

**WOODS CROSS CITY COUNCIL MEETING
MAY 3, 2022**

The minutes of the Woods Cross City Council meeting held May 3, 2022, at Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

CONDUCTING:

Ryan Westergard, Mayor

COUNCIL MEMBERS PRESENT:

Ryan Westergard, Mayor
Julie Checketts
Jessica Kelemen

Wally Larrabee
Gary Sharp
Matt Terry

STAFF PRESENT:

Bryce Haderlie, City Administrator
Sam Christensen, Public Works Director
LaCee Bartholomew, Community Services Coordinator
Jessica Sims, Assistant City Administrator

Annette Hanson, City Recorder
Chad Soffe, Chief of Police
Johnny Filler, Public Works
Liz Redford, Public Works

PUBLIC ATTENDANCE:

Lorene Kamalu, Davis County Commissioner
LeGrande Blackley
Don Schrader

INVOCATION:

Jessica Kelemen

PLEDGE OF ALLEGIANCE:

Wally Larrabee

WORK SESSION REPORT

Prior to the regular City Council Session the Mayor, and Staff met for a work session. The public was invited to this meeting. The City Administrator presented the proposed tentative budget for FY2023 and invited questions and discussion. Please see the minutes of that meeting for further detail.

DAVIS COUNTY REPORT

The Mayor welcomed Davis County Commissioner, Ms. Lorene Kamalu to the City Council meeting to provide an update on the activities of the Davis County Commission.

Ms. Kamalu shared various activities, including the renovation of the County Courthouse in Farmington and the Davis County Fairgrounds.

The Council thanked Ms. Kamalu for the updates and for her service as a Davis County Commissioner.

COUNCIL KUDOS

The Mayor gave the floor to Council Member Checketts who presented three nominations for Council Kudos. Cindee Colby was nominated by LaCee Bartholomew who expressed gratitude for Cindee's help with the new system to track the finances for the Summer Recreation Program. She said Cindee has a Can-Do attitude, patience, and is great to work.

LaCee had also nominated Jessica Sims for her help with setting up the new accounts for the Summer Recreation programs and always being available to help with any questions. She also said she really enjoys working with Jessica.

The third person nominated for Council Kudos was LaCee Bartholomew, who was nominated by Council Member Checketts and the Mayor for all the hard work she has put in for the community. They said LaCee has worked hard on the summer recreation program, as well as the summer literacy program, and many other community events. LaCee works very hard on her projects putting in extra hours to get things taken care of. She also said LaCee consistently nominates her coworkers for Council Kudos to show appreciation for their help. LaCee always has a positive attitude, is a pleasure to work with, and makes the city look good.

Cindee, Jessica and LaCee were recognized with a gift card, and everyone thanked them for their hard work and dedication.

CONSIDERATION TO APPROVE MINUTES

Mayor Westergard called for the review of the minutes of the meeting held April 5, 2022.

Following the review of the minutes by the City Council, Council Member Checketts made a motion to approve the minutes as written with Council Member Sharp seconding the motion and all voted in favor of the motion through a roll call vote.

RATIFY CASH DISBURSEMENTS

The Mayor called for ratification of the previously approved cash disbursements for 4/9/22 - 4/22/22.

Council Member Checketts made a motion to ratify the cash disbursements for 4/9/22-4/22/22. Council Member Larrabee seconded the motion, and all voted in favor of the motion through a roll call vote.

PUBLIC COMMENT

The Mayor then opened the meeting to those present that they would like to bring before the Council. There were no public comments, and the Mayor closed the public comment portion of the meeting.

YOUTH CITY COUNCIL REPORT

The Mayor gave the floor to LaCee Bartholomew who noted the YCC is going to keep three advisors for the upcoming year but are thinking of changing the number of kids that would be joining the YCC. She said the advisors felt like 40 kids was a lot of kids to work with and recommend 30 kids is a better number. She said applications would be due soon. Council Member Checketts said she felt three advisors should be able to handle up to 15 kids each and that she thought the cost this program is serving a small amount of youth in the city so there should be enough kids to warrant the funding that is set aside for this program.

Ms. Bartholomew said the YCC is planning to go in a different direction and changes are going to be made in the future. The Mayor said he felt like one of the reasons he likes our city's YCC program is because it is not exclusive, and he did not want to turn kids down who wanted to participate.

Council Member Terry said he would like to make sure there is a commitment from the youth and have attendance as part of the commitment to be a member of the YCC. The Mayor said there is a certain number of meetings that needed to be attended to be able to attend the spring conference. The Mayor recommended looking at how many kids sign up and go from there. Council Member Checketts also said she would like to

see more advertising done for YCC for the city as a whole and to make sure all students are aware of opportunity to join the YCC.

COMMUNITY OF PROMISE

Ms. LaCee Bartholomew, Community Services Coordinator, continued with the floor to report on the activities of the Community of Promise committee.

LaCee also reported that the Easter activity was very successful and said they had made \$600 from the Easter Basket raffle.

Just Serve clean-up activity was very positive with many people participating. There was also a discussion on gathering ideas for the day of service that will be held in September.

The city was recognized for being a Healthy Utah Community

Signups for the Summer Recreation opened Monday and they are 37% sold out.

The new Snack Shack at Mills Park has been popular and is making money.

LaCee informed Council on the Memorial Day Celebration activities, including the 5K race, public program, and pancake breakfast. This year's Memorial Day celebration is particularly exciting since the city was unable to celebrate the last two years due to COVID. She said there are several community partners sponsoring this event. The tents and breakfast supplies have been ordered.

The first virtual book club was held; 25 books given out, and 6 participants attended the virtual book club discussion.

She said the Summer Literacy Program is ready to go with books for kids and adults being donated from Communities that Care. Other Summer Literacy activities are also planned and will be in the next report.

She has also started a new "What is Happening in Woods Cross" informative email blitz that will list five activities that are happening within the city that employees and residents can be involved in.

The Mayor added that there will be an activity with a walk-through exhibit leading up to 9-11. The Mayor asked LaCee if she would be the contact person for the city and she accepted.

PUBLIC WORKS REPORT

The Mayor gave the floor to the Public Works Director who reported on the activities:

WATER/STORM WATER

- After Hours callouts April-8
- Water Leaks April-1
- Blue Stakes Tickets April-237
- Storm Water Inspections/Plan Reviews—April
- Waterline inspections

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- Work Orders in Elements—288
- 1500 S and 1200 W Water Line projects complete

STREETS

- Curb and Gutter replaced on 1100 S near school
- Road Patches/Potholes over 16 Tons
- GIS Signs
- Elements Work Orders—13
- April Snowplow Mobilizations—0

PARKS

- New Mowing Contractor Started
- Work Orders in Elements—4
- Restrooms opened
- Drinking Fountains turned on
- GIS Parks Trees-City Maintained Trees GPS'd so far: 1342
- Box for hauling Soft Fall (Wood Chips)

STREETS

- Curb and Gutter replaced on 1100 S, near school
- Road Patches/Potholes over 16 tons
- GIS Signs
- Elements Work Orders—13
- April Snowplow Mobilizations—0

PARKS

- New Mowing Contractor Started
- Work Orders in Elements—4
- Restrooms opened
- Drinking Fountains turned on
- GIS Parks Trees—City Maintained Trees GPS'd so far-1342
- Box for hauling Soft Fall (Wood Chips)

2022 Spring Cleanup

- Loads taken to Public Works—182 (down from 257 in 2020)
- Loads taken to Bountiful Dump—40 loads to Bountiful Landfill
 - (192 in 2020)
- Metal Dumpster Loads—2
- Garbage Dumpsters Loads to Wasatch Integrated—10 (Down from 14 in 2020)

Woods Cross CERT Participation - Issues Brought Up

- Some residents do not have email and want a phone number to call to arrange pick-up-add Public Works Phone number
- Residents brought green waste to Public Works even though it is clearly marked that we do not accept green waste—better education

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- People were upset that we did not accept green waste after the Bountiful Dump was closed at the end of the day—Look at options
- People turned away with appliances with Freon, paint, and other household hazardous waste—advertise Wasatch Integrated services offered—city is not authorized to accept these and Wasatch Integrated cannot do a remote site drop off currently, items must be taken to facility in Layton

Council Member Checketts noted she had received an email from a resident who was upset about the way the cleanup had gone for her. Council Member Checketts asked if the city could offer the public works department to provide curbside pickup on garbage day to help those people who do not have access to other help through church volunteers, family, or neighbors.

The Mayor noted there is a monthly chipping program that can be scheduled through the city to help with yard waste for city residents.

The Public Works Director advised against returning to curbside pickup for numerous reasons. Often items left do not meet criteria for safe pickup as they are hazardous or exceed size and weight restrictions. Curbside pickup puts the city at a liability risk. He shared that currently there is only one other Davis County city providing this service, but they are moving away from it as well. Waste Management is also moving away from providing curbside cleanup services for the same reason.

Council Member Checketts said she still felt there should be an option to help older residents because there are people who are not being helped.

The City Administrator reiterated the liability risk associated with curbside pickup and the burden it places on a small staff. He said there are other options that can be utilized. He said they may come at a cost but there are options for people to consider. He said he did realize it would be different than it has been in the past but there are other options for help than to have loads taken by the public works department.

There was discussion on how the community could be best served for the cleanup and how CERT may be utilized better in the future.

Council Member Larrabee said he was aware of dozens of examples that worked well during the cleanup. He said he felt like the city should continue the way they are going and try to work on getting the Citizen Core more involved and working to get more CERT volunteers that could help in the future. He also said that the proposed Wasatch Integrated transfer station in the south part of our county that could be utilized and be more convenient for city residents. He said there was a survey that can be taken on Wasatch Integrated Waste Management website and asked those in attendance to engage with that survey.

The Public Works Director said curbside pickup presents a serious liability issue, but he is willing to go whatever direction the Council would like him to go.

The new asphalt on 1500 South is very rough. The Public Works Director said this is being addressed and he would follow up and see if there was something could be done to smooth it out.

PROJECTS FYI

- Sinking Trenches on 1250 W

- Contractor notified multiple times. They will do a temporary patch until they permanently patch in May. Contractor responsible for any possible vehicular damages
- 1970 S Road Project
 - Road has been paved. Legacy Prep erroneously sent out an email saying it would open soon but the road cannot be opened until the Holm/Green property is secured with the new fence. They hope to be done by the May 6th
 - Stop bar and traffic road paint is expected to be done by May 6th
 - Road Quality Issus. Will be repaired in June/July. Road can be used until then. Paver responsible for repairs, the city will withhold payment until remedied.
- Legacy Preparatory Academy
 - Grading has encroached within our waterlines and has compromised our thrust blocks. City Crews shut down the raw water line to prevent the fitting from blowing off. We can still operate from Well #4
 - We are working with them to correct this ASAP

PUBLIC WORKS ADMINISTRATIVE

- 800 W AND 1500 S Traffic Light funded, in the engineering phase
- 1100 W 3rd quarter funded road widening from 1733 S to 1750 S in design
- Google
 - Landscaping repairs
 - No additional permits—waiting on Bureau Approvals-Next permit expected to be in June
- Mills Park Trail Overlay and 1500 S Trail Crossing Project
 - Repair where asphalt meets sidewalks
 - Streetlights install on Trail crossing
- Streets/Water Projects
 - Overlays on Sorrento, 1500 S, 625, 750 S, and 850 S
 - Asphalt Complete, Concrete quality issues and repairs waiting on asphalt plants
 - 1500 S and 1200 W Water Lien Project (ARPA funded)
 - Working on a punch list

It was also noted that there had been changes by the state legislature noting cities do not always have to take a low bidder when bidding out a project to be done within the city. The Public Works Director said he would investigate what changes might have come about. The City Administrator said there is also language in the bidding documents for each project that can be changed to help assure bidders understand what is being expected of them when working on and completing projects within the city. This will help ensure that good quality work is being accomplished.

IN THE WORKS

- Development Review Committee
- Fleet Replacement Program Update
- Grant Applications
- COG Grant Awarded \$1.25 million for 1100 W North Project. Design/ ROW planning will now start
- Elements work orders and Asset Management set up
 - Crews using Elements
 - Building permits/Citizen Connect Portal

- In process
- ARPA Funding Project Design
 - Redwood Road Techite
- 800 W Street Rebuild 770 S to 1500 S in design
 - Bid out in June after funding approval
- Parking and Pickleball options at Mills (funding)

CITY ADMINISTRATOR REPORT/ACTION ITEM REPORT

The City Administrator said thank you to the Council for attending the budget meeting and the league conferences.

1. Budget Preparation-This has been the bulk of the last month as we are working to prepare a balanced tentative budget. We will discuss this at the work session scheduled for 5:00 p.m. on May 3rd.
2. UCMA and ULCT Conference – I was able to attend the Utah City Manager and Utah League of Cities and Towns Conference in St. George during the week of April 18-22.
3. Fee Schedule. We are still working on the Consolidated Fee Schedule draft and will anticipate having it on the May 17th meeting.
4. Health Insurance – We have been speaking with employees and attempting to provide them with information to understand the differences between Traditional and High Deductible Health Plans. This will be discussed at the May 3rd Council meeting.
5. 1960 S Special Assessment Area. Staff is focusing on legal matters relating to the project.

Action Item Report

Date	Item	Assigned to	Status
10/5/21	Include mow strip provisions in zoning ordinance	Tim Stephens	Temporary language has been addressed as permanent language is being created.
9/15/20	Welcome packet to include Emergency information	Bryce Haderlie	Working with Sam to get information to Cindee for the packet
10/6/20	Review street lights in Argyle Acres	Sam Christiansen	Lights are being installed
1/19/21	Have attorney provide legal remedies for drug houses	Bryce Haderlie	Will continue to review in the next couple of weeks
3/12/21	Work with UDOT to widen Redwood Road	Bryce Haderlie	UDOT has committed to revise summer of 2022
7/6/21	Evaluate Construction of garage at 1559 South 580 West	Tim Stephens	Tim is working with the Prosecutor to stop work and prosecute as needed.
7/6/21	Review zoning ordinance requirements for home occupancy.	Tim Stephens	Will review ordinances to see if changes can be made.
4/5/22	Junk Home Code Enforcement Review	Chief Soffe	Review code enforcement activity for 1613 S 1200 W

CONSIDERATION TO APPROVE RESOLUTION 2022-767 (A) CLARIFYING WATER RATES LISTED ON EMERGENCY PROCLAMATION

The Mayor gave the floor to the Public Works Director who noted the following for the Council:

“There are a small number of residential meters that have no secondary water available to them and can only water with culinary water. Unfortunately, we currently have no way to differentiate these so we will work with them as a case-by-case circumstance on their bills and they will be charged at the lower rate of \$1.60 for 50% of their usage over 10,000 gallons compared to the 2021 summer month usage. This will be offered only to those who irrigate with culinary and DO NOT have secondary water available to their property. When a future water rate study is performed, we will investigate researching and setting up two rates for those with and without secondary water available.

The suggested water rate change will be:

Existing Rates	Minimum Rate	Gallons included in Base Rate	Rate per 1,000 Gal Between 2,000 and 8,000 Gallons	Over 8,000 Gallons
3/4 " Residential	\$21.80	2,000	\$1.10	\$1.60

Drought Rates	Minimum Rate	Gallons included in Base Rate	Rate per 1,000 Gal over the base rate from 2,000 to 8,000 Gallons	Rate per 1,000 Gal Between 8,000 and 10,000 Gallons	Penalty Rate per 1,000 Gal for usage over 10,000 Gal total usage
3/4 " Residential	\$21.80	2,000	\$1.10	\$1.60	\$4.80

Water Usage for 3/4 Inch Residential Meter

July 2021		January 2022	
Usage	Number of Customers	Usage	Number of Customers
1K	123	1K	132
2K	304	2K	281
3K	396	3K	408
4K	467	4K	445
5K	370	5K	397
6K	303	6K	358
7K	218	7K	274
8K	148	8K	176
9K	102	9K	117
10K	94	10K	79
11K	51	11K	31
12K	28	12K	38
13K	28	13K	41
14K	27	14K	21
15K	20	15K	14
16K	15	16K	9

There was discussion about what might be the best ways to handle over usage of water and the fees outlined to be attached, and how to let residents know they are over in their water usage.

Following the information given, Council Member Larrabee made a motion to approve resolution 2022-767-(A) Clarifying Water Rates Listed on Emergency Proclamation. Council Member Terry seconded the motion, and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO APPROVE RESOLUTION 2022-768 RENEWING CONTRACT WITH ETS FOR I.T. SERVICES

The Mayor gave the floor to the City Administrator, and he noted the following:

“In March and April 2019, the City engaged with Eminent Technical Solutions, LLC (ETS) to provide information technology services and support for computer servers, desktop computers, software licensing, telephone service, internet service, security cameras, and network systems.

“The contract was for three (3) years with provisions for two (2) one-year extensions. Staff has consulted with professionals in the industry and feel that a 1-year contract extensions would be in the best interest of the City.

“The proposal is for the City Council to approve the Resolution given to the Council for the contract extensions. The contracts have provisions for early termination if needed.”

It was noted this renewal could be for a 1-year extension with an option for a 30-day notice for cancellation.

Following the information given, Council Member Sharp made a motion to approve resolution 2022-768, a resolution renewing the contract with ETS for IT Services. Council Member Larrabee seconded the motion, and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO APPROVE RESOLUTION 2022-769 RECOGNIZING JUNETEENTH HOLIDAY

The City Administrator continued with the floor and noted the following for the City Council:

“Per the direction from the City Council the resolution given to the Council recognizes the June 19th holiday as adopted by Congress and the State of Utah. The language for this resolution was taken directly from the Senate Resolution 547 adopted by the 115th Congress of the United States of America.

“While the resolution does not add an additional holiday, with the varying opinions on both Juneteenth and Columbus Day holidays, we suggest that the motion include a statement, “and that the employee policy manual on holidays be amended to making the current “Columbus Day” holiday, a floating holiday.”

Following the information given, Council Member Larrabee made a motion to approve resolution 2022-769, a resolution recognizing the Juneteenth Holiday. Council Member Kelemen seconded the motion, and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO APPROVE RESOLUTION 2022-770 ZIONS BANK MUNICIPAL ADVISORY SERVICE AGREEMENT

The City Administrator continued with the floor and noted the following for the City Council:

“Mark Anderson with Zions Public Finance, Inc. met with us recently and explained that they have had at least two public entity names in the past. Each name requires licensing requirements with associated fees. They would like to standardize the use of Zions Public Finance, Inc. to simplify the licensing and cost of the fees.

“This agreement does not cost the City any money unless we engage Zions to do any of the work included in the agreement. The agreement is not an exclusive agreement and still allows the City to solicit pricing for financial services as needed with other vendors.”

Following the information given Council Member Sharp made a motion to approve resolution 2022-770, a resolution approving the Zions Ban Municipal Advisory Agreement. Council Member Larrabee seconded the motion, and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO APPROVE CONDITIONAL ACCEPTANCE OF THE LANDING STRIP

The Mayor gave the floor to the Public Works Director who went over the following with the City Council:

“We have reviewed The Landing Strip development for conditional acceptance. On February 14, 2022, I received an email from Greg Seegmiller, JUB Engineering, that he and Danny Rhodes had inspected the landing strip development on the corner of 2600 South and Redwood Road and recommend the City Council approve the conditional acceptance of the development and backdate the warranty to start February 14, 2022. Due to a delay, it did not make it on the City Council agenda until this meeting.”

Following the information given, Council Member Terry made a motion to approve the conditional acceptance of the public acceptance of the landing strip. Council Member Larrabee seconded the motion, and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO APPROVE FINAL ACCEPTANCE OF VALLEY MEADOWS SUBDIVISION

The Public Works Director continued with the floor and noted the following for the City Council:

“On April 25, 2022, Greg Seegmiller and I inspected the Valley Meadows Subdivision at the request of the developer for final acceptance and bond release. From our inspection we found multiple issues still not completed. With the developer’s original bond expiring, we have worked with the developer to post a cash bond with the city for the remaining items.”

The Public Works Director said he recommended the Council approve the final acceptance of the completed improvements within the Valley Meadows subdivision contingent on the developer posting a cash bond for the amount of \$41, 882.40.

Following the information given, Council Member Larrabee made a motion to approve the final acceptance of the Valley Meadows Subdivision. Council Member Kelemen seconded the motion, and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO MOVE FORWARD WITH UPDATING PARKS AND RECREATION MASTER PLAN

The Public Works Director continued with the floor and noted the following for the City Council:

“In the last few years, the City has gone through a General Plan update to direct the way the rest of the undeveloped properties will be developed. Parks, trails, and other recreation areas were not part of the General Plan update. City Staff feels that with the changes in the General Plan, the Parks and Recreation Master Plan needs to be updated to match the General Plan and update the Parks impact fees. The current Parks and Trails Master Plan, which JUB put together, was adopted as part of the old General Plan in 2013.

“City Staff have met the JUB engineering and looked at other Cities’ Master Plans and felt that ours needed to be updated using the National Recreation and Parks Association (NRPA) guidelines and by getting feedback

from the residents through surveys for a more tailored plan. The previous plan relied only on information from the NRPA and not from any local surveys. Also, the impact fees were calculated using 2012 dollar values.

“The City has asked JUB for estimates for updating the Parks and Recreation Master Plan. I have included them in this memo. One price is updating the entire Parks and Recreation Master Plan, and the other removes the resident survey and strategic funding planning. City Staff felt that JUB already has an in-depth knowledge of the City’s current parks and trails system that using would be the most cost-effective and City tailored Master Plan update. The Master Plan update will be paid for out of the RAP Tax funds.

“City Staff and JUB will work with Planning Commission to prepare a draft of the Master Plan for City Council review and approval after the Public Notice and Hearing periods. The timeline is expected to be 6-9 months.

There was discussion on having a residential survey done to see what city residents would like to have in the city parks. There was also conversation that using JUB would be the most cost-effective way to update the Parks and Recreation Master Plan.

Following the information given, Council Member Terry made a motion to approve moving forward with updating the Parks and Recreation Master Plan with JUB to start with \$39,375.00. Council Member Checketts seconded the motion, and all voted in favor of the motion through a roll call vote.

QUESTIONS/DIRECTION TO CITY ADMINISTRATOR AND STAFF

Council Member Sharp said he felt like there needed to be better mics purchased for the Council Chambers to make sure all meetings can be heard. The City Administrator said there is an AV update budgeted so these problems can be addressed.

Council Member Checketts said there was some graffiti on the overpass on 1500 South. The Public Works Director said he has contacted UDOT to let the know it needs to be taken care of.

There was also some discussion on a tentative budget and the intention of going through the Truth in Taxation process. The City Administrator said there would need to be a public hearing for the proposed budget. The Council said they would like to look closer at the tentative budget at the May 17th City Council Meeting.

COUNCIL REPORTS

Council Member Terry said the mosquito season may be bad this year because when there is muddy standing water, such as is happening because of the drought, the mosquito season tends to be worse.

Council Member Sharp noted that Scratch Development had come to the last Planning Commission meeting had had given a brief presentation on their proposed development plan.

Council Member Checketts encouraged everyone to purchase signs to support of our police department.

Council Member Larrabee said they had a retreat for the Wasatch Integrated Waste District to discuss business relating to the waste district. He also noted he would be attending an upcoming board meeting.

The Mayor reported on the sewer district and said there had a request from West Bountiful City to waive their impact fee for their new public works facility, but it was denied. He said the district is going to contract for a rate study and a Cyber Security Policy. The district has joined in a study with Wasatch Integrated Waste for the digestion potential of solid waste that comes from Wasatch Integrated. They are hoping this study will be able to determine how they would use this solid waste in the future and if it would provide revenue and be able to sustain the cost of a digester. The Mayor also noted there is going to be a new director coming in soon.

The Mayor reported that the fire district implemented a new policy on marijuana use for the fire district.

The Mayor said the Recreation District is continuing to look at expansion and acquisition of property.

ADJOURN TO RDA MEETING

At 9:44 P.M. Council Member Terry then made a motion to close the open session and go into an RDA meeting. Council Member Sharp seconded the motion, and all voted for the motion through a roll call vote.

RETURN TO OPEN SESSION OF CITY COUNCIL MEETING

At 9:57 P.M. Council Member Sharp made a motion to return to the open session of the City Council meeting. Council Member Checketts seconded the motion, and all voted in favor of the motion through a roll call vote.

ADJOURN TO GO INTO CLOSED SESSION

At 9:58 P.M. Council Member Kelemen made a motion to move into a closed City Council session. Council Member Checketts seconded the motion, and all voted in favor of the motion through a roll call vote.

RETURN TO OPEN SESSION OF CITY COUNCIL MEETING

At 10:36 P.M. Council Member Sharp made a motion to return to open session of the City Council meeting with Council Member Terry seconding the motion and all voted in favor of the motion through a roll call vote.

ADJOURNMENT

There being no further business before the City Council, Council Member Terry made a motion to adjourn the City Council meeting at 10:37 P.M. with Council Member Larrabee seconding the motion and all voted in favor of the motion through a roll call vote.

Ryan Westergard, Mayor

Annette Hanson, City Recorder