

**WOODS CROSS CITY COUNCIL MEETING  
FEBRUARY 16, 2021**

The minutes of the Woods Cross City Council meeting held by Zoom conferencing February 2, 2021 at 6:30 P.M.

**CONDUCTING:**

Rick Earnshaw, Mayor

**COUNCIL MEMBERS PRESENT:**

Rick Earnshaw, Mayor  
Julie Checketts

Wally Larrabee  
Matt Terry  
Ryan Westergard

**COUNCIL MEMBERS EXCUSED:**

Tamy Dayley

**STAFF PRESENT:**

Gary Uresk, City Administrator  
Jessica Sims, Assistant City Administrator  
Sam Christiansen, Public Works Director  
Tim Stephens, Community Development Director  
LaCee Bartholomew, City Recreation Director

Chad Soffe, Police Chief  
Annette Hanson, City Recorder

**VISITORS:**

Don Schrader  
Greg Bailey  
Marly Ferrin

LeGrande Blackley  
Todd Thomas  
Rachael Bodell

Becky Ginos  
Phil Roth

**INVOCATION:**

Wally Larrabee

**PLEDGE OF ALLEGIANCE:**

Rick Earnshaw

The Mayor welcomed those attending remotely. He invited all in attendance to participate in the meeting if they would like to do so.

**CONSIDERATION TO APPROVE MINUTES**

The Mayor called for the review of the minutes of the meeting held February 2, 2021.

Following the review of the minutes by the City Council, Council Member Larrabee made a motion to approve the minutes as corrected with Council Member Checketts seconding the motion and all vote for the motion through a roll call vote, except Council Member Westergard who abstained because he did not attend the meeting.

**APPROVAL OF CASH DISBURSEMENTS**

The Mayor gave the floor to the City Administrator who went over the cash disbursements for the time period of 2/1/21-2/11/21 with the City Council.

Following the review of the cash disbursements by the City Council, Council Member Terry made a motion to approve the cash disbursements for the time period of 2/1/21-2/11/21. Council Member Checketts seconded the motion, and all voted for the motion through a roll call vote.

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**OPEN SESSION (BRIEF ITEMS)**

The Mayor then opened the meeting to items from those present that were brief in nature that they would like to bring before the City Council. This would be items that would take less than two or three minutes.

Mr. LeGrande Blackley said he had noticed in the new City Council fiscal year 2020 agenda and minutes were up. He said he would like to have the 2020 Planning Commission minutes up as well. The City Recorder noted the 2020 Planning Commission minutes are archived and they are available to view. Mr. Blackley said he would look for them.

There were no further comments for the open session.

**COMMUNITY OF PROMISE**

The Mayor gave the floor to Ms. Rachael Bodell who is the chairperson for the Community of Promise Committee. She reported the book club had met through Zoom and have been sharing books that each person had recently read. She said the book club is hoping to meet in person in April.

It was noted LaCee Bartholomew, the city's recreation director, was working on getting two grants for the summer literacy program, one from a Davis County Commission grant and the other from a Select Health grant. She said that Eva Keeler who is the chairperson for the summer literacy program would be stepping down and a new chairperson would need to be appointed.

She noted the seniors were sent a newsletter this month to say hi and keep in touch with them. Ms. Bodell also said she had information from the health department that if all seniors who participate in the program were to be vaccinated for COVID, they could start meeting again in person, but she was not sure. The Mayor said he would look into that matter further. He said he had heard that seniors should refrain from getting together with others until a few weeks after they had received their second vaccination.

She noted a survey will be going out to see what format the summer recreation program will be following. She said they will wait to see what the preference is before they decide on the format and schedule for their program. She said they will be following a hybrid schedule depending on how things are going with the pandemic.

There were some questions regarding grants being cancelled from the County Commission. Ms. Bartholomew some grants were being cancelled but said she had sent a letter asking for a donation last year and the Commission gave them a \$500 donation. She said she was hoping that another donation might be made this year as well to help with buying books for the summer literacy program.

There were no further questions and the Mayor thanked Ms. Bodell for her report.

**POLICE REPORT**

The Mayor gave the floor to Police Chief Soffe who reported on the activities of the police department as follows:

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<u>2021</u>	<u>2020</u>	<u>YEARLY</u>
Jan---704	Jan--1029	2020—10,473
Feb—	Feb—979	2019—11,368
March—	March—801	2018—11,600
April—	April—560	2017—11,411
May—	May—825	2016—12,393
June—	June—776	2015—12,819
July—	July—1144	2014—9495
Aug—	Aug—822	2013—8979
Sept—	Sept—804	2012—7347
Oct—	Oct—896	2011—6918
Nov—	Nov—985	
Dec—	Dec—852	
Running Total—704	Total-10,473	

RESPONSE TIME 2019 VS 2020

2019—5377  
 2020—5931  
 Total—11308  
 See Graph on website for details

TOP INCIDENTS RESPONDED TO 2019 VS 2020

	2019	2020	Grand Total
911 Hang Up	108	77	185
Accident Property	213	166	379
Agency Assists	175	231	406
Alarm Business	215	267	482
Citizen Assist	244	284	528
Domestic	278	181	459
Extra Patrol	54	262	316
Follow Up's	343	499	842
Identity/Fraud	103	83	186
Keys	125	91	216
Medical	152	98	250
Suspicious	433	674	1107
Theft	187	267	454
Welfare Check	284	312	596
Grand Total	2914	3492	6406

ACTIVITY REPORT

Nov-Dec-Jan traffic citations

	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>
Total Citations	236	179	141

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Total Violations        379    279    230

203 New Cases opened in January

2019 vs 2020	2019	2020	Grand Total
Accidents	178	129	308
Calls for Service	11187	11168	22355
Citations	2895	2024	4919
Violations	4001	3069	7070
Criminal Cases	2456	3361	5817
Grand Total	20718	19751	40469

USE OF FORCE

2019 vs 2020

Sum of Firearm	Sum of Taser
2019    9	7
2020    27	10
Total    36	17

DEPARTMENT ACTIVITY

- “We’ve Found Bones” Training
- Excel Pivot Training
- Woods Cross Elementary Rocket Competition
- Welcome Officer Stone

WOODS CROSS HIGH SCHOOL

Medical:	5
Administration Assist	10
Juvenile Problem:	2
Assist Other PD:	1
Keys:	4
Conflict Resolution	2
Controlled Substance	1
Parking Problem:	4
Hit and Run	1
Child Abuse	1
Tobacco Offense	1
Harassment	1
Suicide Threat	1
Sexual Offense	1 (Subject Arrested)

K-9 ACTIVITY

**Ranger**

1/3/21        Assist Layton on a hit and run, no suspect located.

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1/16/21 Assist Roy on a Pursuit/Stolen vehicle.  
1/28/21 Track of hit and run suspect, no suspect located.

**Legend**

1/20/21 Traffic stop, no drugs found.  
1/25/21 Assist Davis Metro on a vehicle search.

**Loki**

Loki and Officer Strong recently graduated Patrol Dog School. Loki is now drug and patrol certified.

DETECTIVE DIVISION

8 Persons Crimes/Sexual Assault/Active  
C.A.N.R. cases (child abuse neglect report)  
  
19 Active theft/Property/Fraud Assault/Death cases for the month of January

SEX OFFENDER ENFORCEMENT

3 Sex Offender Registries  
2 Home Compliance Checks conducted.

FBI TASK FORCE

2 arrests for probation/parole violations in Davis County

ORDINANCE ENFORCEMENT

11 New cases were received and opened from the public.  
7 Cases resolved/closed successfully.  
4 Ongoing cases from previous month.

US MARSHALS ACTIVITY

**VFAST**

Recovered WX stolen vehicle from Manheim Auto Auction. Suspect arrested after being seen at a Salt Lake motel.

LPR ACTIVITY

DL Violations	3
Expired/Cancelled	8
Revoked/Suspended Reg	1
Insurance Violations	3
Impound	0
Interlock	0
Plates to Another Vehicle	0
Warnings	8

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**CRIME SPOTLIGHT**

On January 28, 2021 officers responded to Motel 6 on an unwanted guest. A female was in a vacant room and would not leave. Officers were able to get the female out and discovered she had rented another room nearby. They escorted her to her room and when she opened the door, they saw checks which appeared to be fraudulent. A search warrant was obtained for the room and multiple fraudulent checks, and drug paraphernalia were discovered. Further investigation revealed the checks were taken out of multiple mailboxes in Bountiful and Centerville and were associated with numerous other crimes in their jurisdiction. Due to the number of charges, the United States Postal Inspection Service has requested to take the cases and it is anticipated the female will be charged federally.

Council Member Checketts said she had seen a news story where Chief Soffe had been interviewed regarding an incident which had taken place in Woods Cross City with a young man who was autistic. She said she would like to have all officers trained on the CIT (Crisis Intervention Training) training to help with these types of situations. Chief Soffe said he would set up his officers with the Crisis Intervention Training when the classes start back up as they have not been holding those classes because of COVID. Chief Soffe said he is continuing to work with the officers to be trained in crisis training. He said 10 officers are certified with this training out of 17 officers.

Council Member Checketts asked if there was anything that could be done to help to cover shifts when officers are gone to the trainings. Chief Soffe said it is a 40-hour class and he will work with the officers to make sure things are covered while trainings are happening.

Council Member Terry said he felt Chief Soffe handled the interview very well on the news. Chief Soffe said there were many things that were talked about that were not included in the news story such as the possibility of the young man falling on the Front Runner tracks and getting hurt.

The Mayor said Officer Sheldon also had been interviewed on the news and he did a good job as well. He also thanked Chief Soffe and his officers for the good job they do for Woods Cross City.

**REVIEW OF CLEANUP SCHEDULE**

The Mayor gave the floor to the Public Works Director who noted the following for the City Council regarding the clean-up schedule for the city.

**Spring and Fall Cleanup**

Spring and Fall clean-up will not be curbside this year. We will be advertising the change in the Newsletter, City Website and Social Media. Green waste can be taken directly to the Bountiful City Dump. The City will cover the dumping charge during the Spring and Fall clean updates only. District CERT captains will be utilized to assist residents that do not have the ability to haul waste to the shop. All other waste meeting the cleanup regulations will need to be brought to the city shops during the following dates and hours:

- Spring—April 5<sup>th</sup>-April 10<sup>th</sup>
- Fall— Oct. 2<sup>nd</sup>-Oct. 9<sup>th</sup>
- Hours open will be Monday-Thursday 4 PM to 8 PM
- Friday and Saturday 9 AM to 6 PM

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**Second Saturday Cleanup**

Second Saturday cleanup will be available again this year. The city shops will be accepting the same waste as the Spring and Fall cleanup. The dates and hours are:

- March 13<sup>th</sup>, May 8<sup>th</sup>, June 12<sup>th</sup>, July 10<sup>th</sup>, August 14<sup>th</sup>, September 11<sup>th</sup>, and November 13<sup>th</sup>
- 9 AM to 12 PM

**Chipping Requests**

Monday chipping services will be available again this year. Requests need to be scheduled by calling Public Works at 801-292-4421. The chipping request must follow the 2021 cleanup regulations. Anything not meeting the regulations will not be picked up.

- March 8<sup>th</sup>, May 10<sup>th</sup>, June 14<sup>th</sup>, July 12<sup>th</sup>, August 9<sup>th</sup>, September 13<sup>th</sup>, and November 8<sup>th</sup>

There were no questions from the Council as this matter had been discussed in a previous meeting. The Mayor said to move forward with the plan as presented.

**CONSIDERATION TO APPROVE THOMAS INDUSTRIAL SUBDIVISION FINAL PLAN**

The Mayor gave the floor to the Community Development Director who noted the following:

“Thomas and Sons have proposed to subdivide lot 12 of the Woods Cross Industrial Park. Lot 12 is just around the corner from the public works facility on 1250 West. Mr. Thomas is proposing to create two one-acre lots by dividing the existing lot. The proposed lot division will permit Mr. Thomas to site his sign business on lot 2 of the proposed plat with another individual with plans to build an industrial building on lot 1. The plat designates a cross access and utility easement on each side of the property line adjoining lots 1 and 2. This will permit the development of each lot to share a common driveway and access from 1250 West.

“Mr. Thomas has received a site plan approval from the Planning Commission for the development of lot 2 subject to the approval and recordation of this plat. The owner of the proposed lot 1 has made application for a site plan review and approval by the Commission.

“The Planning Commission has reviewed the proposed subdivision and has recommended to the City Council approval of the Moffit-Thomas Industrial Subdivision.”

Following the review by the Community Development Director, the Mayor asked if construction on this subdivision would not be able to start until the second street access is put in.

The City Administrator said Mr. Moffit and Mr. Thomas would need to sign the MOU for lots 1 and 2 in this subdivision so that would need to be one of the conditions that would need to be agreed upon with the creations of this subdivision. The new owners are aware of the new road going in.

Council Member Larrabee made a motion to approve the Thomas Industrial Subdivision final plat with the condition the MOU is signed for lots 1 and 2. Council Member Checketts seconded the motion, and all voted for the motion through a roll call vote.

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**DISCUSSION ON BOWERY AND FIELD RENTAL POLICY**

The Mayor gave the floor to the Public Works Director who noted the following for the City Council:

“With the trend of COVID 19 cases continuing in the downward trend, and the demand for reservations, we are recommending allowing bowery reservations and field reservations to be reinstated this year. Large gatherings, Memorial Day, and other big events are still restricted until the Council lifts the restriction for large mass gatherings following COVID 19 health guidelines.

“The Davis County Health Department is currently recommending that public gatherings are allowed when the participants are wearing masks and social distancing is observed between household groups, with athletics being exempt from wearing masks. With the reservations, we will be requiring groups to follow current health guidance from the Utah Department of Health. If the State Health Department changes the Health Guidance to restrict gatherings, or if the Davis County Health Department issues gathering restrictions, we will cancel the reservations and refund fees paid.

“Parks Department employees will be using disinfectant equipment to disinfect the tables at the various bowery locations in between reservations as part of their bowery cleaning process. Bathrooms will be cleaned and disinfected in the mornings.

- Weekend bowery cleaning can happen 2 times a day as needed for reservations.
- Disinfectant will be used whenever possible.
- Bathrooms will be visually checked every day.
- Garbage cans will be emptied additional times as needed.
- Reservations will be spaced to allow for bowery cleaning and disinfectant.

The Public Works Director said he would recommend reinstating bowery and field reservations with the participants agreeing to follow the most current Utah Department of Health’s guidance levels and the Davis County Health Department orders, which may include face masks, social distancing, and temperature checks.

The Council asked how often the restrooms would be cleaned and it was noted that city employees would clean the restrooms on a daily basis. It was also noted the public works department has been able to acquire the proper equipment to do so.

It was noted that bowery reservations would start in March 1, but the restrooms would not be open until after April 15.

The Council asked if there was any concern about others using the boweries before someone with a reservation. The Public Works Director said he would have the schedule of reservations and make sure city employees would go and sanitize the bowery before each reservation.

The Mayor and Council said they were comfortable with moving forward with the rental of the boweries with the guidelines as discussed.



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**DISCUSSION ON MULTI-PURPOSE ROOM /PUBLIC WORKS FACILITY RENTAL  
POLICIES**

The Assistant City Administrator thanked Ms. Bartholomew for her help in getting things put together for this item. She noted that she and the City Administrator had discussed this item and had come up with some guidelines. She said that for a group that would like to have a long-term rental agreement with the city which would be defined as two times a month on certain days (Monday, Wednesday, and Thursday evenings) and would like to reserve for a long-term rental period, they would be required to fill out a form with information on their group and reasons why they would like to rent the building. She said the rental request form would then be brought before the Council with all of the detailed information about the group and then Council would review the request and make a decision on if they would like to let the individual group have a long-term rental agreement with the city.

She went on to say that the city hall multipurpose room would be the only room that would be able to accommodate this type of situation. She said the rent would be \$50 a month and that would enable a group to have two nights a month and have a set schedule. She said there is the potential to have 6 groups with this kind of arrangement to use the multipurpose room. She also said there would be a one-time cleaning deposit that would be refunded at the end of the agreement. She said the agreement could be made for as little or as long as they would like but the reservation fee would be due at the first of each month. She said that if they did not want to use the room on a continuous basis, say if they wanted to take the summer off, they may lose their spot if there is a high enough demand for rental reservations. She said the agreement is similar to the regular rental agreement with just a few changes. She also said the time blocks would be 5:30 P.M. to 9:30 P.M. to use this room.

There was some discussion on if an agreement was signed for the room and they decided to meet outside instead of inside of the building would they still be charged, and the Assistant City Administrator said yes because they are paying for the block of time.

Mr. Phil Roth who is a Scout Leader who has been requesting to use the building for his scout troop addressed the Council. He said that the \$50 a month is going to be a challenge for them to pay especially if they can only use the building twice a month. He said he is also concerned about losing his spot if they decide to go outside during the summers.

The Mayor mentioned the opportunity the city has to put flags out on holidays as a paid service project. He said the scouts could be given the opportunity to put up flags as a fundraiser at least once a year with the possibility of more opportunities depending on if there are other groups interested in taking a turn at putting up flags. She said the scouts could make \$200 for putting up the flags one time which could go towards the cost of the room rental.

Council Member Checketts asked what the interest was for groups to put up the flags. The Assistant City Administrator said last year there was one group that took two holidays, and the other holidays were each done by different individual groups. She said they try to have requests to do that by March so they can see what the needs are for filling the spots for the flags will be.

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Mr. Don Schroeder asked if the Scouts wanted to meet outside during the summer if there could be groups that could sublease the rooms from the Scouts. The Assistant City Administrator said they would not want them to do that because it would be hard to keep track of who has keys and who is using the room.

The Mayor said he liked how this had been put together and what the expectations would be for both the city and the rental groups.

**CONSIDERATION TO ACCEPT WASTE MANAGEMENT PROPOSAL TO EXTEND  
GARBAGE CONTRACT**

The Mayor gave the floor to the City Administrator who noted the following for the City Council:

“Blake Leonelli has been able to mee the 50 cent decrease in the recycling container cost. Their proposal for the extension is now as follows:

First Garbage Container	\$4.85
Additional Garbage Container	\$2.16
Green Waste Container	\$4.37
Recycling Container	\$4.03

b. Utilize the water, sewer, and trash CPI rather than the West Urban CPI

c. Include a provision that if Waste Management for some reason is not allowed to haul our recycling to Wasatch Integrated Waste’s facility in Layton, they reserve the right to renegotiate the recycle container charge.

“I feel that we would not be able to improve much on these rates by bidding it out and am comfortable with accepting their proposal. If the decision is to accept their proposal, I recommend going with a 3-year extension.”

Council Member Larrabee asked about part C and why that would be added into the contract. The City Administrator said if Waste Management needed to take the garbage somewhere else, they would need to raise costs to haul it somewhere else. He said he did not view it as a concern for Woods Cross and he said he did not feel for the 3-year period this would be much of a concern.

Council Member Larrabee said he felt like he would like a clause inserted to stipulate that if Waste Management wants to take the garbage somewhere else, the city would have the opportunity to renegotiate the contract. He wants to make sure that the recyclables are being taken care of with the clean waste stream. The City Administrator said he would make would include in the contract that the city wants the recyclables taken to Wasatch Integrated Waste.

Council Member Checketts said she is still leaning towards an RFP because other cities have dropped Waste Management for their services. She said she would still like to see what is out there that may be better.

The Mayor said it might be a gamble to go out and look for another service as well as take up staff time and effort in looking at other carriers. The Mayor said looking at the history of garbage carriers the city has had in the past, Waste Management has done a better job than the other two haulers.

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The Mayor said the contract could be for the three years and then the city could evaluate the service provided during that time before extending or sending out an RFP.

Council Member Westergard asked about the fuel surcharge that was in the previous contract. The City Administrator said that the fuel surcharge had been taken out of the contract and he would make sure that it has not been added back in with the proposed extension.

Council Member Terry asked about if there was an annual CPI and the City Administrator said there was a CPI schedule depending on what the economy is doing.

Council Member Larrabee said he thinks the Mayor makes some good points but did have concerns over the raising service prices in regard to fuel prices. He said if the city is getting a good reliable service, he is willing to extend the contract. He voiced that an unknown is what will happen with the blue cans if the city goes with a different service provider. He said if the blue cans would need to be replaced when changing vendors, it could be quite expensive for the city and its residents. He said going with a 3-year contract would be a good way to proceed.

The Mayor said he agreed with a 3-year agreement with those stipulation regarding utilizing Wasatch Integrated Waste as the drop off facility as suggested by Council Member Larrabee.

Council Member Larrabee made a motion to accept the Waste Management Proposal to extend the garbage contract for 3 years with the possibility of an even longer extension with the condition that the city has the right to renegotiate the service if Waste Management should choose to take the waste somewhere else other than to Wasatch Integrated Waste. Council Member Westergard seconded the motion, and all voted for the motion through a roll call vote.

It was noted the final contract will be coming back to the Council for their review and they can make sure it is written to their satisfaction.

**CONSIDERATION TO ADOPT RESOLUTION 2021-724 APPROVING THE FY2022-FY2026 CAPITAL IMPROVEMENT PLAN**

The City Administrator continued with the floor and noted the following for the City Council:

“Given to the Council is the FY 2022 Capital Improvement Plan. This document kicks off the preparation for the FY 2022 budget. I have had the department heads identify the capital improvements that they are requesting for FY 2022. Those that are funded will be included in the FY 2022 tentative budget for approval. Those that are indicated as possibility funded will not be included in the budget, but during the year if funds become available those will be funded. This helps us to determine our priorities as we start working on the budget.”

The City Administrator said the Capital Improvement Plan provides a guide for funding for future development in the city and each year these projects and expenditures for equipment and vehicles will be updated to reflect the current and future needs of the City.

There was discussion on when the security cameras would be installed in and around the city hall building and the parks. The City Administrator said Phase 1 would be to install the security cameras around city hall and the public works building and then they would look at the parks to see what could be done for installing cameras in the parks.

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Following the information given by the City Administrator, Council Member Westergard made a motion to adopt resolution 2021-724, a resolution approving the FY 2022-FY 2026 Capital Improvement Plan. Council Member Terry seconded the motion, and all voted for the motion through a roll call vote.

**CONSIDERATION TO ADOPT RESOLUTION 2021-725 SUPPORTING DAVIS COUNTY'S UPDATE OF THE COUNTY'S PRE-DISASTER MITIGATION PLAN**

The Mayor gave the floor to the Public Works Director who gave the Council the following information:

“Given to the Council is a letter from Chad Monroe, the emergency manager for Davis County requesting the City Council adopt a resolution supporting the county’s effort to update its Pre-Disaster Mitigation Plan. This will be beneficial to us and given to the Council is the resolution indicating the City’s support of the County’s effort to update the plan.”

Council Member Larrabee made a motion to adopt resolution 2021-725, a motion supporting Davis County’s update of the County’s Pre-Disaster Mitigation Plan. Council Member Westergard seconded the motion, and all voted for the motion through a roll call vote.

**CONSIDERATION TO APPROVE LOAN FROM THE RAP TAX FUND FOR THE PURCHASE OF PROPERTY TO CONSTRUCT THE PROPOSED 1960 SOUTH STREET**

The City Administrator continued with the floor and noted the following for the City Council:

“Given to the Council is the Loan Terms for the loan from the Rap Tax Fund to the Class C Fund. I am setting the term at 1 year although I anticipate it will be repaid in 8 months when the project is completed. I am setting it at 1 year in case we run into delays. I have added the provision it can be repaid at any time.

“I have set the interest rate at .5% that is a little above the .4678% we earn with the state pool. State statute requires that we not charge less than the state pool so I have put in the contingency if the state pool increases to above 5% the interest rate increases to .05% above that rate.

“No interim payments are required, and the principal and interest will be paid in total when the loan is paid back.”

Following the information given by the City Administrator, Council Member Westergard made a motion to approve the loan from the RAP Tax Fund for the purchase of the property to construct the proposed 1960 South Street. Council Member Checketts seconded the motion, and all voted for the motion through a roll call vote.

**CONSIDERATION TO APPROVE AN AGREEMENT FOR FINANCIAL ADVISORY AND CONSULTING SERVICES FROM LEWIS, YOUNG, ROBERTSON AND BURNINGHAM, INC.**

The City Administrator then reviewed this information with the City Council:

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“Given to the Council is a proposed agreement with Lewis, Young, Roberson and Burningham, Inc. to provide financial advisory and consulting services for the city. I have asked Jason Burningham to help us with the UTOPIA contract and he is helping us with the creation of the 1960 South Special Assessment Area. Both projects will require bonding so it is important we have an agreement regarding the services they will be providing.

“Regarding the 1960 South Assessment Area financing LYRB will provide the services set out in Exhibit A-2. LYRB will assist in making sure the assessment lists are set up appropriately and will work with us in obtaining the necessary bonds to pay for the project.

“Regarding the UTOPIA project LYRB will assist us in analyzing the options available to us regarding operation and bonding for the project as outlined in Exhibit A-1. As we previously discussed we are not interested in managing the system, but there are some options available where we get more return for our investment. Under UTOPIA’s proposal we bear all the risks of the upfront bonds, with the only benefit being our residents getting the service. There are some options where we obtain revenues if the tax rate is much higher than anticipated. I would like LYRB to explore these options and possibly come up with a proposal to UTOPIA that provides us some financial benefits for our risks in financing the project.”

Following the information given, Council Member Checketts made a motion to approve an agreement for financial advisory and consulting services from Lewis, Young, Robertson and Burningham, Inc. as outlined with Council Member Larrabee seconding the motion and all voted for the motion through a roll call vote.

**OPEN SESSION**

The Mayor then opened the meeting to items from those present that they would like to bring before the City Council.

The Council did discuss the possibility of having some Memorial Day activities but would like to discuss it further at another meeting.

**SAFETY REPORT**

The Mayor gave the floor to the Assistant City Administrator who went over the Safety Report with the City Council. She noted there had been one incident with a police department vehicle that was damaged from debris that was on the freeway. She also noted with the new Safety Teams and new safety year starting in July, the Safety Team would look at revising the points system and want to look at not scoring points if the person involved in an incident was not at fault.

**WASATCH INTEGRATED**

The Mayor gave the floor to Council Member Larrabee who reported on the activities of the Wasatch Integrated Waste Management District. He gave the results of a recent performance test of the mixed waste processing facility. He said all of the cities that participate with Wasatch Integrated put in a lot of funds to get this facility up and running. He said these tests would be done every so often to make sure the facility is working as it should and working at the most efficiency it can be. He said there was some issues with plastic tubing being removed for recycling, but the rest of the

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recyclables seem to be doing well at being separated. He said he would be sharing the results of these tests every so often so the city can see how efficient this facility is working.

**MOSQUITO ABATEMENT**

The Mayor gave the floor to Council Member Terry who reported on the activities of the mosquito abatement district. He said they are gearing up for the next mosquito season.

**PLANNING COMMISSION**

Council Member Terry continued with the floor and reported on the Planning Commission meeting held February 9, 2021. Please see the minutes of that meeting for the details of his report.

**SOUTH DAVIS RECREATION CENTER**

The Mayor then reported on the activities of the South Davis Recreation Center. He said that they reviewed their general plan and approved some repairs in the pool area at their last meeting. He also said the state athletic department reached out to them and asked if they could host the state swim championships at the facility. He said they were able hold the swim competition at the recreation facility with no spectators, but parents could participate via zoom. He said they have a good space at the recreation facility to be able to hold large swim meets and with the proposed expansion can do so with even more efficiency in the future.

**SOUTH DAVIS METRO FIRE DISTRICT**

The Mayor then reported on the activities of the South Davis Metro Fire Agency. He said they met and updated some personnel matters and looked at response times which seem to be improving.

**MAYOR'S REPORT**

The Mayor said COVID cases in Woods Cross have dropped to 20. He said there had been 100 cases in the last month. The incidence of case rates has been dropping; altogether there had been 1100 cases reported for Woods Cross City.

**CITY ADMINISTRATOR'S**

The City Administrator then reported the following to the City Council:

- 1. Zoning Ordinance Update.** "The Community Development Director has scheduled a public hearing before the City Council on March 2<sup>nd</sup> and has set the March 16<sup>th</sup> meeting for adoption. This will get our new zones in the Northwest Quadrant adopted before the moratorium expires on the 23<sup>rd</sup>. In this round we are only adopting the chapters dealing with the Northwest Quadrant since it is important we get them adopting prior to the 23<sup>rd</sup>. In April we will come back and adopt the chapters that the Community Development Director, the City Attorney and Mr. Vlasic have been working on.
- 2. UTOPIA.** "I am working with Jason Burningham and Roger Timmerman at UTOPIA on the agreement. I anticipate in either the 1<sup>st</sup> or 2<sup>nd</sup> meeting in March we will have something for you to review and discuss.

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3. **1960 South SAA.** “February 16<sup>th</sup> is the deadline for protests. We have had all of the lots in the Alumatek Subdivision protest the creation of the district, however they are below the required 40% necessary to prohibit creation of the district. At the March 2<sup>nd</sup> meeting we will publicly announce the protest percentage and set up a board of equalization that those who have issues with the creation of the District can ask to review their assessment.

4. **Strategic Planning Session.** “Just a reminder of the Strategic Planning Session scheduled for Saturday, March 6<sup>th</sup> from 9:00 A.M. to Noon.

**5. Action Item List**

1-Sep-20 Send out RFP for Garbage Hauler	Will have on Agenda for Feb. 16 <sup>th</sup>
1-Sep-20 Follow up on Veterans Park	Park plans on planting area for city
15-Sep-20 Welcome packet Emergency info.	Sam and Cindee getting information
15-Sep-20 RM Power/ Dim lights add lights	Lack manpower causing delays
6-Oct-20 Stop Signs in Coverdell	Will discuss at a future meeting
6-Oct-20 Review streetlights in Argyle Acres	Getting cost estimates from RMP
19-Jan-21 Have Attorney provide legal remedies For drug houses	Work with the City Attorney in Mar.

The City Administrator did say he looked into refinancing two bonds the city holds and he said they are not able to refinance them at this time.

**ADJOURNMENT**

There being no further business before the City Council, Council Member Terry made a motion to adjourn the meeting at 8:12 P.M. with Council Member Checketts seconding the motion and all voted for the motion through a roll call vote.

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Rick Earnshaw, Mayor

Annette Hanson, City Recorder