator  
Tim Stephens, Community Development Director  
Annette Hanson, City Recorder

**VISITORS:**

LeGrande Blackley  
Mason Lehman  
Miles Toone  
Jody Lane  
Nan Weber

Hannah Chester  
Luke Landry  
Emily Hoopes  
Mark Grover

Mason Meyer  
Logan Lyday  
Matt Lehman  
Miles Robinson

**INVOCATION:**

Ryan Westergard

**PLEDGE OF ALLEGIANCE:**

Scout Mason Lehman

**CONSIDERATION TO APPROVE MINUTES**

The Mayor then called for the review of the City Council minutes for the meeting held August 20, 2019.

Following the review of the minutes, Council Member Terry made a motion to approve the minutes as written with Council Member Dayley seconding the motion and all voted for the motion through a roll call vote.

**APPROVAL OF CASH DISBURSEMENTS**

The Mayor then called for the ratification of the cash disbursements. Council Member Terry made a motion to ratify the cash disbursements for 8/17/19-8/30/19. Council Member Dayley seconded the motion and all voted for the motion through a roll call vote.

**OPEN SESSION**

The Mayor then opened the meeting to items from those present that they would like to bring before the City Council. This would be items that would take less than two or three minutes.

There was nothing for the brief open session and the Mayor closed the brief open session.

**YOUTH CITY COUNCIL REPORT**

The Mayor gave the floor to Youth City Council Mayor Hannah Chester. She reported on the activities of the Youth City Council as follows:

“The new leadership for the upcoming year is:

- Mayor—Hannah Chester
- Deputy Mayor—Miles Robinson
- City Recorder—Kaylee Gridley
- Service Recorder—Rachael Dart
- Treasurer—AJ Peters
- Historian—Tori Simmons
- Photographer—Emily Westergard
- Communications Specialist—Shaela Dolar
- Ambassador—Makayla Lewis

“We will have 31 total Youth City Council members this year. The swearing-in for the YCC will be on September 17, 2019. Our theme this year is “You’ve Got a Friend in Me.”

The Mayor and Council thanked Youth Mayor Chester and said they are looking forward to another great year with the Youth City Council.

**POLICE DEPARTMENT REPORT**

The Mayor gave the floor to Police Chief Soffe who reported the following to the City Council on the activities of the police department for the month of July 2019.

**DISPATCHED CALLS**

<b><u>2019</u></b>	<b><u>2018</u></b>	<b><u>Yearly</u></b>
Jan--875	Jan—904	2018—11,600
Feb--896	Feb—990	2017—11,411
March--934	March—991	2016—12,393
April-- 895	April—887	2015—12,819
May--995	May—1023	2014—9495
June--872	June—1010	2013—8979
July--924	July—982	2012—7347
Aug--	Aug—1118	2011—6918

**OFFICIAL MINUTES  
WOODS CROSS CITY COUNCIL MEETING  
SEPTEMBER 3, 2019  
PAGE 3**

Sept--	Sept—1020	2010—7167
Oct--	Oct—966	
Nov--	Nov—842	
Dec--	Dec—867	
Running Total --5510	2018--Total—11,600	

**ACTIVITY REPORT WOODS CROSS POLICE DEPARTMENT**

191 Cases Opened

OFFICER	CITATIONS	VIOLATIONS
A Osoro	1	1
A Strong	62	96
C Boyle	62	83
C Green	11	17
C Soffe	2	2
J Howey	41	56
J Sheldon	1	1
K Burton	19	30
M Singleton	15	17
R LaBounty	4	4
Se Jones	33	57
T Timothy	32	37
Agency Totals	283	401

**Citation Type: Fix It**

OFFICER	CITATIONS	VIOLATIONS
J Howey	6	6
K Burton	1	2
Se Jones	1	4
T Timothy	2	3
Area Totals	10	15

**Citation Type: MV**

OFFICER	CITATIONS	VIOLATIONS
A Strong	45	67
C Boyle	16	30
J Howey	14	19
K Burton	11	15
Se Jones	12	15
T Timothy	8	9
Area Totals	106	155

June Vs. July Traffic citations issued

**OFFICIAL MINUTES  
WOODS CROSS CITY COUNCIL MEETING  
SEPTEMBER 3, 2019  
PAGE 4**

Total Citations	June	July
	186	283
Total Violations	256	401

Violation Description	Total
Failure to Obey	8
Failure to Obey Traffic Control	1
Leaving the Scene/ Damage Only	1
Ignition Interlock Device	1
Open Container	4
Open Container in Vehicle	1
Reckless Driving	5
Restricted driver	1
Speeding	145

**USE OF FORCE:** No use of force cases in July

**SWAT Team Activity**

The Davis County Chiefs are discussing making one large County wide SWAT team. I will keep you updated as this progresses

**K-9 Activity**

07/06 Business Check Auto Source  
07/11 Open Door Legacy Prep. Building-cleared

Ranger-7/5--A request for assist from NSL searching for a suicidal male. The area was searched but no one was located. He was later located by Officer Burton.

7/28—Assist to DCSO on a robbery at 7-11 in West Point by multiple males. Ranger was deployed and tracked south east of the location where the track stopped. It was later determined the suspects got into a vehicle that was parked at this location.

**DETECTIVE DIVISION**

13 Active C.A.N.R. cases (child abuse neglect report) they are investigating in conjunction with D.C.F.S.

37 Active Theft/Property/Fraud/Assault/Death cases for the month of June

The Mayor thanked the Police Chief for his report.

**2020 CENSUS PROCESS AND JOBS**

The Mayor noted Ms. Nan Weber, US census recruiter, was at tonight's meeting to introduce the process to the city and how the city would be involved in the upcoming census. Ms. Weber stepped forward and showed the Council and those in attendance a short video. She explained to the Council how important it is to have an accurate and complete count for the 2020 census. Ms. Weber went on to say there were many temporary census jobs available and those who might be interested could apply at [2020.census.gov/jobs](http://2020.census.gov/jobs).

The Mayor and Council thanked Ms. Weber for her presentation and the information she had given at the City Council meeting.

**CONSIDERATION TO ACCEPT PROPOSALS TO REWRITE THE ZONING ORDINANCE**

The Mayor gave the floor to the Community Development Director who noted the following for the City Council:

“We received three responses to our request for proposals for the zoning code. The following companies submitted proposals:

- Rural Community Consultants
- G.C. Garcia, Inc
- Landmark Design

“A review committee consisting of Tamy Dayley, Joseph Rupp, Gary Uresk and I reviewed the three proposals and eliminated Rural Community Consultants mostly due to the fact that their work was generally for small, rural communities. Rural Community Consultants were not well suited to accomplish the task. As a result, the committee interviewed G. C. Garcia and Landmark Design. Landmark Design has done several projects for the city over the years including the recently completed and adopted general plan update. G. C. Garcia is headquartered in Las Vegas and has recently opened a one-person office in Springville.

“After interviewing representatives from both companies, the committee determined that Landmark Design would be best suited to accomplish the rewrite of our zoning code. The committee had a frank discussion with Mark Vlasic, a principal of Landmark Design, concerning some issues the city experienced with the general plan update. However, in the end, the committee felt that Landmark Design was best suited for the task and, as such, has recommended to the City Council approval of Landmark Design as our consultant to perform the zoning code update.”

Following the information given by the Community Development Director, Council Member Dayley expressed some concerns about getting the desired result. She said the Council would have to make sure everything is progressing according to council directions and in a timely manner. She would like to have a list to clarify those things that had been discussed previously when the General Plan was being discussed.

**OFFICIAL MINUTES  
WOODS CROSS CITY COUNCIL MEETING  
SEPTEMBER 3, 2019  
PAGE 6**

The Community Development Director suggested it would be a good idea for the combined Planning Commission/City Council meeting when discussing the zoning ordinance changes.

Council Member Westergard requested that the consultants make sure they are current on the laws and case law involved for zoning changes. He added that the city needs to be able to trust the consultants and feel confident in the consultant's knowledge of this information and ability to deliver the best and most current plan that will cover the needs and requirements of the City for the present and well into the future. Only this careful approach will create the needed solid base for the city to grow into the future.

The Council agreed with the need for a cautious approach in dealing with these zoning changes. They also discussed that there are areas within the City that will need more intense and timely focus than others; specific knowledge will be needed to make sure that these critical areas are properly addressed.

Following the above discussion, Council Member Dayley made a motion to approve Landmark Design Consultants' proposal to rewrite the City zoning ordinances. Council Member Terry seconded the motion and all voted for the motion through a roll call vote.

**OPEN SESSION**

The Mayor then opened the meeting to items from those present that they would like to bring before the City Council.

There were no items for the open session.

**PLANNING COMMISSION REPORT**

Council Member Terry reported on the Planning Commission meeting held August 27, 2019. Please see the minutes of that meeting for the details of his report.

**SOUTH DAVIS SEWER DISTRICT**

The Mayor gave the floor to Council Member Westergard who went over the activities of the South Davis Sewer District. He described for Council how the digesters are cleaned, and that the District is losing some of the drying beds because of the waste to energy project and the algae projects. He explained the digesters had recently been cleaned, resulting in an expected increase in unpleasant odor. The district received a few complaints from some of the residential neighbors smelling these odors. He assured Council that this would be a temporary issue and the odors would not last for very long. He also noted the waste to energy projects and the algae projects continue to move along.

**MAYOR'S REPOR**

The Mayor noted the Pumpkins in the Park activity would need to be changed because a number of scheduling conflicts and would tentatively be held on Saturday, October 12.

**CITY ADMINISTRATOR'S REPORT**

The City Administrator reminded the Council to make sure they came to the barbecue the City will be putting on this coming Friday evening, September 6, at 6:00 P.M.

**MOTION TO GO OUT OF CITY COUNCIL MEETING INTO RDA MEETING**

At 7:30 P.M. Council Member Larrabee made a motion to go into an RDA meeting. Council Member Terry seconded the motion and all voted for the motion through a roll call vote.

**CLOSED SESSION**

At 7:46 P.M. Council Member Dayley made a motion to close the RDA meeting and move into closed session. Council Member Larrabee seconded the motion and all voted for the motion through a roll call vote.

**ADJOURNMENT**

At 8:28 P.M. Council Member Terry made a motion to adjourn the meeting. Council Member Westergard seconded the motion and all voted for the motion through a roll call vote.

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Rick Earnshaw, Mayor

Annette Hanson, City Recorder