

**WOODS CROSS CITY COUNCIL MEETING  
OCTOBER 1, 2019**

The minutes of the Woods Cross City Council meeting held October 1, 2019 at 7:35 P.M.in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

**CONDUCTING:**

Rick Earnshaw, Mayor

**COUNCIL MEMBERS PRESENT:**

Rick Earnshaw, Mayor  
Tamra Dayley  
Julie Checketts

Wally Larrabee  
Matt Terry  
Ryan Westergard

**STAFF PRESENT:**

Gary Uresk, City Administrator  
Jessica Sims, Assistant City Administrator  
Tim Stephens, Community Development Director

Annette Hanson, City Recorder  
Scott Anderson, Public Works Director  
Chad Soffe, Police Chief

**VISITORS:**

LeGrande Blackley  
Rachael Bodell  
Hannah Chester

Kimball Bennion  
Leon Bateman  
David Lewis

Jayden Dyreng  
Matthew Bateman

**INVOCATION:**

Rick Earnshaw

**PLEDGE OF ALLEGIANCE:**

Scout Troop #4323

**APPROVAL OF MINUTES**

The Mayor then called for the review of the City Council minutes for the City Council meeting held September 17, 2019.

Following the review of the minutes by the City Council, Council Member Terry made a motion to approve the minutes as written with Council Member Checketts seconding the motion. All voted for the motion through a roll call vote except Council Member Westergard who abstained as he was not at that meeting.

**REVIEW OF FINANCIAL REPORT**

The Mayor gave the floor to the City Administrator who went over the September financial report with the City Council.

**APPROVAL OF CASH DISBURSEMENTS**

The City Administrator continued with the floor and went over the cash disbursements with the City Council for the time period of 9/14/19-9/30/19.

Following the review of the cash disbursements, Council Member Dayley made a motion to approve the cash disbursements as presented. Council Member Checketts seconded the motion and all voted for the motion through a roll call vote.

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**INTRODUCTION OF JAMES SHELDON AS PATROL SERGEANT AND SWEARING  
IN OF NEW OFFICERS JOSHUA LINDSEY AND AARON BATEMAN AS POLICE  
OFFICERS**

The Mayor gave the floor to Chief Soffe and he introduced the new officers, Joshua Lindsey and Aaron Bateman and shared that both had already achieved certification and ready to serve.

The City Recorder then administered the Oath of Office to the new officers and then they received their badges from family members.

The Mayor and those in attendance congratulated them on their new positions and said they are looking forward to working with them.

The Chief then told the Council that Mr. James Sheldon went through a rigorous testing process and passed the testing in the first position which would allow him to advance to the position of patrol sergeant. Chief Soffe said he was very confident in Sergeant Sheldon's abilities to fulfill this position.

The Council and those in attendance then congratulated Sergeant Sheldon. The Mayor expressed confidence in Sergeant Sheldon and thanked him for serving in this capacity.

**COUNCIL KUDOS**

The Mayor gave the floor to Council Member Checketts who noted there had been a citizen nomination for Council Kudos. She noted that Officer Austin Strong had been nominated for his help in working with a resident who was having a medical episode. Council Member Checketts said a resident had gotten on her bike and had gotten lost, not remembering where she was. Her husband called the police and Officer Strong came and helped with finding the woman who was could not make it back home on her own. The resident said Officer Strong was very kind and helpful and he was so appreciative on how he handled this issue with his missing wife.

Council Member Checketts said Officer Strong would be given a gift card in thanks for his good work. She also said the city is very lucky to have such great officers like Officer Strong serving in our community.

**BRIEF OPEN SESSION**

The Mayor then opened the meeting to items from those present that they would like to bring before the City Council that were brief in nature. This would be items that would take less than two or three minutes.

There were no comments from the public present and the Mayor closed the brief open session.

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**YOUTH CITY COUNCIL REPORT**

The Mayor gave the floor to Youth City Council Mayor, Hannah Chester. She reported the following to the City Council:

“Last month we had our first meeting and made blankets to either use in our Christmas baskets or donate to charity. We are excited to get this year under way!

“This month we are having our Pumpkins in the Park activity on October 12. We are having a carnival with a funhouse from 6-8. Afterwards we will be hosting a youth STOMP in the park from 8- 10 pm. We will also be featuring Scales and Tails from 6-8 in the multipurpose room.

“Next month we will be hosting our annual Veteran’s Dinner in the multipurpose room.”

The Mayor and Council thanked Mayor Chester for her report.

**COMMUNITY OF PROMISE REPORT**

The Mayor gave the floor to Ms. Rachael Bodell who is the chairperson for the Community of Promise Committee. She reported the following to the City Council:

**ARTS IN THE PARK**—“The date for the Halloween “Pumpkins in The Park” has been changed. It is now October 12 from 6:00-8:30. From 8:30-9:30 they will be having a STOMP type dance for the older kids, and of course anyone who would like to attend. This year they are changing things up a little; they are not having the spook alley set up, but rather carnival type games. Scales and Tails will be there and of course there will still be donuts and root beer.

“The date for the annual Christmas lights and caroling is December 2, from 6:00-8:00 P.M.

**SUMMER RECREATION**—“Last month winter classes were announced, and the Recreation Committee is working on that. They plan to have four days of “Winter Rec” December 30, 31, and January 2, and 3. The classes and activities will be held in the afternoon at the city shops and they will have winter themes. Right now, they are planning a class making homemade crystals and snowflakes and a hot chocolate bar. These classes will be \$35/90 mins. They hope to have a minimum of 20 kids sign up, if they don’t, they won’t hold the classes. Information for Winter Rec will possibly be in the October newsletter, but for sure in the November newsletter.

**FARMER’S MARKET**—“October 7 will be the last Farmers Market of the season.

“Lacey Bartholmew, who is also the Summer Recreation Chair, has agreed to be the new Community of Promise Secretary.

“The Community of Promise will still be meeting on the 2<sup>nd</sup> Thursday of each month, but we have decided to start at 6:30 P.M. rather than 7:00 P.M. This is to better accommodate the members of the committee. Our next meeting will be held on October 10, at 6:30 P.M.

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**WOODS CROSS CERT TEAM RECOGNITION**

The Mayor gave the floor to the Council Member Wally Larrabee. He noted that every other year the county holds a CERT competition for the cities around the county to practice using their CERT skills. He reported on the Woods Cross CERT team competition and showed some of the pictures that were taken at the competition. He noted the Woods Cross team won 3<sup>rd</sup> place and they had many members participate. He said it was a great activity and thanked those who had helped with the activity.

Scott Anderson, the public works director, was the CERT team captain. He reported on who was on the team for the city and on some of the activities they participated in.

Council Member Larrabee thanked Mr. Anderson for his hard work on this activity. Council Member Larrabee also mentioned how well the new city shop area worked for this competition and he thought this might be considered the new destination for the competition to be held in the future.

The Council asked a few questions about what is being done to continue to help the city prepare in the event of an emergency that would require the CERT team to be utilized. Council Member Larrabee and Mr. Anderson went over some of the things that are being done to help keep the city prepared in the event of an emergency.

The Mayor and Council thanked both Council Member Larrabee and Mr. Anderson for their help in being prepared for an emergency within the city.

**CONSIDERATION TO APPROVE AN AGREEMENT FOR USE OF THE  
CENTERVILLE GUN RANGE**

The City Administrator noted the following for the City Council:

“Chief Soffe would like to use the Centerville Gun Range for his officer shooting practice. Given to the Council is the user agreement he needs to sign to use the range.”

Chief Soffe said he would like to utilize this range for rifle target. He noted the Centerville asks that Officers do not use the range on Sunday; they also request a flag posted when the gun range is in use, so nearby residents know the gun range is active. He said the gun range does not bear responsibility for any problems or accidents that may happen at the gun range, but Chief Soffe said they would make sure they are taking safety precautions when using the range

Following the information given, Council Member Dayley made a motion to approve the agreement for the use of the Centerville Gun Range as discussed. Council Member Terry seconded the motion, and all voted for the motion through a roll call vote.

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**CONSIDERATION TO MAKE APPOINTMENTS TO THE PLANNING COMMISSION**

The Mayor noted he was recommending that Gary Sharp be reappointed to his position on the Planning Commission. He also said there was another city resident that is interested in a position of the Planning Commission, but he has not been able to get ahold of her. He said he would continue to get in contact with her. He also noted that Commissioner Jennifer Bassarear was resigning from the Planning Commission and her seat would need to be filled. The Mayor said that Ms. Bassarear will stay on until they can find someone to fill her seat.

Council Member Westergard then proposed that Mr. Gary Sharp be reappointed to the Planning Commission with Council Member Larrabee seconding the motion and all voted for the motion through a roll call vote.

**CONSIDERATION TO APPOINT A JUSTICE COURT JUDGE**

The Mayor then noted he and city staff had the opportunity to interview several candidates for the position of Justice Court Judge. He said it was a very detailed process and they interviewed three men. He noted all the candidates were very qualified and would have done an excellent job. The Mayor went on to say after the interviews had taken place, he was proposing that Brian Memmott fill the position of Justice Court Judge.

Council Member Terry then made a motion to appoint Brian Memmott as Woods Cross City Justice Court Judge with Council Member Checketts seconding the motion and all voted for the motion through a roll call vote.

The Mayor and City Council said they are looking forward to continuing to work with Judge Memmott as the Woods Cross Justice Court Judge.

**CONSIDERATION TO ADOPT A RESOLUTION REQUESTING THE DEPARTMENT OF TRANSPORTATION TO SET THE SPEED LIMIT ON LEGACY PARKWAY AT 60 MPH**

The Mayor gave the floor to the City Administrator who noted the following for the City Council:

“In discussing the removal of the large truck ban and raising of the speed limit on Legacy Parkway with Carlos Braceras, he indicated the Transportation Commission would allow public input on the increasing of the speed limit but anticipated it would be increased to 70 MPH to match I-15. I think we should make an effort to get the speed limit set at 60 instead of 70. Given to the Council is a resolution requesting UDOT set the speed limit on Legacy at 60. The resolution focuses on providing a livable community.

“When I met with Mr. Braceras, he agreed that in allowing trucks on the Parkway they were taking a step backward in efforts to promote livable communities which is a major goal of UDOT.

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Our argument is that allowing large trucks on the parkway will cause a diminished the quality of life in our community and will affect may residents who live nearby. If we can get the speed limit at 60 MPH and vigorously enforce it, this may provide enough of an incentive to keep a majority of trucks off the parkway.”

Following the information given, it was noted the city would suggest moving the speed limit to 60 MPH as the trucks will be allowed to drive on the parkway. It was also noted that changes in the current restrictions also increase safety concerns for the trail that runs very near the Legacy Parkway road.

The City Council and staff suggested that a call to action be advertised through the city newsletter and the city’s reader board to let city residents know what is happening with the proposed change to the higher speed limit on the parkway. This will allow the public to add their comments and concerns on this matter.

Following the above discussion, Council Member Westergard made a motion to adopt resolution 2019-689, a resolution requesting the Department of Transportation set the speed limit on the Legacy Parkway at 60 MPH. Council Member Checketts seconded the motion and all voted for the motion through a roll call vote.

**CONSIDERATION TO GRANT FINAL ACCEPTANCE OF SHAMROCK VILLAGE  
SUBDIVISION PHASES 1 AND 2**

The Mayor gave the floor to the Public Works Director who noted the following for the City Council:

“The following subdivisions have been reviewed for final acceptance:

Shamrock Phase 1 and 2

“We recommend final acceptance of these developments.”

Following the recommendation by the Public Works Director, Council Member Westergard made a motion to grant final acceptance of Shamrock Village Subdivision Phases 1 and 2. Council Member Terry seconded the motion, and all voted for the motion through a roll call vote.

**CONSIDERATION TO GRANT CONDITIONAL ACCEPTANCE OF SHAMROCK  
VILLAGE SUBDIVISION PHASE 4**

The Public Works Director continued with the floor and noted the following:

“We have reviewed the following development for conditional acceptance:

Shamrock Village Phase 4

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“We would recommend conditional acceptance of these improvements authorizing the release of the appropriate bond amounts down to 10% with the exception of the slurry seal, landscaping, street trees, and fencing.”

Following the recommendation by the Public Works Director, Council Member Larrabee made a motion to grant conditional acceptance of Shamrock Village Subdivision Phase 4. Council Member Westergard seconded the motion and all voted for the motion through a roll call vote.

**OPEN SESSION**

The Mayor then opened the meeting to items from those present that they would like to bring before the City Council.

There were no comments from the public present.

Council Member Dayley expressed concern about an area in the city that needs to be addressed where the sidewalk is raised. The Public Works Director said he would look into it.

Council Member Checketts said there are some potholes on the road near the railroad tracks. The Public Works Director said they would be working on this area in the next week or two.

The Mayor shared that there were a couple of other residents that are asking for some cement ramps like several ramps that have been put near existing homes. The Public Works Director said the ones that exist were put in as experimental and until they see how they hold up in the cold weather, they will not expand that program.

Council Member Dayley asked about striping near Performance Ford to which the Public Works Director said it was a UDOT road and they have control of the striping.

Council Member Checketts mentioned there was a hazing incident at Woods Cross Elementary. She said she is concerned about issues at the school with bullying. She asked if an officer could be more of a presence. Chief Soffe said they could have an officer at the school as well as suggest to the principal that the police department make a presentation to the school on bullying.

Council Member Checketts also asked if residents can opt out of having a return envelope in their utility bill as they are just throwing them away because they pay online, and it is a waste of paper. Councilman Westergard suggested providing notification that we will discontinue using the envelopes and residents who wish to receive them can pick them up at City Hall. The staff said they would look into that matter.

Council Member Checketts said she has noticed a motorhome that is linked into the city water and sewer. She wondered if that was legal. Staff said they would look into the matter.

There were no further items for the open session.

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**SOUTH DAVIS SEWER DISTRICT REPORT**

The Mayor gave the floor to Council Member Westergard who noted there would be an open house so the Council can go and look at the food recovery program.

He said they are getting closer on the gas cleaning skid and are working to get that going.

He also said they have experts working on what is killing the algae in that algae project. They are continuing to narrow down what is causing this problem so they can decide what to do to solve that problem. He said they are working hard to get that project in place because of the interest around the country to try this same type of project in other communities.

**MAYOR'S REPORT**

The Mayor noted he was invited to speak to the Odyssey Elementary School's Youth Council. He said he would be addressing bullying, citizenship and safety.

The Mayor also noted there was a dinner coming up to honor Rob Bishop at Timberline in Ogden. He said it was a joint effort between Davis County and Weber County Chambers of Commerce that were combining to recognize Congressman Bishop.

The Mayor asked the Council to let him know if they are interested in going.

**CITY ADMINISTRATOR'S REPORT**

The City Administrator noted the following for the City Council:

1. "National League Conference. The National League Conference is March 8-11 which is a Sunday through Wednesday. I estimate the cost of each individual to attend will be approximately \$2,200. Broken down as follows:

Registration	\$470*
Flight	\$700
Hotel	\$830
Per diem	\$200
Total	\$2,200

2. "Council emails. Once we get everyone on Office 365, I will work with ETS to get each Council Member that wants a city e-mail their own e-mail account. I am also working with ETS to get a portal in the cloud where we can store the staff reports so we won't have to e-mail them anymore. This will make it easier when we have large staff reports and will be more secure in sending protected information."



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3. “He noted that North Salt Lake wanted to explore a joint dog park by the trailhead on 2425 abutting one of their parks.

The Council said they would be interested in pursuing that so staff said they would continue to work with North Salt Lake.

4. He noted North Salt Lake would also like the city to invest more money on the 2600 South overpass bridge.

The Council said they would prefer to look into other avenues rather than give more money to North Salt Lake for the 2600 South overpass bridge.

5. The Assistant City Administrator said she would like to invite everyone to a Bosses Day lunch to be held on Monday, October 7 at noon. She also asked if the City Council could let her know who would be coming.
6. It was also noted that the final Farmer’s Market would take place on October 7, 2019 and the public works department needs to know what the needs are for the Farmer’s Market by this Wednesday.

**ADJOURNMENT**

There being no further business before the City Council, Council Member Larrabee made a motion to adjourn the meeting at 8:58 P.M. with Council Member Terry seconding the motion and all voted for the motion through a roll call vote.

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Rick Earnshaw, Mayor

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Annette Hanson, City Recorder