

WOODS CROSS CITY COUNCIL MEETING

JUNE 7, 2022

The minutes of the Woods Cross City Council meeting held June 7, 2022, at Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

CONDUCTING:

Wally Larrabee, Mayor Protem

COUNCIL MEMBERS PRESENT:

Wally Larrabee, Mayor Protem

Julie Checketts

Jessica Kelemen (via Zoom)

Gary Sharp

Matt Terry

COUNCIL MEMBERS EXCUSED:

Ryan Westergard, Mayor

STAFF PRESENT:

Bryce Haderlie, City Administrator

Annette Hanson, City Recorder

LaCee Bartholomew, Community Services Coordinator

Jessica Sims, Assistant City Administrator

Chad Soffe, Chief of Police

Gavin Hanselman, Police Dept.

Sam Christiansen, Public Works Director

PUBLIC ATTENDANCE:

LeGrande Blackley

Guests of Gavin Hanselman

INVOCATION:

Matt Terry

PLEDGE OF ALLEGIANCE:

Julie Checketts

SWEARING IN OFFICER GAVIN HANSELMAN

Mayor Protem Larrabee noted that Officer Gavin Hanselman had been hired as a new police officer to serve the city of Woods Cross. He introduced Officer Hanselman to the Council and those in attendance.

The City Recorder then administered the Oath of Office to Officer Gavin Hanselman.

Mayor Protem Larrabee and the City Council welcomed Officer Hanselman and said they were very excited to have Officer Hanselman serving as a police officer in our community.

CONSIDERATION TO APPROVE MINUTES

The Mayor Protem called for the approval of the minutes for the City Council meeting held 5/17/22 and the joint City Council/Planning Commission meeting held 5/31/22.

Following the review of the minutes, Council Member Sharp made a motion to approve the minutes for 5/17/22 and 5/31/22 as written. Council Member Checketts seconded the motion, and all voted in favor of the motion through a roll call vote.

RATIFICATION OF CASH DISBURSEMENTS

The Mayor Protem called for the ratification of the cash disbursements for the time period of 5/16/22-5/18/22 and 5/19/22-6/2/22.

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Council Member Checketts made a motion to ratify the cash disbursements for the time periods listed above. Council Member Terry seconded the motion, and all voted in favor of the motion through a roll call vote.

PUBLIC COMMENTS

The Mayor Protem opened the meeting to the public. There were no comments from the public and the Mayor Protem closed the public comment period.

COMMUNITY CONNECTIONS REPORT

The Mayor Protem gave the floor to Ms. LaCee Bartholomew who serves as the Community Services Coordinator for Woods Cross City. She reported on the activities of the Community of Promise Committee.

She reported that Summer Recreation had started, is going well, and it is almost sold out.

She said the Memorial Day Celebration went well despite the rain and it came in under budget.

She noted that on June 2nd at Mills Park, the YCC and CTC group members were able to do a quick community blitz for to pass out popcorn and family fun packs for Parents Empowered at the last baseball game of the season.

Upcoming events:

Cops and Cookies—June 8, at Mills Park from 9:30-11:30 AM

Summer Literacy—June 10 at Mills Park from 10:00-11:30 AM
June 17 at Mills Park from 10:00-11:30 AM
June 15 at Hogan Park from 10:00-11:30 AM
July 29 at Hogan Park from 10:00-11:30 AM

Night Out Against Crime—August 1 at Hogan Park from 5:30-8:30 PM

She has also applied for about \$7500 worth of grants and is hoping some of those will come through.

The YCC is working on their End-of-Year party on June 27th, two scholarship applications had been turned in, and the YCC is getting ready to participate in summer parades.

PUBLIC WORKS DEPARTMENT

The Mayor Protem gave the floor to the Public Works Director who reported activities for Public Works:

WATER/STORM WATER

- After Hours callouts May—8
- Water Leaks May—4
- Blue Stakes Tickets May—242
- Storm Water Inspections/Plan reviews May—16

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- Waterline Inspections-8
- Work Orders in Elements—208
- 1500 S and 1200 W Water Line projects complete

STREETS

- Curb and Gutter replaced on 1100 S, near school
- Road Patches/Potholes over 16 Tons
- Elements Work Orders—208

PARKS

- Towne Centre Park Swing Set install
- Morning Side and Lower Mills Playgrounds replace in June
- Towne Centre Playground Replacement in August
- Memorial Day Prep
- Welcome Jacob Wilson to the Seasonal Crew
- Park Maintenance in Full Swing
- 2600 S Interchange weeding scheduled for this month

PUBLIC WORKS ADMINISTRATIVE

Projects

- 1970 S Asphalt repaired. To be opened this week.
 - Punch List created and working out the final details with 3XL
- Google
 - Finishing Mountain View Subdivision
 - Landscaping repairs
 - additional Permits (Possibly July)
- West Legacy Trail
 - Bind Weeds coming up in middle of asphalt, working with the county to find solutions
- Mills Park Trail Overlay and 1500 S Trail Crossing Project-Complete, submitted for \$50,000 reimbursement
- Streets/Water Projects
 - Landscaping repairs and final patch on Sorrento
 - 1500 S and 1200 W Water Line Project (ARPA funded)
 - Complete
 - Redwood Road Techite (last of the Techite in the City) Out to Bid- Award in July
 - 800 W Street Rebuild 770 S to 1500 S Bid it out in July

In The Works

- Development Review Committee
- Fleet Replacement Program Update
- Grant Applications

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- 1100 W 500 S—1100 S Widening Project. Design and ROW planning to start now
 - Affected Residents and Businesses to be contacted this month by Langdon Group for construction easements and Right of Way Cleanup
- 800 W and 1500 S Traffic Light Funded, in the engineering phase
- 1100 W 3rd quarter funded road widening from 1733 S to 1750 S in design
- Elements work orders and Asset set up
 - Crews Using Elements
 - Building permits/Citizen Connect Portal
 - In Process
- Parking and Pickleball options at Mills (funding)

CITY ADMINISTRATOR REPORT/ACTION ITEM REPORT

The Mayor Protem gave the floor to the City Administrator who noted the following for the City Council:

1. **Budget Preparation**—Ongoing work for FY 2023 budget and wrapping up FY 2022 Budget. The Tentative FY2023 and Amended FY2022 will be presented at the June 21st City Council meeting for consideration and adoption.
2. **Health Insurance**—Employees have been signing up this week for insurance during the annual enrollment.
3. **1960 S Special Assessment Area**—The road asphalt correction is complete and manhole rings are being poured in place. The road will be opened as soon as the road is safe to drive, and adjoining property is secured. Sam and Greg have been working to resolve the neighbors’ concerns with the construction of the fence, grading, etc. Ongoing work to start collecting the assessments while we resolve the pending legal issues.
4. **Fee Schedule**—A new draft of the Consolidated Fee Schedule is in the Council packet for review and possible adoption.

Action Item Report

Date	Item	Assigned to	Status
10/5/21	Include mow strip provisions in zoning ordinance	Tim Stephens	Temporary language has been addressed as permanent language is being created.
9/15/20	Welcome packet to include Emergency Information	Bryce Haderlie	Working with Sam to get information to Cindee for the packet
10/6/20	Review street lights in Argyle Acres	Sam Christiansen	Lights are being installed
1/19/21	Have attorney provide legal remedies for drug houses	Bryce Haderlie	Will continue to review in the next couple of weeks
3/12/21	Work with UDOT to widen Redwood Road	Bryce Haderlie	UDOT has committed to revise summer of 2022
7/6/21	Evaluate construction of garage at 1559 South SBD West	Tim Stephens	Tim is working with the Prosecutor to stop work and prosecute as needed.
7/6/21	Review zoning ordinance requirements for home occupancy.	Tim Stephens	Will review ordinances to see if changes can be made.
4/5/22	Junk Home Code Enforcement Review	Chief Soffe	Review code enforcement activity for 1613 S 1200 W

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Council Member Checketts asked about the items and how close to completion they were.

For the mow strip, it was noted that temporary language had been approved for the water conservancy district rebate. It was also noted the Welcome Packets were ready and needed signatures from the Council to complete them. It was also noted the lights in Argyle Acres had been installed so the above mentioned items could be removed from the action items list because they had been completed.

CONSIDERATION TO APPROVE THE PURCHASE OF POLICE TASERS

The Mayor Protem gave the floor to the Police Chief who noted the following for the Council:

“We have two options on the tasers. We can pay for them all at once, or we can spread the payment out over 5 years. The total to replace all 18 tasers is \$46,972.80.

“We can do 9 next fiscal year and pay \$46,972.80; they will likely have an increase in cost next year for the remaining 9 tasers or we can do a payment plan for all 18 next fiscal year with a decreased amount in year one as follows:

July 2022	\$ 6,181.48
July 2023	\$10,197.83
July 2024	\$10,197.83
July 2025	\$10,197.83
July 2026	<u>\$10,197.83</u>
Total	\$46,972.80

“This is interest free 60-month financing from Axon, which includes the training cartridges and enough to get us started with two spares. This also includes a 5-year warranty, so if we have one that gets broken, or stops working it will be replaced at no additional cost. If we need more than the 5-year term, we will need to purchase that separately.”

The Chief said one of the biggest expenses is the batteries and these new tasers would have rechargeable batteries and that would be a lot less expensive. He said the old batteries the police department has right now can be turned in for a credit or sold to other agencies that may need a less expensive option.

Following the discussion, Council Member Terry made a motion to approve the purchase of police tasers for the FY2023 budget year. Mayor Protem Larrabee seconded the motion, and all voted in favor of the motion through a roll call vote.

There was also discussion on police department radar guns. The Chief said with the new vehicles there are new radar guns mounted in the cars. He said there are two other radar guns that can be used by the officers as well.

Council Member Checketts said she is concerned about safety in our schools. She suggested having additional police cars present at the school during the school year. She said it was important to have safety drills for the schools and keep up on safety protocols for the schools.

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CONSIDERATION TO APPROVE RESOLUTION AMENDING CONSOLIDATED FEE SCHEDULE

The Mayor Protem gave the floor to the City Administrator who noted the following for the City Council:

“Staff has made modifications to the Consolidated Fee Schedule requested in the February 15th meeting and restructured the document to make it easier to read and use. This item is being presented for your consideration and discussion.”

The City Administrator then noted this would be a discussion and no action would need to be taken on this item at tonight’s meeting as he would like to get input from the Council on any changes or modifications they would like made.

The Council then had a discussion on amending the consolidated fee schedule and noted items they would like to see further discussion on. The City Administrator said he would have staff work on those items.

Following the discussion, Council Member Sharp made a motion to table this item until a future meeting to consider modifications to the fee schedule. Council Member Terry seconded the motion, and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO APPROVE RESOLUTION ENTERING INTO AN INTERLOCAL AGREEMENT WITH DAVIS COUNTY TO PROVIDE 24-HOUR VIDEO SURVEILLANCE OF THE UNATTENDED BALLOT DROP BOX

The City Administrator had previously shared with Council:

“Mr. Brian McKenzie at Davis County reached out to the City Recorder asking if we would consider this interlocal agreement. Because we already have security cameras on the building and one of those cameras meets the requirements set forth in the agreement, we will not need to add additional cameras. The resolution merely memorializes the City’s willingness to provide this service.”

As the City Administrator continued with the floor, he noted that the County had notified him that because Woods Cross City already has cameras in place, a formal agreement with Davis County is not needed.

Following the information given by the City Administrator, Council Member Sharp made a motion to table this item because the city already has cameras in place. Council Member Terry seconded the motion, and all voted in favor of the motion through a roll call vote

QUESTIONS/DIRECTIONS TO CITY ADMINISTRATOR OF STAFF

Council Member Checketts noted there was graffiti that needed to be taken care of on the Bamberger bridge and also on a utility box east of the freeway.

The Public Works Director thanked Council Member Checketts for bringing this concern forward. He said he would notify UDOT about the issue on the Bamberger bridge and that he had already assigned a team member to address the graffiti on the utility box.

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COUNCIL REPORTS

There were no Council reports at this time.

CLOSED SESSION

At 8:52 P.M. Council Member Checketts made a motion to move into closed session with Council Member Terry seconding the motion and all voted in favor of the motion through a roll call vote.

MOVE INTO OPEN SESSION

At 8:57 P.M. Council Member Terry made a motion to move into open session with Council Member Sharp seconding the motion and all voted in favor of the motion through a roll call vote.

ADJOURNMENT

At 8:57 P.M. Council Member Terry made a motion to adjourn the City Council meeting with Council Member Checketts seconding the motion and all voted in favor of the motion through a roll call vote.

Wally Larrabee, Mayor Protem

Annette Hanson, City Recorder