

**WOODS CROSS CITY COUNCIL MEETING
NOVEMBER 19, 2019**

The minutes of the Woods Cross City Council meeting held November 19, 2019 at 6:45 P.M. in the Woods Cross City located at 1555 South 800 West, Woods Cross, Utah.

CONDUCTING:

Rick Earnshaw, Mayor

COUNCIL MEMBERS PRESENT:

Rick Earnshaw, Mayor
Tamra Dayley
Julie Checketts

Wally Larrabee
Matt Terry
Ryan Westergard

STAFF PRESENT:

Gary Uresk, City Administrator
Jessica Sims, Assistant City Administrator
Tim Stephens, Community Development Director

Anette Hanson, City Recorder
Chief Soffe, Police Chief

VISITORS:

LeGrande Blackley
Lois Schrader
Mark Vlasic

D.L. Weeks
Rachael Bodell
Marcus Arbuckle

Don Schrader
Johnny Filler
Mark Vlasic

INVOCATION:

Wally Larrabee

PLEDGE OF ALLEGAANCE:

LeGrande Blackley

CONSIDERATION TO APPROVE MINUTES

The Mayor called then called for a review of the minutes of the City Council meeting held November 5, 2019.

Following the review of the minutes by the City Council, Council Member Terry made a motion to approve the minutes as written with Council Member Larrabee seconding the motion and all voted for the motion through a roll call vote.

RATIFICATION OF CASH DISBURSEMENTS

The Mayor gave the floor to the City Administrator who reviewed the cash disbursements with the City Council for the time period of 10/25/19-11/8/19. Following the review of the cash disbursements, Council Member Dayley made a motion to approve the cash disbursements as presented. Council Member Checketts seconded the motion, and all voted for the motion through a roll call vote.

FINANCIAL REPORT

The City Administrator continued with the floor and went over the financial report with the city Council.

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COMMUNITY OF PROMISE

The Mayor gave the floor to Community of Promise Committee Chair, Ms. Rachael Bodell who reported on the activities of the Community of Promise Committee as follows:

CERT—Everything is going well, nothing new to report.

FOOD PANTRY—Two donation barrels will be supplied for Christmas Lighting celebration, after which they will be moved to the city hall lobby for donations throughout December.

SUMMER REC—Offerings for the first Winter Program are being finalized. Registration started November 1. The director is hoping for 20 registrants.

ARTS IN THE PARK—The Christmas Tree Lighting is December 2 at 6:00 P.M. Andy Leger's band will be performing Christmas carols. There will be hot chocolate, a craft and Santa treat.

NEXT MEETING—There will be no December meeting; COP will next meet January 9, 2020.

POLICE DEPARTMENT REPORT

The Mayor gave the floor to Police Chief Soffe who reported the following to the City Council on the activities of the Police Department:

ACTIVITY REPORT

October traffic citations issued:

Total Citations 261
Total Violations 380

235 cases opened in October

July-August-September traffic citations issued:

	August	September	October
Total Citations	329	183	261
Total Violations	454	272	380

USE OF FORCE REVIEW

10/16/19 ACT

WOODS CROSS HIGH SCHOOL ACTIVITY

Assault—Handled by school
Sex Assault—buttocks grabbed (active)
2 traffic accidents—No injuries

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Criminal Mischief—Shopping cart placed on student’s car; vehicle damaged

K-9 ACTIVITY

Ranger

10/3 Assist SLCPD on suspect track. Vehicle pursuit ended at Bountiful Pond. No suspect located.

10/9 Assist Clearfield PD on DV suspect track. No suspect located.

10/31 Assist WXPd on burglary evading. Suspect located and arrested.

Legend

No activity this month due to Officer Labounty’s FTO responsibilities.

Loki

Welcome K-9 Loki! We are excited to have you on our team! Loki and Officer Strong will begin drug school in January.

Davis County Clipper published an article welcoming Loki to the community.

DETECTIVE DIVISION

27 Active Child Abuse Neglect Report (CANR) cases are being investigated in conjunction with D.C.F.S.

23 Active Theft/Property/Fraud/Assault/Death cases for the month of October. In addition to Code Enforcement, Detective Howey will work to reduce caseload as needed starting Nov. 30th.

CRIME SPOTLIGHT

Suspect arrested for Felony Fraud (\$221,300) loss to a local company.

Employee was laundering money to personal account for 3+ years. Large number of financial documents to review.

ZONING ORDINANCE UPDATE

The Mayor gave the floor to Mr. Mark Vlastic from Landmark Design, who noted the following for the City Council:

“As previously discussed, Mark Vlastic of Landmark Design will provide a monthly update regarding the progress and issues in the zoning ordinance rewrite process. We have asked Mr. Vlastic to attend the 2nd City Council meeting each month to appraise the City Council as to the work being done on the rewrite.

“In our joint City Council/Planning Commission Work session this week it was determined that recommendations should be made regarding possible adjustments or modifications to the present General Plan in the area of the northwest quadrant.”

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Mr. Vlasic noted he felt the key issue regarding updating the zoning ordinance was to revisit the general plan, particularly in the northwest quadrant. He recommended holding additional joint City Council/Planning Commission meetings to continue the discussion on allowances in the northwest quadrant.

The next joint meeting was set for December 10, 2019 at 7:00 P.M.

PRESENTATION OF FY2019 AUDIT

The Mayor gave the floor to Mr. Marcus Arbuckle, of Keddington and Christenson, who went over the FY2019 Audit with the City Council.

Following the review of the FY2019 Audit, Council Member Westergard made a motion to accept the financial audit as presented. Council Member Checketts seconded the motion and all voted for the motion through a roll call vote.

OPEN SESSION (BRIEF ITEMS)

The Mayor then opened the meeting to items from those present that they would like to bring before the City Council that were brief in nature. This would be items that would less than take two or three minutes.

There were no comments for the brief open session and the Mayor closed the brief open session.

CONSIDERATION TO APPROVE PURCHASE OF SNOWPLOW TRUCK PACKAGE

The Mayor gave the floor to the Public Works Director who noted the following for the City Council:

“We have budgeted a 2 ½ ton truck to be equipped for snow plowing.

The two trucks (Cab and Chassis) we have looked at on the state contract are:

Mack-Mountain West Truck Center	\$89,324
Freightliner-Freightliner of Utah	\$89,248

“I would recommend the purchase of the Mack truck from Mountain West Truck Center.

“This truck will be equipped with the following equipment from Legacy Equipment which has a state contract to supply this equipment:

20,000# Hook Lift Package
10 Yard Hook Lift Dumpster
10' Hook Lift Salt Spreader
11' Reversible Snowplow
10' Wing Plow
Force America Electric Hydraulic system
Total truck equipment cost \$128, 223

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Combined cost:

Truck-Cab and Chassis	\$89,324
Truck Equipment	\$128, 223
Total Cost, combined	\$218,547

“I propose utilizing \$150,000 from the Street Department general fund account and the remaining \$67,547 from the Class C fund.”

Following the presentation and a few questions by the Council, Council Member Terry made a motion to approve the purchase of the snowplow truck package as discussed. Council Member Larrabee seconded the motion and all voted for the motion through a roll call vote.

DISCUSSION OF SCHOOL CROSSING LIGHTS

The Mayor gave the floor to the Public Works Director who continued with the floor and noted the following for the City Council:

“After review and discussion of various school crossing light assemblies, given to the Council is a quote of a full solar operated assembly. This pricing is through a national municipal bid that we can take advantage of.

“I would propose to replace the existing light assemblies with the solar powered assemblies, which is becoming a choice of many municipalities.”

The total amount quoted from Intermountain Traffic Safety Inc. is 12,445.76.

It was recommended by the City Council to the purchase of 4 solar light assemblies.

Following the information given, Council Member Checketts made a motion to approve the school crossing light replacements with Council Member Westergard seconding the motion and all voted for the motion through a roll call vote.

CONSIDERATION TO ADOPT RESOLUTION 2019-693 AMENDING THE CONSOLIDATED FEE SCHEDULE TO UPDATE POLICE DEPARTMENT GRAMA FEES

The Mayor gave the floor to the City Administrator who noted the following:

“Given to the Council is a resolution amending the Consolidated Fee Schedule to update the police GRAMA fees under section 11, affecting fees charged for police reports, accident reports, copies of photos in a CD format, and fingerprinting. The changes are necessary to keep up with the increasing costs of providing these services.”

Following the information given by the City Administrator, Council Member Checketts made a motion to adopt resolution 2019-693 amending the consolidated fee schedule to update police department GRAMA fees. Council Member Westergard seconded the motion and all voted for the motion through a roll call vote.

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CONSIDERATION TO APPROVE THE BID FOR CONSTRUCTION OF THE EMERGENCY ACCESS ROAD AT APPROXIMATELY 2350 SOUTH 1300 WEST

The Mayor gave the floor to the City Administrator who noted the following for the City Council:

“The bid to be considered is for construction of the emergency access road out of the Woods Cross Industrial Subdivision where our Public Works Facility is located. In a previous meeting we discussed the need to provide a secondary access as well as an emergency access prior to the building of that secondary access.

“Given to the Council is a recommendation from Greg Seegmiller, City Engineer, as well as the bid tabulations. Mr. Seegmiller had originally estimated the cost of construction of the emergency access at \$100,000. The low bid from Green Construction at \$72,614.80.

“We are recommending awarding the bid to construct the emergency access road to Green Construction, Inc. in the amount of \$72,614.80.”

Following the information given by the City Administrator, Council Member Terry made a motion to award the bid for \$72,614.80 for the construction of the emergency access road at approximately 2350 South 1300 West to Green Construction. Council Member Larrabee seconded the motion and all voted for the motion through a roll call vote.

DISCUSSION OF RETURN OF Pfc ROBERT J HATCH REMAINS

The Mayor gave the floor to Council Member Checketts who noted for the City Council that the remains of Pfc. Robert J. Hatch of Woods Cross had been found and identified. Pfc. Hatch was killed on November 22, 1943 fighting the Japanese on the small island of Betio in the Tarawa Atoll of the Gilbert Islands according to a news release.

Council Member Checketts said that several residents had reached out to her to see if Woods Cross City was going to commemorate this event. She committed to contacting the family in hopes of identifying the route the procession will take on December 12 and to see if they would be willing to go through the city of Woods Cross before proceeding to the Bountiful City Cemetery. She said she would like to see if the Youth City Council tie yellow ribbons along the route and have flags put up in Woods Cross City along 1500 South and 800 West. The Mayor said he would also like to see Continue Mission involved in this activity along with having a police escort December 14th as the Pfc. Hatch’s body is taken to the Bountiful Cemetery for final interment.

Council Member Checketts will report back to the City Council at the next meeting.

DISCUSSION OF HOLIDAY FLAGS

The Mayor then noted that due to recent changes in the scout program there maybe changes on scout troops be willing to put up the holiday flag. Several Council Members expressed that there are likely still some groups that would be interested in providing this service in order to raise funds to support

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their activities. It was determined that information would be publicized in the city newsletter and on Facebook to invite nonprofit/service organizations to apply for the opportunity to provide this service.

SAFETY REPORT

The Mayor gave the floor to the Assistant City Administrator who noted the police had one auto accident with an officer. The officer had not been assigned to a team, so no existing team lost points.

OPEN SESSION

The Mayor then opened the meeting to items from those present that they would like to bring before the City Council.

Ms. D.L. Weeks asked how Westwood Mobile home park became part of Woods Cross. The City Administrator gave a little background.

Ms. Weeks then asked why the road in Westwood Mobile home park roads are not acceptable to Woods Cross City. The City Administrator said the roads were approved as private streets and not built to city standards.

Ms. Weeks also had a few questions about the legality of dissolving of an HOA. It was noted there would it was legal. Specific requirements for dissolution would need further research.

Ms. Weeks noted there had been some vandalism in a small park in the mobile home park. Chief Soffe encouraged Ms. Weeks to file a report with the police department; she said she do so.

Ms. Weeks also asked Council Member Westergard about the decision to move the algae project from south to the north plant. Council Member Westergard expressed that the location for operation would depend on which plant produces the best algae growth. Ms. Weeks asked if fees would be raised for the citizens in relation to this project; Council Member Westergard said that determination has not yet been made and reiterated that keeping fees as low as possible is always a priority.

Council Member Dayley said she would still like to see the south bound lanes on Redwood Road restriped. Staff said they would relay this recommendation to UDOT again.

Council Member Checketts shared that the crossing guards report liking the new lights for their traffic cones, but they are requesting handles be added to the cones for ease of carrying them in and out of the crosswalks. The police chief committed to addressing this item.

Council Member Checketts inquired about issuing a Council Kudos to recognize the veterinarian who recently provided K-9 officer treatment. It was suggested that rather than a monetary recognition ere be a nice letter drafted and sent to the veterinarian as well as to Loki's donor. Council Member Checketts expressed willingness to draft those letters.

Council Member Westergard said there continues to be a problem for east bound at 500 South and I-15 going east, due to the traffic light and a sensor that is likely misaligned. He recommended repair or replacement in order to allow an increased number of cars to proceed to the I-15 onramp and alleviate the traffic jam that occurs. Staff said they would look into the matter and see if it can be fixed.

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WASATCH INTEGRATED WASTE MANAGEMENT REPORT

Council Member Larrabee shared a map of gas wells located at the landfill. He noted that the district makes about \$140,000 each year by selling the methane gas to HAFB. He also noted they are meeting and exceeding EPA guidelines for the landfill gases. He added while some of the other landfills in the state are not being able to recycle because it is not profitable to them, this is not the case with the district as it can effectively and affordably process recycled items because of the new sorter.

MOSQUITO ABATEMENT

The Mayor gave the floor to Council Member Terry to report on the activities of the mosquito abatement district.

He said he had nothing to report.

PLANNING COMMISSION REPORT

Council Member Terry continued with the floor and reported on the Planning Commission meeting held 11-12-19. Please see the minutes of that meeting for the details of his report.

SOUTH DAVIS RECREATION REPORT

The Mayor then reported on the activities of the South Davis Recreation District. He noted there was a public hearing on the budget. SDRD has added 2.6 million dollars for repairs at the recreation district center. He added that while they also have reserves for maintenance and repairs, the building is 15 years old there are many repairs needed to keep the building functioning properly.

The Mayor also noted the recreation district has entered into an interlocal agreement to manage the Bountiful City Ice Ribbon. The November opening date has now been delayed until January of 2020.

SOUTH DAVIS METRO FIRE DISTRICT REPORT

The Mayor reported that there was no meeting held this week because of the dedication of the new fire station in Centerville. He said it was a well-attended event to celebrate this great new station.

MAYOR'S REPORT

The Mayor noted he has received requests for boy/girl scout troops as well as the American Legion be able to hold their meetings in the multipurpose room now that some of them will no longer be able to meet in church meeting houses.

The Council discussed the fee schedule and what the costs are that are associated with each group. It was noted there are resident/non-resident fees as well as a cleaning deposit per city policy.

The Council expressed that allowing such organizations to have continued monthly reservations is plausible if these organizations pay the fees as outlined and that they understand that there may be some city events that take precedence over these types of on-going regular reservations.

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The Mayor said he would communicate this information with these organizations to see if they are still be interested; if so, they will be directed to make arrangements through the front desk.

The Mayor then reminded everyone about the Christmas Lighting on December 2, at 6:00 P.M.

There was also discussion on HB411 which is the Community Renewal Energy Act which encourages the city to participate in renewable energy resources. The City Administrator said he will set up a meeting with Rocky Mountain Power to get the details.

CITY ADMINISTRATOR'S REPORT

The City Administrator noted the following for the City Council:

1. Employee Appreciation Dinner

“Typically, we have held this dinner after the first of the year. I recommend looking at January 10th or the 17th.

“I would like direction from the Council to learn if you would like to hold this dinner at the Joseph Smith building or at the Public Works Building where we held it last year. Once we get the date and location pinned down, we will get things set in order to prepare for this event.”

It was decided the date would be January 10th at 6:00 P.M. The Council said they might do the dinner every other year at the city shops and then at the Joseph Smith building. They also talked about having a different caterer provide the food at the city shop building.

The Mayor directed the City Administrator to see if the Joseph Smith building is available for the event, if not to proceed to plan on holding the party at the city shops.

2. Rental of Old City Shops Building:

The City Administrator said there is an individual that would like to rent the old city shop buildings to repair recreational vehicles under a short-term lease. He said he would sit down with the Public Works Director and the Community Development Director and discuss the possibility of this type of business operating at that location and what problems or questions may need to be addressed.

3. Luncheon Honoring LeGrande Blackely – November 20, 2019

The Assistant City Administrator told the Commission there would be a lunch for the dual purpose of Ethics training and to honor LeGrande Blackley who is moving on to different opportunities after serving as the city's Code Enforcement Officer for many years. She noted the Code Enforcement duties would be moving to the Police Department. The Council thanked LeGrande for his many years of service as Code Enforcement office as well as a long-time member of the Planning Commission.

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CLOSED SESSION-LAND ACQUISITION

At 9:32 P.M. Council Member Larrabee made a motion to go into closed session to discuss land acquisition. Council Member Checketts seconded the motion, and all voted for the motion through a roll call vote.

MOTION TO GO INTO OPEN SESSION

At 10:06 P.M. Council Member Westergard made a motion to go into open session with Council Member Dayley seconding the motion and all voted for the motion through a roll call vote.

ADJOURNMENT

There being no further business before the City Council, Council Member Terry made a motion to adjourn the meeting at 10:06 P.M. with Council Member Dayley seconding the motion and all voted for the motion through a roll call vote.

Rick Earnshaw, Mayor

Annette Hanson, City Recorder