

**WOODS CROSS CITY COUNCIL MEETING
JULY 19, 2022**

The minutes of the Woods Cross City Council meeting held July 19, 2022, at 7:45 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah

COUNCIL MEMBERS PRESENT:

Ryan Westergard, Mayor
Julie Checketts
Jessica Kelemen

Gary Sharp
Matt Terry
Wally Larrabee

STAFF PRESENT:

Bryce Haderlie, City Administrator
Sam Christiansen, Public Works Director
LaCee Bartholomew, Community Services Coordinator

Annette Hanson, City Recorder
Chad Soffe, Police Chief

STAFF EXCUSED:

Jessica Sims, Assistant City Administrator

PUBLIC ATTENDANCE:

LeGrande Blackley
Mark Anderson

Don Schrader
Eric Johnson

INVOCATION:

PLEDGE OF ALLEGIANCE:

Jessica Kelemen
Gary Sharp

CONSIDERATION TO APPROVE CITY COUNCIL MINUTES

The Mayor called for the review of the minutes for the City Council meeting held July 5, 2022.

Following the review of the minutes by the City Council, Council Member Sharp made a motion to approve the minutes as written with Council Member Larrabee seconding the motion and all voted in favor of the motion through a roll call vote, except Council Member Checketts who abstained because she was not in attendance at that meeting.

RATIFY CASH DISBURSEMENTS

The Mayor called for the ratification of the cash disbursements for the period of 7/1/22-7/15/22.

Council Member Terry then made a motion to ratify the cash disbursements for the time period of 7/1/22-7/15-22 with Council Member Larrabee seconding the motion and all voted in favor of the motion through a roll call vote.

PUBLIC COMMENT

The Mayor then opened the meeting to anyone who would like to make a comment. There were no public comments, and the Mayor closed the public comment period.

POLICE REPORT

The activities of the Police Department are as follows:

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
JULY 19, 2022
PAGE 2**

DISPATCHED CALLS

<u>2022</u>	<u>2021</u>	<u>YEARLY</u>
Jan—761	Jan--704	2021—9,106
Feb—794	Feb—674	2020—10,473
March—995	March—796	2019—11,368
April—837	April—821	2018—11,600
May—804	May—854	2017—11,411
June—857	June—700	2016—12,393
July—	July—775	2015—12,819
Aug—	Aug—754	2014 — 9,495
Sept—	Sept—767	2013—8979
Oct—	Oct—682	2012 -7347
Nov—	Nov—748	
Dec—	Dec—831	
Total—5048	Total—9,106	

ACTIVITY REPORT

Apr-May-June Traffic Citations

	<u>Apr</u>	<u>May</u>	<u>June</u>
Total Citations	179	210	272
Total Violations	261	294	383

425 New Cases opened in June 2022

USE OF FORCE REVIEWS

6/13/22—Assist Bountiful on Kidnapping. Taser, Gunpoint, ACT. Child located. Suspect Arrested.

6/17/22—ATL/Felony Stop. Gunpoint.

DEPARTMENT ACTIVITY

- Cookies with a Cop Event
- Behind the Badge (Officer Hill) Link on PD Web
- Hosted Enhanced Tactical Medicine Training
- RAD Kids
- Firearms Training: Pistol/Rifle/Tubular Assaults
- Law Enforcement Response Training For UDVC

WOODS CROSS HIGH SCHOOL ACTIVITIES

SRO/Detective Jones is out on medical leave.

No Major incidents at Woods Cross High in June.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
JULY 19, 2022
PAGE 3**

K-9 ACTIVITY

Ranger

- 4 cancelled Agency Assist requests
- 1 Assist Bountiful on a Commercial Burglary, no suspects located

Rex

- 6/4/22 Sniff nothing found
- 6/4/22 Traffic Stop finding methamphetamine pipes and marijuana
- 6/5/22 Sniff nothing found
- 6/15/22 Search for armed robbery suspect. Suspect not located
- 6/23/22 Traffic Stop found heroin, methamphetamine, and marijuana
- 6/27-22 Sniff nothing found

Flash

Total Deployments for June: 2

This month, Detective Burton and K-9 Flash assisted with the Internet Crimes Against Children Task Force of Utah Attorney General's Office on two search warrants which led to the arrest of one individual who was employed as a public employee in a neighboring county.

The Attorney General's Office sponsored Detective Burton to go to the National Law Enforcement Training on Child Exploitation in Atlanta. This training will assist the investigations unit as they now handle cyber tips for the city. K-9 Flash also performed a demonstration and met Bridger Walker. Bridger was attacked by a dog after he jumped in front of it to protect his little sister and has undergone numerous surgeries to repair the damage.

DETECTIVE DIVISION

- 24 Persons Crimes/Sexual Assault/Active C.A.N.R. cases (child abuse neglect report)
- 28 Active Theft/Property/Fraud/Assault/Death cases for the month of December.

ORDINANCE ENFORCEMENT

- 11 New cases were received and opened from the public
- 7 Cases resolved/closed successfully
- 4 Ongoing cases during June

COMMERCIAL VEHICLE ENFORCEMENT (CVSA)

- 1 Commercial Inspections completed
- 0 Violations
- 0 Vehicles placed out of service

Semi-truck fatal accident @ Holly Refinery was not equipment related.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
JULY 19, 2022
PAGE 4**

LPR ACTIVITY

Officer Salas is our new Traffic Officer; his vehicle has been ordered. We are in the process of upgrading our LPR system for traffic safety and enforcement.

US MARSHALS ACTIVITY

VFAST - Salt Lake, Weber, and Davis County teams had 5 felony arrests during April.

ACCIDENT SPOTLIGHT

On June 27, 2022, a male died after being accidentally run over by a tractor truck trailer at the Holly Refinery pump station. The victim was standing in the shadow of a trailer when the driver, who didn't know the victim was there, moved his truck and ran over the victim. The victim was alert and transported to IMC. Unfortunately, he ultimately passed away due to the extent of his injuries. The responding officers, detectives, and crime scene technician determined this was a tragic accident and no criminal charges were pursued.

CITY ADMINISTRATOR'S REPORT

- 1 Truth in Taxation Process—The brochure was completed and in taxpayer's hands as early as Monday, July 11 in some cases. The open house document is being prepared for the meeting. Thanks to LaCee for lining up the printing process that went so well.
- 2 Traffic Light Grant Application for 800 W 1500 S—Staff met with UDOT representatives and although the warrant does not justify immediate installation of the light, everyone agrees that upcoming activities may change this. First, is the fact that 1960 S was not completed before the end of the school year so we don't know what will change with those new traffic patterns. Second, the 2600 S bridge will close that road and force vehicles to other intersections. UDOT has agreed to fund the lane improvements/underground work so that the light can be installed more quickly when needed.
- 3 CDBG Grant for Foundation Subsidence—We heard this week that Davis County may have some money for one low-income foundation repair. We are meeting with them soon to learn more.
- 4 2022 Road Bond—JUB updated the numbers and we've learned that we need nearly \$2 million for our match up from \$1 million plus a few months ago.
- 5 1960 S Special Assessment Area—I'm happy to report that a great coordinated effort from staff, Bond Council and Financial Advisors allowed us to get the assessment letter out so that payments are due from the property owners by August 31, 2022.
- 6 Fee Schedule—It has not been forgotten, just waiting for a minute to work on it.

Action Item Report

Date	Item	Assigned to	Status
10/5/21	include mow strip provisions in zoning ordinance	Tim Stephens	Ordinance updated to allow citizens to access money.
1/19/21	Have attorney provide legal remedies for drug houses	Bryce Haderlie	Will continue to review in the next couple of weeks
3/12/21	Work with UDOT to widen Redwood Road	Sam Christensen	Sam has emailed UDOT regarding the striping this spring but has not had a response.
7/6/21	Review zoning ordinance requirements for home occupancy.	Tim Stephens	Will review ordinances to see if changes can be made.
4/5/22	Junk Home Code Enforcement Review	Chief Soffe	Review code enforcement activity for 1613 S 1200 W

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
JULY 19, 2022
PAGE 5**

The Public Works Director said he did get some feedback from UDOT on the painting of the lane lines on Redwood Road. He said UDOT said it was on their project list and they would keep him updated on this matter. The Mayor told Chief Soffe he was happy to see the police dogs are doing some dog therapy in the city. Chief Soffe said the dogs are very popular with the citizens and the kids of the city.

CONSIDERATION TO RATIFY AWARDING OF THE 800 W ROAD RECONSTRUCTION PROJECT TO KILGORE COMPANIES IN AMOUNT OF \$669,232.31

The Mayor gave the floor to the Public Works Director who noted the following for the City Council:

“Personnel and JUB Engineering have put together a project that will repair 800 W from approximately 200 feet from 800 W and 1500 S intersection north to the concrete road at 980 S. The 1500 S and 800 W intersection asphalt repair will be repaired as part of the traffic light project.

“Based on conditions of the Asphalt and the soils underneath investigated during the water service change overs, JUB and Public works has identified this project as a complete rebuild due to the improper and failing support soils. Part of the project will correct the slope of the asphalt to the minimum of 2% that is specified in our standards. The process of reconstruction is:

- Lower all manholes and utilities
- Remove the 8-10 inches of asphalt by milling
- Excavate the failing subgrade for the install of 12 inches of sub grade containing road millings from earlier in the project and additional import subgrade
- Import 10-inches of new road base
- Pave 4 inches of new asphalt
- Raise and concrete collar utilities
- New road paint markings

“The contractor has been told that the road shall remain open when school is in session and ensure the school traffic and pedestrian traffic can safely travel through the project. Careful coordination with the school will be part of this entire project.

“The investment in this project and the concrete replacement project will ensure that this road will last for many decades to come.

“On July 6th we had bid opening for the project and had 4 bids. The bids came in at:

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>
Staker Parson	\$854,248.82
3XL	\$1,120,545.65
Black Forest Paving	\$681,358.69
Kilgore Companies	\$669,232.31

“We recommend the Council award the bid for the 800 W road reconstruction project to Kilgore Companies for the amount of \$669,232.31.”

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
JULY 19, 2022
PAGE 6**

Council Member Checketts asked if the new road will be built to accommodate larger trucks since the old road is frequented by large trucks and the road was not built to handle them. The Public Works Director said the road would be built to accommodate the wear and tear of larger trucks and should hold up better going forward. He also said they are planning on taking some actions with new signage to make sure truckers know how much weight the new road will allow, as well as involve the police department in looking for trucks that violate the weight limit restrictions.

Following the information given above, Council Member Checketts made a motion to ratify awarding the 800 West Road Reconstruction Project to Kilgore Companies in the amount of \$669,232.31. Council Member Larrabee seconded the motion, and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO RATIFY AWARDING THE 800 W CONCRETE REPLACEMENT PROJECT TO BOWEN CONSTRUCTION IN THE AMOUNT OF \$323,386.75

The Public Works Director continued with the floor and noted the following for the Council:

“City Personnel and JUB Engineering have put together a project that will repair 800 W from approximately 200 feet from the 800 W and 1500 S intersection to the concrete road at 980 S. City Staff and JUB found, as part of the road rebuild project, that there was excessive settling of the majority of the concrete on the east side of the road causing water not to properly drain from the gutters and pooling on the asphalt. This water caused and can cause early failure of the adjoining asphalt.

“The project was surveyed, and plans were drawn for the replacement of curb and gutter, some approaches, sidewalks, and ADA ramps within the scope of the road reconstruction project. This project will ensure the gutters can function and flow the water off the roadway, preventing the early failing of the asphalt. New sidewalks and ADA ramps will ensure the route to school on 800 W and is compliant with current ADA standards.

“The contractor has been told that the road shall remain open when school is in session and ensure the school traffic and pedestrian traffic can safely travel through the project. Careful coordination with the school and residents will be part of this entire project. Road closures and concrete work will be minimal. All the concrete work should be finished prior to the road rebuild.

“The investment in the project and the road reconstruction project will ensure that this road will last for many decades to come.”

“On July 6th we had a bid opening for the project and had 1 bid. The bid came in at:

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>
Bowen Construction	\$323,386.75

“We recommend the Council award the 800 W road reconstruction project to Bowen Construction for the amount of \$323,386.75.”

Following the information given Council Member Terry made a motion to ratify awarding the 800 West Concrete Project to Bowen Construction in the amount of \$323,386.75. Council Member Checketts seconded the motion, and all voted in favor of the motion through a roll call vote.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
JULY 19, 2022
PAGE 7**

The Public Works Director said once the bid for Bowen Construction is awarded and approved, they would like to start as soon as possible and will start replacing curb and gutter that are damaged or need to be upgraded for drainage and ADA compliance and they are planning on being completed by the end of August. He said Kilgore cannot come in and start their work until the cement work is completed. He noted that Kilgore will plan on starting the first part of September after the concrete work has been completed.

The Public Works Director also noted the kids going back to school will be moved to the west side of the road to walk to school during the construction. He said they are also making arrangements for residents to know if they will be impacted by any of construction. He said they are also planning on having further discussion on traffic control for cars and pedestrians as the project moves forward.

CONSIDERATION TO APPROVE RESOLUTION 2022-778 AUTHORIZING THE PARAMETERS FOR EXCISE TAX ROAD REVENUE BONDS

The Mayor gave the floor to the City Administrator who welcomed Mr. Mark Anderson from Zions Bank who advises the city in financial matters and Mr. Eric Johnson from the City's Bond Council and said they had teamed with the city to prepare the bonds resolution parameters for excise tax road revenue bonds. The City Administrator noted the following for the City Council:

"Staff is recommending to the Council approval of the Parameters Resolution for \$3,500,000 for upcoming road improvement and maintenance projects. The reason for this amount is as follows:

"JUB completed an evaluation for the five road projects and has determined that \$1,925,791 is a realistic number for the City's share of the projects when they are constructed in the future. An inflation rate of 8% has been calculated based on the extreme inflationary pressures that we have been experiencing.

"The 800 West Reconstruction Project is on the agenda for approval. While we have \$909,355 in our Class C road account, I don't feel that it would be prudent to expend all or even a large portion of this savings. With nearly \$1,000,000 dollars for the project, I anticipated paying for this from the bond proceeds.

"The bond will include the issuance costs and having some additional money available for other road maintenance costs. We would appreciate your input and will evaluate the amount as the time grows closer to purchasing the bonds. I do not believe in borrowing money just for the sake of it, by the same token, we need to feel confident that we will not come up short as these projects get underway. The parameters resolution is the public process to establish the maximum loan amount and the maximum interest rate we will accept.

"Mark Anderson, of Zions Bank, will be attending the City Council meeting to discuss and answer questions. We have solicited Johnson, Patterson & Yellowhorse as bond counsel with Eric Johnson as the lead on the project."

Mr. Anderson then addressed the Council and reviewed the information and said they are planning on sending out request for bids on August 4th and looking for bids to be received around August 18th. He also noted that part of the parameters of the resolution sets a public hearing and that should take place on August 16th to allow the public to comment for or against the issuance of the bonds. He said they would look to close the bonds the 7th or 8th of September. He said he is hoping for about a 3% rate on a 10-year term on this bond.

Following the information given, Council Member Checketts made a motion to approve resolution 2022-778, authorizing the parameters for Excise Tax Road Revenue Bonds. Council Member Sharp seconded the motion, and all voted in favor of the motion through a roll call vote.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
JULY 19, 2022
PAGE 8**

COUNCIL ITEMS—QUESTIONS/DIRECTION TO STAFF

Council Member Sharp requested information on a property at 1000 South with the boat and trailer parked there and high weeds. Chief Soffe said a warning notice had been issued, giving violators 3 weeks to address concerns. To issue a citation, PD must verify the boat is actually parked in the same spot for 24 hours.

The Mayor suggested an increased effort on enforcing on-street parking problems city-wide as there seems to be increasing problems.

Council Member Checketts noted she would like to see more aggressive weed control throughout the city. She said she would like to see some pride taken within the city.

Council Member Sharp also mentioned the house on 1200 West that continues to be a problem. Chief Soffe noted the occupant has done a few things, but the property is still not sufficiently cleaned up. The occupant has received two citations to date. Council Member Checketts asked if the owner of the home had been cited. The Chief said that the owner's son, currently living at the home, is the one who had been cited. Council Member Checketts said it might be more effective if the owner of the home was cited. It was reported that Officer Timothy was looking into speaking with the owner and that Chief Soffe would follow up and report back to Council.

Commissioner Sharp reported on the Planning Commission meeting held July 12, 2022. Please see the minutes of that meeting for the details of his report.

The Mayor said he and Bryce met with Beth Holbrook of UTA for an update on UTA activities, including micro-busing. UTA will be sharing more information coming in the future for the Council.

The Mayor reported that the Truth in Taxation public hearing will be held on August 8th at 6:00 P.M. August 16th is set for consideration to adopt the tax rate, final budget, and to hold the street bond public hearing.

The Mayor said he had attended the Fire District and Recreation District meetings. He said they talked about the large fire in Centerville. He said the fire was close to the fire break road and that the fire break road did exactly what it was designed to do, which is to help keep the fire from affecting the nearby homes. He said the Fire Chief reported 112 calls from July 1st – 4th with 15 of those calls were related to fireworks. He also noted there may have been an arsonist that started several fires about the same time in several different areas during this time. He said the fire fighters are doing a fantastic job, but they have been very busy.

The Mayor said the Recreation District is looking at bonding but have not decided to do so this year.

The Mayor said the Manager of the South Davis Sewer District, Dal Wayment, is going to retire at the end of the month and his assistant Matt Meyers will be taking over for him.

ADJOURNMENT

There being no further business before the City Council, Council Member Terry made a motion to adjourn the meeting at 8:45 P.M. with Council Member Larrabee seconding the motion and all voted in favor of the motion through a roll call vote.

Ryan Westergard, Mayor

Annette Hanson, City Recorder