

**WOODS CROSS CITY COUNCIL MEETING
MAY 17, 2022**

The minutes of the Woods Cross City Council meeting held May 3, 2022, at Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

CONDUCTING:

Ryan Westergard, Mayor

COUNCIL MEMBERS PRESENT:

Ryan Westergard, Mayor
Julie Checketts
Jessica Kelemen

Gary Sharp
Matt Terry

COUNCIL MEMBERS EXCUSED:

Wally Larrabee

STAFF PRESENT:

Bryce Haderlie, City Administrator
Annette Hanson, City Recorder
LaCee Bartholomew, Community Services Coordinator
Jessica Sims, Assistant City Administrator

Chad Soffe, Chief of Police
Johnny Filler, Public Works

PUBLIC ATTENDANCE:

LeGrande Blackley
Becky Ginos
Ian Cahoon

Mark Bell
Joe Rupp
Chad Salmon

Johnny Ferrin
Walker Wood
Don Schrader

INVOCATION:

Jessica Kelemen

PLEDGE OF ALLEGIANCE:

Bryce Haderlie

DAVIS REMEMBERS 9/11 PROJECT—BRENT TAYLOR FOUNDATION

The Mayor gave the floor to Mr. Johnny Ferrin, co-chair of the Brent Taylor Foundation. He reported that he and co-chair, Jenny Taylor, wife of Brent Taylor, who was lost in the Afghan war, had been asked by the Davis County Commission to recreate a memorial commemorating the 20th anniversary of the events of 9/11, like one hosted by Weber County last year in which the Taylor Foundation, along with hundreds of volunteers had created a 9/11 walk-through memorial that was visited by thousands of guests.

Mr. Ferrin shared a presentation explaining that this Davis County event would honor those who were all who were lost and affected by the 9/11 events, as well as past and present fire fighters, police officers, military, medical and first responders. The event will be held the week of 9/11. He asked that if the Council knew of anyone who might be interested in participating as a volunteer or sponsor this event, to let him know. He noted that while the Foundation was not asking the City for a monetary donation but did want the City to participate provide a booth representing Woods Cross. The Council suggested a banner or other advertising for the event be shared at the city's Memorial Day Celebration, at which Jennie will be the keynote speaker. Mr. Ferrin said that would be great and thanked the Council for their service and support.

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CONSIDERATION TO APPROVE WORK SESSION AND CITY COUNCIL MINUTES

The Mayor called for the review of the minutes of the City Council Work session and for the City Council meeting held on May 3, 2022.

Following the review of the minutes, Council Member Terry made a motion to approve the City Council work session and City Council meeting minutes from May 3, 2022. Council Member Checketts seconded the motion, and all voted in favor of the motion through a roll call vote.

FINANCIAL REPORT

The Mayor gave the floor to the City Administrator who went over the financial report for the month of April 2022 with the City Council.

RATIFY CASH DISBURSEMENTS

The Mayor called for the ratification of the cash disbursements for the time period of 4/23/22-5/12/22.

Council Member Sharp made a motion to ratify the cash disbursements for the time period of 4/23/22-5/12/22 with Council Member Kelemen seconding the motion and all voted in favor of the motion through a roll call vote.

PUBLIC COMMENTS

The Mayor then opened the meeting to the public for items they would like to bring before the City Council.

There were no comments from the public and the Mayor closed the public comment period.

COMMUNITY OF PROMISE REPORT

The Mayor gave the floor to Ms. LaCee Bartholomew who serves as the Community Services Coordinator for the city. She reported on the activities of the Community of Promise.

She said the Communities that Care Coalition will be holding an event the next two weekends during the baseball games. She said there were signs the Coalition was providing encouraging kids to avoid underage drinking. She said the Coalition will be talking to parents during the games about underage drinking and the city will providing popcorn for the event.

She also talked about the Memorial Day celebration and said there would be a 5K Run, a patriotic program with guest speaker Jennie Taylor, as well as the pancake breakfast. She said the city is looking forward to hosting this event.

She noted the Youth City Council calendar is set for next year. She said the seniors that will be graduating will also be filling out scholarship applications for the Council to review.

She said that the Summer Recreation program has 875 participants from organic advertising.

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She noted the Summer Literacy Program has a treat sponsor for 1 activity and it will be a Books and Banana Splits activity.

She also said they are working on fundraisers and donations for the Summer Literacy Program.

The Mayor also said they are looking for a few more volunteers to help with the breakfast.

The Council thanked Ms. Bartholomew for her report and all of her hard work on the upcoming activities.

POLICE REPORT

The Chief of Police reported on the activities of the police department as follows:

DISPATCHED CALLS

<u>2022</u>	<u>2021</u>	<u>YEARLY</u>
Jan—761	Jan--704	2021—9,106
Feb—794	Feb—674	2020—10,473
March—995	March—796	2019—11,368
April—837	April—821	2018—11,600
May—	May—854	2017—11,411
June—	June—700	2016—12,393
July—	July—775	2015—12,819
Aug—	Aug—754	2014 — 9,495
Sept—	Sept—767	2013—8979
Oct—	Oct—682	2012 -7347
Nov—	Nov—748	
Dec—	Dec—831	
Total—1555	Total—9,106	

ACTIVITY REPORT

Feb-Mar-Apr Traffic Citations

	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>
Total Citations	199	274	179
Total Violations	312	388	261

426 New Cases opened in April 2022

USE OF FORCE REVIEWS

No Use of Force incidents for April.

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DEPARTMENT ACTIVITY

- De-escalation Training
- Autism Training
- CIT Training (Crisis Intervention Training)
- Drug Search Warrant with S.W.A.T.
- Commercial Vehicle Inspection Training
- Internet Crimes Against Children Training
- FOP Egg Hunt

WOODS CROSS HIGH ACTIVITIES

Administration Assist—7
Juvenile Problem—9
Trespassing—0
Drug Offense—0
Vehicle Burglary—1

Assist Other PD—3
Lockout—3
Citizen Assist—6
Dances—2

Preparing for NOVA graduation soon.

K-9 ACTIVITY

Ranger -Assist Bountiful Police on subjects that fled from a traffic stop.
-Assist Clearfield in search of a suicidal juvenile.

Rex -Rex was in K-9 drug detection school in April. He will graduate on May 26th

Flash -3 deployments in April

-This month, Detective Burton and K-9 Flash assisted the Internet Crimes Against Children Task Force of the Utah Attorney General's Office on several search warrants which led to the arrest of two individuals, including a serial voyeur.

-They also performed demonstrations for students at Woods Cross Elementary during Lunch with the Chief and at Officer Jones' NOVA lessons.

DETECTIVE DIVISION

22 Person Crimes/Sexual Assault/Active C.A.N.R. cases (child abuse neglect report)
29 Active Theft/Property/ Fraud/Assault/Death cases for the month of April.

ORDINANCE ENFORCEMENT

5—New cases were received and opened from the public
4—Cases resolved/closed successfully.
1—Ongoing cases during April

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COMMERCIAL VEHICLE SAFETY ALLIANCE (CVSA)

5—Commercial inspections completed
4—Violations
1—Vehicles placed out of service

US MARSHALS ACTIVITY

VFAST—Salt Lake, Weber, and Davis county teams had 13 felony arrest during April

CRIME SPOTLIGHT

On April 22, 2022, in conjunction with Layton and Farmington Police Departments, detectives served a search warrant on a residence in Woods Cross. One of the residents of the home sold fake Rolex watches to numerous victims, including one in Woods Cross for \$10,000. During the investigation, it was discovered methamphetamines and firearms were also being sold out of the home and numerous firearms, forgery documents, Rolex watch parts and other illegal items were found. The suspect was arrested for numerous charges including theft, forgery, possession with intent to distribute controlled substances, possession of a firearm by a restricted person, and endangerment of a child.

Council Member Checketts asked if the Police Chief had received any of the federal money for public safety. The Chief said he was not aware of any money available. Council Member Checketts said she would look into the matter and let him know what she was able to find out.

SAFETY REPORT

The Mayor gave the floor to the Assistant City Administrator who gave the safety report. She said there had been no incidents for the month of April. She said there had been a few safety meetings and a work order. She also said at the next safety meeting they would be holding the draft for the new safety teams.

CITY ADMINISTRATOR'S REPORT

1. Budget Preparation: Ongoing work for FY 2023 budget and wrapping up FY 2022 Budget. Reports will be given in Council meeting.
2. Health Insurance: All employees who had traditional insurance have been contacted and given the opportunity to discuss the high deductible health plan. All but two have agreed that it is a good move and are ready to make the transition, and the remaining two have not responded.
3. 1960 S Special Assessment Area: After speaking with our consultants, we believe we have a path forward to start collecting the assessments while we resolve the pending legal issues.
4. Insurance Renewal: Mayor, Jessica and I met with our Utah Local Governments Trust representative to discuss our 2022 Insurance Renewal. While premiums went up \$9,064 overall, the TARP discount of \$2,717 brings the increase down to \$6,347. Kudos to Jessica Sims for managing our Risk Management and Safety programs that help keep our premiums down. The increases were not due to accidents but the growth of our budget, added property and vehicle count that are factored into the premiums. We had a 0% loss ratio for 2021.
5. At Grade Railroad Crossing on 2600 S: Bryce participated with North Salt Lake staff and consultants in the 1100 N/2600 S at grade crossing meeting. This will be a regular meeting to coordinate the

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future construction of the bridge over the railroad tracks. This will allow Woods Cross to represent ideas and resolve concerns during the meetings. One of the issues that we will need to plan to address is a 6–12-month closure of the road and how traffic will be diverted during this time.

6. Junk Home Complaint: Staff has spent considerable time this week working with both the parties to bring resolution to the situation. The homeowner has been issued a second citation while the complainant has entered into several verbal altercations with the homeowner and city staff. We will continue to bring resolution to the situation.
7. Fee Schedule: We are still working on the Consolidated Fee Schedule draft and will anticipate having it on a future agenda.

Action Item Report

Date	Item	Assigned to	Status
10/5/21	Include mow strip provisions in zoning ordinance	Tim Stephens	Temporary language has been addressed as permanent language is being created.
9/15/20	Welcome packet to include Emergency Information	Bryce Haderlie	Working with Sam to get information to Cindee for the packet
10/6/20	Review street lights in Argyle Acres	Sam Christiansen	Lights are being installed
1/19/21	Have attorney provide legal remedies for drug houses	Bryce Haderlie	Will continue to review in the next couple of weeks
3/12/21	Work with UDOT to widen Redwood Road	Bryce Haderlie	UDOT has committed to revise summer of 2022
7/6/21	Evaluate Construction of garage at 1559 South 580 West	Tim Stephens	Tim is working with the Prosecutor to stop work and prosecute as needed.
7/6/21	Review zoning ordinance requirements for home occupancy.	Tim Stephens	Will review ordinances to see if changes can be made.
4/5/22	Junk Home Code Enforcement Review	Chief Soffe	Review code enforcement activity for 1613 S 1200 W

PUBLIC HEARING--CONSIDERATION TO APPROVE ORDINANCE 605 AMENDMENT CHAPTER 26 OF THE CITY'S ZONING ORDINANCE RELATED TO WATER EFFICIENT LANDSCAPE AND IRRIGATION REQUIREMENTS AND AMENDING VARIOUS OTHER SECTIONS OF TITLE 12 TO ENSURE COMPLIANCE WITH THE SAME

The Mayor gave the floor to the Community Development Director who noted this public hearing is to consider approving amendments to the zoning ordinance regarding water, related to the water efficient chapter and mostly directed to non-residential landscape requirements. He also noted there is the new Flip the Strip program sponsored by Weber Basin Water that would allow Woods Cross residents to apply for a rebate if they participated in the program, but at this time our city ordinance does not allow the park strips to be taken out. Mr. Stephens said they had made those adjustments to the water efficient chapter in the zoning ordinance where it particularly affects residential homes. He also noted the Planning Commission had reviewed and suggested changes and the Council has the draft with the suggested changes.

The Mayor then opened the public hearing. There were no public comments, and the Mayor closed the public hearing. The Mayor reported that these changes apply to everyone, including new landscaping and existing landscaping under certain circumstances.

The Community Development Director said it would be a good to let residents know about these changes with information on the website and newsletter and let new builders know of what is expected regarding

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landscape. The Mayor said it would be good to have information in the welcome packet that residents are given when they sign up for new services in the city.

The Community Development Director said he fully expects more legislative changes in the next year.

The Mayor asked the Planning Commission Chairman Joe Rupp who was in attendance at the meeting, if he had anything to add to the discussion regarding what the Planning Commission had discussed on these changes. Chairman Rupp said there had been some in depth discussions on this matter and the Commission had made some suggested changes which were also discussed with the city attorney, resulting in changes in the zoning ordinance. He said the Planning Commission worked hard to establish good policy and yet also realize there would probably be more changes in the future.

Council Member Checketts made a motion to approve the amendment for ordinance 605, an ordinance amending chapter 26 of the city's zoning ordinance related to water efficient landscape and irrigation requirements and amendments to various other sections of Title 12 to ensure compliance with the same. Council Member Kelemen seconded the motion, and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO APPROVE THE VALLEY MEADOWS FIRST AMENDED PLAT

Mr. Stephens continued with the floor and noted the following for the City Council:

“Joe and Jennifer Rupp own a one-acre lot designated as No 13 in Valley Meadows Subdivision. This subdivision was approved, and improvements installed over the past couple of years. Many of the smaller lots in the subdivision have new homes completed. Lot 13 is a large, one-acre lot and is proposed for further subdividing. The Rupp's are proposing to amend the plat. The proposed amended plat will divide the subject lot into four lots ranging in size from 10,000 to over 12,000 square feet in area which is more characteristic of the other lots within the subdivision. The Rupp's and their engineer have worked with the city staff, particularly the city engineer and public works department, to review the additional infrastructures such as irrigation laterals, which will need to be installed or relocated to serve four proposed lots. The Rupp's are planning to build a home on one of the proposed lots.

“The Planning Commission has reviewed the proposed plat amendment and have forwarded to the City Council a recommendation to approve the Valley Meadows First Amended final plat.”

Mr. Rupp addressed the Commission and explained some of the things he is continuing to do with utilities and street trees and other improvements he is working on for this property.

Following the information given, Council Member Terry made a motion to approve the Valley Meadow First Amended plat. Council Member Kelemen seconded the motion, and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO GRANT VARIANCE FROM SUBDIVISION ORDINANCE FOR PROTOFINO SUBDIVISION

Mr. Stephens continued with the floor and noted the following for the City Council:

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“In the last year and a half, the city approved the Portofino light industrial subdivision. This subdivision is located east of Redwood Road and north of Skypark Airport. The subdivision consists of four lots, two of which are large lots that now have industrial structures and offices under construction. The other two lots, due to the underlying property configuration and fire department requirement for a second access, are long, narrow, octopus-arm like lots. This is particularly true of lot 3 which runs from Redwood Road eastward winding through a large portion of the south edge of the subdivision. This lot also contains the private road providing a second access to Redwood Road.

“The subdivider, Chad Salmon, approached the staff with a proposed subdivision plat amendment affecting lots 3 and 4. Specifically, lot 3 will be divided into 2 lots, one having over 1.5 acres of area and the other over 2.5 acres of area. Because of the configuration of lots 3 and 4, development of these lots is challenging particularly in providing a reasonable building footprint along with parking and other site improvements. The proposed division of lot 3 into 2 new lots does not pose any issues and seems reasonable.

“Mr. Salmon also has proposed, as part of the plat amendment, the elimination of a 10-foot public utility and drainage easement at the perimeter of the subdivision affecting lots 3 and 4. The original recorded plat has a 10-foot public utility easement along the west side of lot 4 and along the south perimeter of lot 3. As mentioned above, because of the lot configurations and narrowness, siting new building footprints is somewhat challenging particularly when you add elements, such as landscape setbacks, parking etc. Mr. Salmon is requesting a variance not from the zoning ordinance but from the subdivision regulations that require the easement in section 11-12-050 (h). Mr. Salmon requests that the requirement for the public utility easement affecting lots 3 and 4 be eliminated.

“The elimination of this easement would permit proposed structures very near or at the lot line to these rear areas. Furthermore, the I-1 Light Industrial/Business Park Zone requires a 15-foot rear yard setback; however, the ordinance permits the Planning Commission to reduce rear yards, possibly to zero, if it can be shown that the rear yard reduction will not be detrimental and will provide a more efficient and attractive use of the property.

“The subdivision ordinance provides that any requirement of the ordinance can be granted a variance after review and recommendation by the Planning Commission and review and approval by the City Council. The City Staff and Planning Commission have reviewed the variance request. Typically in the past, these types of easements were used by utility companies or the city for utilities. However, standard practice today is to place utilities either within the street or the adjacent front yard within public utility easements. Rear yard and side yard public utility easements are more frequently used only as a guarantee of free flow drainage.

“I have reviewed the variance request with the city engineer and the public works director and we feel that due to the factors mentioned above, the City Council and Planning Commission can consider and grant a variance to eliminate the 10-foot public utility easements at the property lines indicated above. They felt that review during site plan applications and approval would ensure that onsite storm water drainage and grading would be designed in a manner that ensures proper drainage. Based on the fact that rear yard public utility easements are no longer used by utility companies and the fact that the city still controls the review of drainage and storm water during site plan review, the 10-foot public utility easements at the locations noted above could be eliminated through the granting of a variance to section 11-12-050(h).

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The Planning Commission has reviewed this matter and has forwarded to the City Council a recommendation to approve the requested variance to section 11-12-050(h) to eliminate the requirement for a public utility easement along the west property line of lot 4 and the south property lines of lots 3A and 3B of the proposed Portofino amended subdivision. The Planning Commission has also recommended that the City Council approve the Portofino subdivision amended lots 3 and 4 final plat.”

Following the information given, Council Member Checketts asked how the utilities would work and Mr. Stephens said they would be separate properties with their own utilities. It was noted that Flexpak is currently building a large building in this same area and the other large building is being built for Bryson Bus Sales and Service who is moving from Centerville.

Mr. Chad Salmon also addressed the Council and said Mr. Stephens had done a great job presenting this project but he was open for any questions the Council might have for him. There were no questions for Mr. Salmon from the Council.

Council Member Sharp then made a motion to grant a variance from the subdivision ordinance as noted above for the Portofino subdivision. Council Member Checketts seconded the motion, and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO APPROVE THE PORTOFINO FINAL PLAT

Council Member Sharp then made a motion to approve the Portofino Final Plat as presented with Council Member Checketts seconding the motion and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO APPROVE AUDREY SITE PLAN

Mr. Stephens continued with the floor and noted the following for the City Council:

“As the City Council has previously approved a conceptual site plan and project master plan, CW Urban company is proposing the final site plan of 61 Townhomes at approximately 800 South 1100 West. Over the last few years, the city has updated our general plan and adopted zoning to provide for diversity and affordability in housing within our community. The City Council adopted new zoning for the northwest quadrant which included the rezoning of the subject property to SFRT-Single Family Residential Transition. As you probably recall from the approval of the project master plan for The Audrey, this zone permits a range of housing from single family to townhome development.

“Since the project master plan was approved, CW Urban has prepared the final site plan, architectural designs, landscaping, storm water engineering, and other infrastructure engineering for the project. The final plans and drawings reflect the previously approved development master plan in which 61 townhomes will be developed on the property with both enclosed garages and open parking on the site. The project will be fenced along its north, east, and south boundaries in addition to having amenities, such as two pickleball courts, a tot lot, and a small dog park area.

“As you are aware because of the subsidence issues with the adjacent Farm Meadows Subdivision, this project was required to do a soils and geologic investigation and report to address subsidence concerns. CW Urban’s geotechnical company has submitted a report to the staff, in addition the city had a pier review

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by our own geotechnical expert. It has been found that the report adequately covers soils and geologic issues.

“Typically, site plan approvals fall under the authority of the Planning Commission; however, in the case of the SFRT Zone the Planning Commission reviews and makes a recommendation to the City Council. The City Council has the authority in the SFRT Zone to grant final site plan approval. The Planning Commission has forwarded to the City Council a recommendation to approve The Audrey Townhome project.”

The Mayor asked if they would be removing a lot of material from the property to form a gentle slope or if the property would be flatter. Mr. Stephens said they will go in and make it more of a straight grade and there will also be retaining walls installed on the north and south for the grade change on either side of the property.

The Mayor asked if the walls would be retaining the Audrey property or the adjacent properties. It was noted the whole Audrey site will be flat and the retention would be on the Audrey site, not on the property of the adjacent owners.

Council Member Checketts asked about the subsidence study that was done on this property and what was included. Mr. Stephens said borings were done at depth to go down and investigate the deep clay layers that have been having issues. Mr. Stephens said there was a pier review done by Terracon who is the same geotechnical engineer that has worked with the city on the subsidence issue, and when the study was completed, had asked the Audrey subdivision geotechnical engineer to do some additional work because of the subsidence that has been taking place in the Farm Meadows subdivision. Mr. Stephens said the city’s geotechnical engineer, had also reviewed the pier review and said what had been done was acceptable for the type of development that will be going in on the property.

Council Member Checketts said she is concerned that there could be subsidence in this area in the future, and she wanted to make sure the study was accurate to prevent subsidence happening in the future. The Public Works Director said they did six borings around the property, but it would be difficult to do every single part of the property. He said there had been no indication by the study there would be problems according to what the City engineer had reviewed and was satisfied with.

Council Member Checketts asked if there were any recommendations for piling and Mr. Stephens said there were no specifics for piling but there were suggested footing types for the area and this project. The Public Works Director also said there is going to be a larger footing required with a 2000PSF and if that cannot be met the Audrey developers are aware of what might be required with the piling. Council Member Checketts asked the Audrey Developer if they were aware of what might be required and they said yes, they were aware, and the city had been great in communicating what has been going on with the subsidence and how the subsidence might continue into the future and affect other properties. The Audrey Developer said they are planning on putting in the larger foundations and there would be inspections done often to make sure the footings will hold the buildings that will be constructed on the property.

Council Member Kelemen asked if the HVAC units will be placed in the front or the back of the townhomes. The developer said they are typically placed on top of the building. Council Member Kelemen said she would prefer they not be in the front yard of the home.

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Council Member Checketts asked if parking would be sufficient for the project. The developer said they added 8 stalls of parking to make sure there were additional parking spots and now there are 3 stalls per unit. He said there are 61 surface stalls. It was also noted the parking aprons are 8-12 feet depending on the unit.

The Mayor asked about lighting and wanted to make sure there would not be lighting that would affect adjacent neighbors. Mr. Stephens said there was a lighting packet submitted and the lights will have a cutoff so there should not be a problem. The developer said they did a photometric plan, but it met all requirements. The Public Works Director said at the property boundary behind the street the light is at zero at the property line.

Following the information given Council Member Kelemen made a motion to approve the Audrey Site Plan with Council Member Checketts seconding the motion and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO APPROVE THE AUDREY FINAL PLAT

Mr. Stephens reminded the Council that CW Urban has submitted a final subdivision plat of the Audrey townhome project. He said the proposed final plat divides the property into 61 townhome lots with the remaining area designated as common. He said in addition, they have submitted the project declaration covenants restrictions document and a title report for the city attorney's review. Mr. Stephens noted the final plat has been reviewed by the city engineer and his surveyor and found to be in order. He also said the Planning Commission has recommended the Council approve the Audrey Final Plat.

Council Member Checketts then made a motion to approve the Audrey Final Plat with Council Member Sharp seconding the motion and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO APPROVE RESOLUTION DECLARING JUNE 18-24 PUBLIC WORKS WEEK IN WOODS CROSS

The Mayor gave the floor to the Public Works Director who said they would like to recognize the public works department in June instead of May. He noted that typically Public Works is recognized in May but because they are busy getting things ready for Memorial Day, they would like to wait until June to recognize the hard work the Public Works Department does for the City. The Council said they liked this idea and asked the Public Works Director to express their thanks to his department.

Council Member Terry made a motion to approve a resolution declaring June 18-24 Public Works Week in Woods Cross City. Council Member Checketts seconded the motion, and all voted in favor of the motion through a roll call vote.

TRAINING AND ETHICS DISCLOSURE REQUIREMENTS ASSOCIATED WITH ANNUAL FRAUD RISK ASSESSMENT

The Mayor gave the floor to the Assistant City Administrator who noted the newly elected officials needed to fill out the training that is required and is associated with the annual fraud risk assessment. She also noted there is another form that is required to be signed yearly by all employees and elected officials to

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commit in writing stating they will abide by ethical behavior. She noted the City Recorder is working on getting all those forms signed. The Assistant City Administrator said she would be presenting the fraud risk assessment to the Council at a future time.

FY 2023 TENTATIVE BUDGET

The Mayor gave the floor to the City Administrator who went over the FY 2023 Tentative Budget with the Council. He went over details of the tentative budget for the departments and city funds. The City Council asked various questions regarding the tentative budget as well.

COUNCIL QUESTIONS/DIRECTION TO STAFF

There were no questions or direction given to staff at this time.

COUNCIL REPORTS

The Mayor reported the recreation district is planning to put a bond item on the ballot in the fall for expansion and upgrade of the current facility as well as the acquisition of property and development of a second facility. He noted the current facility is aging and needs some repair work and updating done to it.

The Mayor also noted the fire district has great representatives for our city. He said they deal with a lot of hard situations, and they do a great job during these hard situations. He said they are continuing to put people through fire training to keep the fire district staffed. He also noted there is an abbreviated fire training available for the Council if anyone on the Council is interested in having fire training.

MOVE TO CLOSED SESSION

At 9:39 P.M. Council Member Sharp made a motion to go into closed session with Council Member Checketts seconding the motion and all voted in favor of the motion through a roll call vote.

MOVE TO OPEN SESSION

At 10:36 P.M. Council Member Terry made a motion to move into open session with Council Member Sharp seconding the motion and all voted in favor of the motion through a roll call vote.

ADJOURNMENT

There being no further business before the City Council, Council Member Terry made a motion to adjourn the City Council meeting with Council Member Checketts seconding the motion and all voted in favor of the motion through a roll call vote.

Wallace Larrabee, Mayor Protem

Annette Hanson, City Recorder

Approved by City Council June 7, 2022.