

**WOODS
CROSS CITY COUNCIL MEETING
FEBRUARY 2, 2021**

The minutes of the Woods Cross City Council meeting held by Zoom conferencing February 2, 2021 at 6:30 P.M.

CONDUCTING: Rick Earnshaw, Mayor

COUNCIL MEMBERS PRESENT:

Rick Earnshaw, Mayor	Wally Larrabee
Julie Checketts	Matt Terry
Tamra Dayley	

COUNCIL MEMBERS EXCUSED:

Ryan Westergard

STAFF PRESENT:

Gary Uresk, City Administrator	Sam Christiansen, Public Works Director
Jessica Sims, Assistant City Administrator	Chad Soffe, Chief of Police
LaCee Bartholomew, City Recreation Director	Annette Hanson, City Recorder
Tim Stephens, Community Development Director	

VISITORS:

Mark Hardy	Michelle Beam	Don Schrader
LeGrande Blackley	Steve Rush	Blake Leonelli
Rob Freeze	Phil Roth	Marly Ferrin
Mr. Cherone		

INVOCATION: Tamy Dayley

PLEDGE OF ALLEGIANCE: Julie Checketts

The Mayor welcomed those attending remotely. He invited all in attendance to participate in the meeting if they would like to do so.

CONSIDERATION TO APPROVE MINUTES

The Mayor called for the review of the minutes for the meeting held January 19, 2021.

Following the review by the City Council, Council Member Larrabee made a motion to approve the minutes as written with Council Member Checketts seconding the motion and all voted for the motion through a roll call vote.

APPROVAL OF CASH DISBURSEMENTS

The Mayor gave the floor to the City Administrator who went over the cash disbursements with the City Council.

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Following the review of the cash disbursements by the City Council, Council Member Checketts made a motion to approve the cash disbursements for the time period of 1/15/21/-1/29/21. Council Member Larrabee seconded the motion, and all voted for the motion through a roll call vote.

OPEN SESSION (BRIEF ITEMS)

The Mayor then opened the meeting to items from those present that were brief in nature that they would like to bring before the City Council.

Mr. Mark Hardy addressed the Council and asked if he could get an update on the zoning for Woods Cross City, particularly in the area of 500 South and 1800 West. The Mayor asked the City Administrator to get with Mr. Hardy and update him on what was going on with the rezoning in the area that is in question. Staff said they would get in contact with him.

Mr. Rob Freeze said he was following up with a request for using the multi-purpose room for his Scout meetings. The City Administrator said he would have all the information for Mr. Freeze at the next City Council meeting in two weeks.

YOUTH CITY COUNCIL REPORT

The Mayor noted there was no one present representing the YCC at tonight's meeting.

PUBLIC WORKS DEPARTMENT REPORT

The Mayor gave the floor to the Public Works Director and he noted the following:

He said in the water/storm water area there were 6 water leaks repaired in January, 2 lateral repairs, 3 mainline repairs, and 1 meter setter repair. He also noted there was a sinkhole from the storm drain on 2600 S on the southbound off ramp and UDOT repaired the hole. He said his team had completed safety room organization and started the GIS meters.

He noted that as of January 28, Streets Department had one snowplow mobilization, requiring 4 hours and 30 minutes with total man hours of 13 hours and 45 minutes, 116 miles plowed, 21.1 tons of salt used. He also provided a street sign GIS and a fleet list update.

The Parks Department has pickle ball nets back up. He noted there had been softfall added at Mountain View playground and the park fencing had been repaired from the vandalism in that park, and touchless faucets at public works and city hall have been installed.

The Public Works Director also gave recommendations for the 2021 spring clean-up, making the following recommendations:

- City will pay for residents to use the Bountiful dump for Green Waste for 1 week. (\$5)

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- Advertise in the newsletter that Wasatch Integrated Waste Management is available for resident drop off of Appliances, Household Hazardous Waste, Paint, chemicals E-Waste and other items Public Works cannot accept.
- Drop off at Public Works Shops (garbage, metal and another non-hazard waste)
 - Extended drop-off hours, Thursday, Friday, and all-day Saturday
 - Less confusing than curbside pick-up regulations (no bundling, size limits, etc.)
 - Eliminate issues of nonacceptable items left on the curb/street
 - Larger items accepted that will fit in pickups and trailers.
 - Safe Work Zone for Employees, no impact on Roadway Traffic
 - Help unloading. 2-3 employees there to assist (COVID allowing)
 - Waste Separated (garbage/metal)
 - 4-5 Roll off Dumpsters for Garbage and 1 for Metal
 - City's MS4 Storm Water Permit requires limiting debris on streets/gutters.
 - Other cities are transitioning away from curbside for this reason.

Council Member Terry asked if after all the garbage is collected by the city employees where the garbage would be hauled. Sam said it would go to Wasatch Integrated Waste in Layton. Council Member Terry asked if the resident dump trucks could go up. Sam said residents could empty loads into the dumpsters from within the city yard. As the residents bring the debris to the shop and the city staff would help unload their debris.

The Mayor asked how long the city would take garbage and items. Sam said the cleanup period would be for one week, but also that for one weekend a month the city shops would still be open to drop off refuse.

Council Member Terry asked how green waste would be separated with other debris. Sam said ultimately it would have to be taken, even if it was not separated. Sam said education would be key to the success of executing the cleanup this way. Information could be sent in the March newsletter, and added to the city website and social media channels. Sam said they would try to separate stuff out, but education ahead of the cleanup is key to the success. He said there could be a separate flier explaining all of the changes and exactly how things will work and that that residents could take green waste directly to the Bountiful dump for free during cleanup week.

Council Member Checketts asked if there is a way to know how many residents there are that use the curbside pick-up. Sam said he thought 5 or 6 dump truck loads. Council Member Checketts said she is concerned for older residents that do not have access to trucks or trailers. Sam said that other cities using this approach found that church and community organizations coordinated to help with the cleanup and assist the elderly people in the neighborhoods.

The Mayor said he likes the idea and thought the city should give it a try and see how it goes. He said we can learn from it and make adjustments, if needed, for future cleanup events. He said if it is advertised well that will help and it might be a way neighbors can step in and help their neighbors. The Mayor wondered about the cleanup period only lasting one week and if there might be a backup at the drop-off location. only one week. Sam said this first time will be a trial and he

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said he could add more employees to help get people through faster. He said he did not feel like it would take more than 15 or 20 minutes as people were moving through the drop-off zone.

Council Member Terry said when he took green waste down after the windstorm in September there was not a bottle neck and it went pretty fast. He said he would rather have it one week and try to get community help to get it done, maybe even have a city service day.

The Mayor asked if the week that is scheduled can be changed if there is bad weather. Sam said he can look at it the Monday before and see what the weather will be like.

Council Member Larrabee said he could give the Citizen Corps information and that might help get the word out to the city residents and help get the residents organized for the cleanup.

There was some discussion about having dumpsters spread out around the city shops as well as having piles that could be lifted by the bulldozers. Sam said he would have a site map to show where things are located so it will be quick and easy to get people in and out.

Council Member Terry asked when it would be happening. Sam said he was proposing the 2nd week in April. He would also like to utilize this method for fall. Along with the cleanup weeks and weekend drop off at the shop, public works will be taking chipping requests for one weekend a month.

The Public Works Director reported there was safety training done and there has been a concept design started with JUB for Hogan Park. He also updated the Council on the September 2020 Windstorm, saying that the Federal Emergency Declaration was signed on January 12th and he is applying for disaster grants for damages. He noted there is tree planting being organized for Arbor Day (COVID 19 allowing). His team is finding trees to purchase and looking for volunteers and vouchers/verification.

ZONING CODE UPDATE

The Mayor gave the floor to the Community Development Director who updated the City Council on the zoning code update. There have been extensive discussions and good suggestions. There are several public hearings scheduled, and he is anticipating that March 16th would be the possible date to adopt the changes before the moratorium expires.

The Mayor thanked Mr. Stephens for his time and effort on this project.

CONSIDERATION TO ADOPT ORDINANCE 599 EXTENDING ROCKY MOUNTAIN POWER FRANCHISE AGREEMENT

The Mayor gave the floor to the City Administrator who noted the following for the City Council:

“Given to the Council is the proposed ordinance extending the Rocky Mountain Power Franchise Agreement and General Utility Easement. This is extending the agreement we entered into in

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1996. This is the standard Franchise Agreement Rocky Mountain Power has with municipalities. Mr. Mark Bell has reviewed it and has indicated there are no legal concerns with the agreement. Mr. Steve Rush will be at the meeting to answer any questions you may have.”

Mr. Steve Rush joined the discussion and said there was quite a bit mentioned about the storm on their end and he said there were 100 plus crews helping to get things back in order. He said they tried to get as many resources as possible so they could to get things taken care of quickly from the storm. He also said rates are decreasing again for the 3rd time. He said they have some of the lowest rates in the state and very low rates as compared in the nation. He said they try to be the best utility they can. He said they are also working with other resources to provide high quality service but not have high costs but bring on more wind and more solar power but keep prices low. He said that is their vision for the future.

Following the information given, Council Member Dayley made a motion to adopt ordinance 599, an ordinance extending Rocky Mountain Power Franchise agreement with Woods Cross City. Council Member Terry seconded the motion, and all voted for the motion through a roll call vote.

CONSIDERATION TO ACCEPT WASTE MANAGEMENT PROPOSAL TO EXTEND GARBAGE COLLECTION CONTRACT

The City Administrator continued with the floor and noted the following for the City Council:

“I have contacted Blake Leonelli and requested Waste Management consider granting us a \$.50 reduction per household in our monthly recycling billing. After review of other cities garbage hauling contract rates, I am of the opinion that by bidding the service out we should see a decrease in our cost somewhere between \$1.00 and \$.50. If Waste Management is willing to reduce our recycling by \$.50 it would be beneficial to stay with their contract.

“Blake responded to my request with 3 options:

1. Reduction in recycling rate of \$.20
2. Leave fees as proposed but drop 2nd recycling can from \$4.50 to \$3.00. This was in response to my inquiry into providing weekly recycling. He felt it more cost effective to lower the cost of the second can rather than providing weekly service. I agree that with the average amount of recycling in each can it is not cost effective to provide weekly recycling, particularly since Wasatch Integrated Waste is running all its material through their sorting system. I do not see where lowering the cost of the 2nd recycling can provides much benefit to the city.
3. Leave fees as proposed but not take a CPI for the next two years. The benefit of this is dependent on the rate of inflation and due to the COVID situation I am not certain what this does for us.

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“With Waste Management’s unwillingness to provide the \$.50 reduction I am recommending we reject their offer and put our garbage collection services for contract. Given to the Council is a chart showing our costs in comparison with North Salt Lake, Centerville, and West Bountiful. Our rates are at least \$.50 higher and in some cases \$1.00 higher. North Salt Lake just recently bid theirs out which should be a good indication of what we should get in bids, and they are \$.70 less than our costs.”

The City Administrator asked how the Council felt about these choices. Council Member Larrabee said he felt like the \$.50 reduction was the least of what was acceptable for the waste service. He said he would also like to see in the contract specifically where the recyclable waste stream will go. He said the city really wants the recyclables to go there, especially if recycling revenues increase the city would like to be able to take advantage of it with the possibility of reduction in costs from Waste Management.

The Mayor asked where the recyclables are going and it was noted they are going to Layton.

Council Member Checketts agreed that the city needs to make sure that they choose where the recyclables will be taken. She also said she did not see any benefit of reduction in the second recycling can since not many people have two recycling cans. Council Member Checketts said as she had been looking at some of other cities and their rates, she wants him to take back a \$.75 reduction in cost. She said she felt like it should be bid out.

Mr. Leonelli joined the discussion and said he felt like there had been a conversation about going to a weekly recycling service. He said they are open to all options. He said he was looking at a hybrid program with recycling. He said comparison to other cities is not always apples-to-apples. He said he is willing to work with the city because of the long-term relationship they have had. He said if the city is saying they would like a \$.50 reduction in fees he would take that back and work with that figure. He said he wants to do what is best.

Council Member Dayley said if this goes out to RFP’s she would like to see more structure and more details on the CPI, as well as better negotiation on that and the trigger points for that.

Mr. Leonelli expressed that there are other free services that they might include, like fall cleanup, or leaf collection if the city would be interested in looking at those options.

The Mayor said he would like Mr. Leonelli to take back the \$.75 fee reduction and then bring back the proposal to the next City Council meeting for the Council to consider if they would like to proceed with the RFP process after they review the proposal with the requested decrease of \$.75 or if the city will continue with Waste Management for their service.

Council Member Larrabee recommended the city go ahead with an RFP and have Mr. Leonelli be part of that process. He said he felt like it is worth the time.

The Mayor asked if the Council would like to wait until Mr. Leonelli comes back with a proposal as talked about above or if they would like to move forward with the RFP.

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Council Member Checketts said she felt like there needs to be an RFP process and then there could be an apples-to-apples comparison.

The City Administrator said he would like to make sure where some of the other cities to earn whether they own their cans or not. Mr. Leonelli said West Bountiful and Centerville own their own cans. He also said North Salt Lake went through a rough process with the RFP so he wanted to make sure that things might be looked at before Woods Cross City makes a final decision.

The City Administrator said he would like to conduct further analysis, so the comparison is apples-to-apples with the ownership of the garbage and recycling cans and the costs of those.

Mr. Leonelli said they would do all they can to continue to be the provider for Woods Cross because their relationship is very important to Waste Management.

CONSIDERATION TO ADOPT RESOLUTION 2021-721 APPROVING THE 2021 ANIMAL CONTROL AGREEMENT WITH DAVIS COUNTY

The City Administrator continued with the floor and noted the following for the City Council.

“Given to the Council is the proposed amendment to the agreement. It is considerably more than what we have paid in the past (\$40,000 VS \$30,000). However, we have not had a substantial increase over the past 5 years. Last year there was no increase, so what is being requested is not unreasonable. We are in the process of working with the County to get Animal Control services funded through county taxes much like the libraries. If we are successful, this payment to the County may go away in the next couple of years.”

Following the information given, Council Member Terry made a motion to adopt resolution 2021-721, a resolution approving the 2021 animal control agreement with Davis County. Council Member Larrabee seconded the motion, and all voted for the motion through a roll call vote.

CONSIDERATION TO ADOPT RESOLUTION 2021-722 APPROVING THE INTERLOCAL AGREEMENT WITH DAVIS COUNTY FOR ELECTION SERVICES FOR 2021

The City Administrator continued with the floor and noted the following for the City Council:

“Given to the Council is an interlocal agreement with Davis County for election services. It is for vote by mail and the cost covers both a primary election and general election.

“The proposed cost is \$8,345.00 which is reasonable cost for the services provided. We have found from past experience that it is beneficial to have the county provide this service.”

Following the information given, Council Member Checketts made a motion to adopt resolution 2021-722, a resolution approving the interlocal agreement with Davis County for election services for 2021. Council Member Larrabee seconded the motion, and all voted for the motion through roll call vote.

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CONSIDERATION TO APPROVE PURCHASE OF WORKFLOW AND ASSET MANAGEMENT SOFTWARE

The Mayor gave the floor to the Public Works Director and he noted the following for the Council:

“The City has been looking into a Workflow and Asset Management software to assist Public Works, Community Development and the City Office Staff with resident, contractor and commercial requests. Currently the City uses paper files and varying software programs that is time consuming and often leads to confusion and loss of files.

“City Personnel wanted to ensure that Software provided the required information to be shared to responsible persons, and the public needs are met in a timely and efficient manner. Also, it was to allow for a web portal for public engagement which was a priority in the search for a software provider. Some of the needs identified were:

- Common shared software that all departments could use. Public Works, Community Development, Police (Code Enforcement Only) and City Hall Front Office Staff would be using this software.
- Increased efficiency in public request to resolution
- Increased record keeping to improve processes, purchasing, and histories.
- More positive experience for the public with interactions with City Hall and Public Works
- Reduced risk based off of improved histories
- Web Portal for Planning and Building to submit plans and give feedback to contractors/developers and schedule inspections.
- Web Portal for Code Enforcement requests, Garbage cans requests, Hydrant Meter requests, pay fees and etc....
- Works with City’s ArcGIS mapping software for field use

“City Personnel reached out to multiple government agencies and asked about their software usage and recommendations. From their recommendations, City Personnel arranged for Demos from 3 local reputable software companies that provided the requested services. The demoed software platforms are City Works, Elements and iWork.

“A Request for Proposals (RFP) was sent out January 1, 2021 and proposals were due January 21, 2021. Three companies submitted proposals and they are given to the Council. City personnel looked over all three proposals for overall conformity to the RFP.

“After multiple demos, discussions amongst the staff and departments, follow up questions with the bidders and review of the proposals, Elements was chosen as the preferred software platform that would fit Woods Cross City’s needs and requirements.

“Some of the reasons why Elements is recommended are:

- The ability of the software to be customized to specific process unique to Woods Cross
- Ability to work directly with the City’s Existing ArcGIC maps in a two way manner

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- Employee and public interfaces
- Long term Costs are considerably less, paying back the higher startup costs of Elements in less than 4 years

“I recommend that the City enter into a contract with Novotx to provide and implement the Elements XS GIS based Asset and Work Order Software for the City.”

The staff and Council discussed the pros and cons of each of the software choices and what the costs of purchasing and operating the different software would be.

Following the discussion Council Member Checketts made a motion to approve the purchase of Workflow and Asset Management Software. Council Member Larrabee seconded the motion, and all voted for the motion through a roll call vote.

PUBLIC HEARING: PROPOSED AMENDMENT TO THE FY2021 BUDGET

The Mayor gave the floor to the City Administrator who noted the following:

“Given to the Council is the budget adjustment sheets showing the proposed budget adjustments. I will highlight the major adjustments. If there are any questions regarding any of the adjustments, I do not address please feel free to address them in the public hearing.

General Fund

“There are a number of adjustments in salaries and benefits. These are instances where employee’s salaries are allocated between departments and the budgeted amount did not match up with the actual allocation.

“In the Administration department I added a line item for gas and maintenance for my vehicle. It was previously allocated to one of the public works departments.

“Miscellaneous Services was increased to account for bonus increases given to the employees.

“In the Data Processing Department, the line item for support was increased due to a number of changes we have made particularly in public works where Sam is working to increase the use of technology. We also had to upgrade a number of our computers to Windows 10 which increased our equipment line item.

“In Non-Department the engineering line item was increased due to the increased development we have seen this year. This is offset by the increase in plan check fees collected.

“In the legal department the General Legal line item was increased due to Mark’s involvement in the Zoning Ordinance rewrite. Since it has been 20 years plus since we have done a comprehensive rewrite, I feel this is justified.

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“In the police department the main increase is in the equipment greater than \$500 account due to the lease and equipping of 4 additional vehicles.

“The building inspection line item was increased due to the increase in building within the city. This offset by the increase in building permit fees.

“The animal control line item was increased by \$6,000 due to the increase from the county included in the 2021 amendment to the agreement.

“In the parks department, the health insurance line item needed to be increased by \$30,000. When I moved the budgeted amounts from the RAP Tax fund to the parks department in November, I put the wrong amount in the health insurance line item.

“The total increase in the General Fund is \$254,000 which comes from increases in sales tax revenue, building permits, and plan check fees.

Class C Fund

“The Changes in the Class C Fund are twofold.

“The first adjustments are moving funds from the street improvements line item to the specific projects. The second adjustment is moving funds into the Class C fund to purchase the property for the second access road into the Woods Cross Industrial Subdivision.

“When we approved the agreement to purchase the property, we anticipated funding the purchase of the property from the proceeds of a short-term note associated with the creation of the Special Assessment Area. The problem with this is that procuring the note is very expensive and under the terms of our agreement we need to close on the property prior to the end of February. We have contingencies built into the agreement regarding the closing, but the property owners are getting nervous about the closing. I am concerned the establishment of the Assessment Area may be somewhat prolonged due to concerns raised by the owners in the Alumatek Subdivision. To resolve these issues, I am proposing we transfer funds from the Capital Improvement Fund and borrow funds from the RAP Tax Fund to get the property purchased. This will solve any potential issues with the property owner as well as lower the assessment costs to all involved, which will show a good will effort by the city to keep costs down. After the Special Assessment Area is created, we have built the street and we know the actual costs of the project we will issue a bond and pay the city back. In the next meeting, I will have approval of the loan on the agenda which will have the interest rate and other information regarding the loan.

“I am proposing we transfer \$200,000 from the Capital Improvement Fund which can either be transferred back or used as part of our assessment payment. I am proposing we borrow \$500,000 from the RAP Tax Fund which will be paid back with interest. This should be paid back by September or October 2021.

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RAP Tax Fund

“As mentioned above, I am proposing loaning \$500,000 from the RAP Tax Fund to the Class C Fund. This will be paid back with interest. Even with this money removed from the fund I anticipate the fund balance at the end of the fiscal year will be around \$800,000 which provides us plenty of funding to move ahead with other projects.

Park Development Fund

“The adjustments in this fund are moving funds from Park Improvements and the fund balance to cover the cost of developing Wildcat Park.

Capital Improvement Fund

“As mentioned above I am proposing transferring \$200,000 from this fund to the Class C Fund to purchase the property for the second access road.

Water Fund

“The main adjustment in this fund is in the Miscellaneous Supplies line item for the purchase of the carbon to recharge the treatment plant vessels. The majority of this expenditure will be taken out of the fund balance.

Garbage Fund

“There were increases in Spring and Fall Cleanup line item as well as we had to purchase additional garbage cans.”

The City Council said they felt like these changes that were being proposed were good and these budget proposals were going in the right direction.

The Mayor then opened the public hearing for public comments.

There were no public comments, and the Mayor closed the public hearing.

CONSIDERATION TO ADOPT RESOLUTION 2021-723 AMENDING THE FY2021 BUDGET FOR ALL CITY FUNDS

Following the public hearing and information given above, Council Member Larrabee made a motion to adopt resolution 2021-723, a motion amending the FY2021 budget for all city funds. Council Member Terry seconded the motion, and all voted for the motion through a roll call vote.

REVIEW OF FY 2021 STRATEGIC PLAN GOALS

The City Administrator continued with the floor and noted the following for the Council:

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“Given to the Council is a copy of the FY2021 Leadership Summit Executive Report which outlines our top ten prioritized strategic focus goals and projects for FY 2021.

“I have listed them below with an update on what has been accomplished for each goal.

1. **Reduce disparity between revenue and expenditure.** “This was not specifically addressed during the year since COVID provided a distraction. The only substantial increase in revenue over the year has been the establishment of the Performance Ford Dealership on Redwood Road. We are just now starting to get sales tax from their sales. The amount collected in November, their first month, was \$17,000. I am sure this will increase as they ramp up.
2. **Update Zoning Ordinance.** “This is on track to be completed in March of his year.
3. **Northwest Quadrant.** “We have updated the General Plan for this portion of the city. We are jointly working with West Bountiful to get a market study done for the Kingston and Smith properties. The Smith’s plan on moving forward with annexation and we are in discussion with the Kingston’s on their plans to work with the Smith’s in developing their property south of the Smith’s property.
4. **Continuity of Workforce.** “We have hired a new Public Works Director and a new Water Development Supervisor. Progress has been made to provide for the future in our employee hires.
5. **Part-time clerk back up.** “We have hired LaCee Bartholomew to provide backup for utility billing.
6. **Prioritize streets/water infrastructure.** “With the hiring of Sam, it has taken him some time to get familiar with the city. He is working on getting things prioritized and moving forward.
7. **Limit impact of Legacy Parkway and Inland Port.** “Not much has been done on this.
8. **Hogan Park renovation and parks and trails master plan.** “A preliminary plan for the Hogan Park renovation has been presented to the City Council. We are now moving forward with more specific plans for review.
9. **Create and implement records management.** “This has not been moved forward although preliminary work has been done to move forward with implementation.
10. **Community Involvement (website, social media, etc.)** “Due to COVID we have had to rely more on the website and social media to communicate and do business with residents. We have updated the Website.”

He also updated the Council on what the completion status was to achieve the Fiscal Year 2020 Goals and what progress had been made at this time.

The Council said they felt like they had made good progress since the meeting last year. They said they are looking forward to meeting again and having further discussion.

OPEN SESSION

Council Member Checketts asked if the city’s bonds had been looked at to see if they could be refinanced since the rates are so low right now. Staff said they would look into the matter.

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SOUTH DAVIS SEWER DISTRICT REPORT

Council Member Westergard was not at tonight's meeting so there was no report.

PLANNING COMMISSION REPORT

Council Member Terry reported on the Planning Commission meeting held February 9, 2021. Please see the minutes of that meeting for the details of his report.

MAYOR'S REPORT

The Mayor informed the Council that Mandy Wood had resigned from the Youth City Council as she is looking at moving. He noted that Sharon Peters would be taking over for Mandy and that Erin Sims would be assisting her and they were excited to have these new advisors and are looking forward to working with them.

CITY ADMINISTRATOR'S REPORT

The City Administrator reported on the following items:

- 1. Utopia Agreement** "I have asked Jason Burningham to assist us in working through an agreement with UTOPIA. I am still waiting to hear back from him on some questions I had. I will have it on the agenda for the next meeting.
- 2. Room Rental Rates** "We are still working through the issues. We will have this on the agenda for the next meeting.
- 3. Stop Signs in Clover Dale Subdivision** "JUB's traffic engineer after reviewing the data has made the determination that stop signs are not warranted under the MUTCD, however we could put in yield signs. I think there are implications of doing so that deserve considerable discussion. We can discuss this at the strategic planning session if you would like.
- 4. Action Item Report**

ADJOURNMENT

There being no further business before the Council, Council Member Terry made a motion to adjourn the meeting at 8:25 P.M. with Council Member Larrabee seconding the motion and all voted for the motion through a roll call vote.

Rick Earnshaw, Mayor

Annette Hanson, City Recorder

Approved by City Council 2/16/21