

**WOODS CROSS CITY COUNCIL MEETING
JULY 6, 2021**

The minutes of the Woods Cross City Council meeting held at the Woods Cross City Shop building located at 2287 South 1200 West, Woods Cross, Utah.

CONDUCTING:

Rick Earnshaw, Mayor

COUNCIL MEMBERS PRESENT:

Rick Earnshaw, Mayor
Julie Checketts

Matt Terry (remotely)
Tamra Dayley

COUNCIL MEMBERS EXCUSED:

Wally Larrabee
Ryan Westergard

STAFF PRESENT:

Gary Uresk, City Administrator
Sam Christiansen, Public Works Director
LaCee Bartholomew, Community Services Coordinator

Annette Hanson, City Recorder
Chad Soffe, Police Chief

STAFF EXCUSED:

Jessica Sims, Assistant City Administrator

VISITORS:

LeGrande Blackley
Don Schrader

Vjay Kornala
Gary Sharp

Rachel Dart
Jenna Meyers

Marly Ferrin

INVOCATION:

Rick Earnshaw

PLEDGE OF ALLEGIANCE:

Gary Uresk

CONSIDERATION TO APPROVE MINUTES

The Mayor called for the review of the minutes from the City Council meeting held June 15, 2021. Following the review of the minutes by the City Council, Council Member Checketts made a motion to approve the minutes as written with Council Member Dayley seconding the motion and all voted in favor of the motion through a roll call vote.

APPROVAL OF CASH DISBURSEMENTS

The Mayor the gave the floor to the City Administrator who presented the cash disbursements to the City Council for the time period of June 18-July 2, 2021.

Following the review by the City Council, Council Member Dayley made a motion to approve the cash disbursements for the time period of June 18-July 2, 2021. Council Member Checketts seconded the motion, and all voted in favor of the motion through a roll call vote.

OPEN SESSION (BRIEF ITEMS)

The Mayor then opened the meeting to items from those present that they would like to bring before the City Council that would take two or three minutes.

There were no comments for the brief open session and the Mayor closed the brief open session.

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COUNCIL KUDOS

The Mayor then gave the floor to Council Member Checketts who said LaCee Bartholomew, Community Services Director, nominated Johnny Filler for Council Kudos. It was noted that Johnny works in the public works department and had gone the extra mile for the summer recreation program recently. LaCee said she would like to recognize Johnny Filler for his outstanding work with the summer recreation program. She said Johnny had been able to solve several problems that had come up during summer recreation activities which included conflicts with the city's lawn service schedule and a broken water fountain. She said Johnny has been their go-to guy and he had help make sure the summer recreation program was fun, safe, and successful.

The Mayor and Council expressed appreciation for Johnny and his contributions to the city.

YOUTH CITY COUNCIL REPORT

The Mayor then gave the floor to the Youth City Mayor, Ms. Rachel Dart. She told the City Council that the Youth City Council had worked in partnership with the Linus Project that helps supply blankets and supplies to make blankets for children in need. It went very well and they had community donations to help support this project. She said the next activity is still being planned.

The Mayor thanked Mayor Dart for her report and the good work the Youth City Council is doing.

PUBLIC WORKS REPORT

The Public Works Director reported the following information to the City Council:

WATER/STORM WATER

- After Hours callouts June-6
- Water Leaks repaired June-2
- Blue stakes tickets June-147
- Storm Water Inspections/Plan reviews June-18
- 800 W Lateral change overs—8 Complete, 12 more to be done

STREETS

- 800 W Patches
- 1500 S Trees and Shrubs
- Truck safety inspections and services
- Black Garbage Cans

PARKS

- Sanitizing boweries and bathrooms
- Drinking Fountain Repairs
- Restroom Damage at Mills (partitions ordered)
- Police caught Vandals
- Wildcat Park Ribbon Cutting
- Adjusted all City Properties watering to follow Weber Basin Restrictions
- 2 times a week

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- 20 Minute Popup sprays and 40 Minute Rotors each time

WILDCAT PARK

- Ribbon Cutting Ceremony

PUBLIC WORKS ADMINISTRATOR

Projects

- 1500 S Railroad Crossing closed July 10-13 for Union Pacific Repair
 - Parking and Pickleball options at Mills Park
 - Stop sign requests at Odyssey
 - JUB recommendation presented tonight
 - Hogan Park Remodel, update tonight
 - Mills Park Trail Overlay and 1500 S Trail Crossing Project Bid. Award tonight.
- Streets/Water Projects
- Overlays on Sorrento, 1500 S, 750 S and 850 S
 - 800 W rebuild/Overlay
 - Weber Basin Line
 - Culinary Water Lateral Line change overs

In the Works

- Development Review Committee
- FEMA Windstorm Application Complete
- Davis County Pre-Disaster Mitigation Plan Update
- Fleet Replacement Program Update
- Fiber Installation research
- Prep for Davis County 3rd Quarter Grants Application for 1100 W roadway from North City Boundary to 1200 S

DISCUSSION ON STOP SIGNS AT 1950 SOUTH AND 1955 WEST

The Public Works Director continued with the floor and noted the following for the City Council:

“This last winter, multiple residents had reached out to ask the City to turn the intersection at 1950 S & 1955 W into a 4-way stop intersection because they felt the cars were a danger to school kids at the crossings and crosswalks of that intersection. JUB engineers went over the warrants that need to be met for a stop sign to be installed as per the manual on Uniform Traffic Control Devices (MUTCD). City Staff directed JUB to perform a traffic study to see if this intersection met the warrants for a transition from a 2-stop to a 4-way stop.

“The MUTCD is the industry standard for all public roadway traffic control and signage devices in the US and is recognized by the Federal Highway Administration as the national standard and is incorporated into the 23 Code of Federal Regulations (CFR).

“In the past, and as of today, whenever a subdivision, road or school was built, the City policy was to follow the existing traffic control regulations at the time to decide where signs were placed. By following the MUTCD the City had the legal backing of following the regulations and specs called out for in the MUTCD. If there was an accident in a roadway the City had done the proper traffic

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studies to ensure that federal and state regulations were met, and a sign was not placed if it did not meet this legal backing of the MUTCD.

“A study was performed last year by JUB Traffic Engineers looking at the traffic patterns for a Safe Route to School recommendation of this intersection. That study looked at vehicular traffic patterns and school children walking traffic patterns recommending a traffic plan that was set up using regulation from the MUTCD and Part 7 of the Utah MUTCD. Crosswalks, pedestrian crossings, and signs were adjusted in the neighborhood around Odyssey Elementary in the summer of 2020 to meet this recommendation.

“JUB traffic engineers studied the intersection, which included traffic counts, and recommendation that the 4-way stop was not warranted. The study is available on the WX website and linked [here](#).

“City staff reached out to the City’s liability insurance company, Utah Local Governments Trust, and received a recommendation from them as far as traffic control devices and potential legal liabilities. The Trust recommended to follow the MUTCD for traffic control devices placements to prevent liabilities for not following the national and state standards.

“The Council has three options to choose from for the policy pertaining to Traffic Control Devices in this situation and for all intersections:

1. Continue to follow the National and State MUTCDs and their supplements keeping the City at a low liability risk.
2. Install signs that do not meet the warrants, and are not justified by the MUTCD standards, putting the City at a high liability risk at this intersection and all other intersections that do not have signs.
3. Perform a city-wide traffic study and set up City specific standards that exceed the MUTCD adopting it into City Code and install signs in every intersection in the City. There are currently 462 intersections that currently do not require signs as per MUTCD. Liability risk is higher than following just the MUTCD, but lower than just putting signs out without a city standard. They would have to be willing to defend these standards.

“The City Staff recommends continuing to follow current Federal and State MUTCD standards for the 1950 S & 1955 W intersection and leave it a 2-way stop intersection and for all future traffic control devices. We also recommend adding school crossing flashers for the cross walk in the intersection in question to notify drivers of the crossing.”

Vijay Kornola from JUB Engineering was present to give information regarding this intersection. He said the information that was given by the Public Works Director was accurate He said the JUB study not only looked at existing conditions but when the build out of the subdivision where this intersection was completed, the thresholds and volumes are quite low. He said they recommend leaving the intersection at a 2-way stop. He said they would consider looking at this intersection after the build out of Shamrock, but he did not think it would still warrant a 4-way stop.

The Public Works Director said they also have done a safe walking study for the route kid walk to school, and recommend a crossing guard in this area and flashing lights at this intersection.

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The Mayor said he did like the idea of putting up flashing lights in the area. It was noted there was currently a crossing guard at this location that the developer is paying for while there is an increased volume of construction vehicles in the area. The City Administrator said that it was part of the agreement with Shamrock to pay for a crossing guard. The City Administrator said he felt like it may be difficult to take away the crossing guard once the subdivision is finished and recommended the crossing guard still be located at the crossing even after the subdivision is finished.

Council Member Dayley asked if there could be a sign with flashing lights placed on the cone that the crossing guard uses. The Public Works Director said he would look into getting some temporary signs with lights that might be placed with the cone used at the crosswalk during the times the crossing guard will be working.

Staff said they would continue to work on getting things taken care of for this intersection.

PRESENTATION OF HOGAN PARK REDESIGN RENDERINGS

The Public Works Director continued with the floor and noted the following:

“JUB Engineering has completed some 3D renderings based off the last set of plans that was shown to the Council in March. They have included some of the comments taken from the last update and incorporated them into the design. Given to the Council is a copy of the renderings. I have asked Jenna Graves and Greg Seegmiller to present to us the 3D drawings during this Council meeting.”

“The next steps for this project would be:

1. Provide a funding source for the estimated \$3.8 million dollars for park remodel. Possible sources of funding are:
 - a. Rap Tax Bond
 - b. Sales Tax Bond
 - c. Break the project up into smaller sizes
2. Set up a small committee to steer the design details and work with JUB. Suggested Committee members include:
 - a. Member of the City Council
 - b. Sam Christiansen, Public Works Director
 - c. LaCee Bartholomew, Community of Promise
 - d. Marc Evans, Park Superintendent
3. City Council authorize JUB Engineers to begin the designing of the park and preparing plans and documents to put out to bid.
4. Put project out to bid for construction to begin after Memorial Day 2022 to allow for design and Memorial Day Events.

“The proposal would be that the City Council authorize city staff to set up the funding process and direct JUB Engineering to begin drawing up plans and documents for bidding out for the Hogan Park remodel, as well as set up the recommended Hogan Park Committee, with an appointed member of the Council, to steer the design for final City Council approval prior to putting it out to bid.”

There was discussion on what avenue for funding would be the best for the Hogan Park renovation. The City Administrator will look into the options to see what would be best option for the financing.

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The Public Works Director invited Jenna Meyers from JUB to show the proposed renderings.

The City Council discussed ideas and changes they would like to have considered for the park.

The Council directed staff to work with JUB to start the design phase of this project and have the committee meet to collaborate on the plans for this renovation park to move forward.

CONSIDERATION TO APPROVE BID FOR MILLS PARK TRAIL OVERLAY PROJECT

The Public Works Director continued with the floor as follows:

“Mills Park Trail is starting to see some wear and failing asphalt as well as concrete is failing on the A1 Drain along 1900 S. City Staff has inspected the trail and has found 3 large trees that are dying and/or negatively impacting the trail surface. Sections of the asphalt trail will be removed and repaired with the remainder being overlaid with new asphalt. Failing concrete sections of the trail and A1 Drain trail will be replaced and brought up to ADA compliance for all road crossings and parking lot entrances.

“As the City has grown west of Redwood Road, the A1 Drain Trail has seen more foot traffic and kids use it as a route to school. We have received comments from parents about the trail crossing. The trail crossing was designed when Mountain View was in the early stage of development and currently is not marked properly as a pedestrian crossing. Coupled with the speed of cars in the area, residents have brought up concerns that someone will be involved in an accident. JUB performed a vehicular and pedestrian traffic study of the trail crossing and recommended a raised crossing to slow traffic down and improved signage to notify drivers of the crossing.

“Funding recommendations are:

- Grant Funding: LaCee Bartholomew has applied for and received a grant from the Utah Office of Outdoor Recreation totaling \$50,000 for the project.
- Funds from the RAP Tax fund for the remainder of the cost.

“The Bid Proposals are as follows:

Mills Park and 1500 S. Bids	
ACME	\$376,712.10
Black Forest Paving	\$220,773.00
Tree Removal by Cobalt Landscape	\$5,600

“We propose that the City Council award the bid to Black Forest Paving for the amount of \$220,773.00 for the asphalt overlay and concrete repair of the Mills Park Trail and the improvement of the 1500 S A1 Drain Crossing. Also to award the bid to Cobalt Landscape company for the amount of \$5,600 for the removal of trees that have damaged the trail asphalt and authorize the Mayor to sign the Recreation Restoration Infrastructure Grant Contract with the State of Utah.”

Following the information given, Council Member Dayley made a motion to award the bid for the Mills Park Trail Overlay Project to Black Forest Paving for the amount of \$220,773.00, and tree

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removal to Cobalt Landscape company for the amount of \$5,600. Council Member Checketts seconded the motion, and all voted in favor of the motion through a roll call vote.

APPROVAL OF WATER USAGE PROCLAMATION

The Public Works Director continued with the floor and noted the following for the City Council:

“Drought conditions have been a large concern to the City and the State this irrigation season and with the State reservoirs only receiving 34% of the 30-year average from the lackluster winter water season. Combine that with the dry summer last year and the hot and dry irrigation season we have had this year so far, we are experiencing a record drought.

“The City has been working with Weber Basin to reduce the water usage by the City, residents and businesses. These efforts include:

- Delayed city irrigation usage until mid-May
- Started the irrigation season with an across the board 20% reduction of irrigation water by adjusting the city’s central control smart sprinkler clocks.
- Reduced the city’s water usage upon notification from Weber Basin about further cutbacks in Mid-June. Currently we estimate irrigation water usage to be cut by 40-50%.
- Raised the heights of the Lawn Butler mowing equipment to 4 inches for less moisture loss and reduced turf loss.
- Notification of restriction and tips included in the city’s newsletter, reader board, and on social media.
- Drought Hero signs to be handed out by the City Council and Mayor to highlight those in the city who have followed the restrictions.

The Public Works Director also mentioned the concern for the city’s culinary water system. He said with Weber Basin shutting off the water early this year on October 1st, possibly sooner, based on reservoir levels and usage, there is a concern that residents will turn to using culinary water to supplement the remainder of the season. He noted that:

- The city’s culinary water system was designed to only be used for interior water usage.

The Public Works Director expressed his desire to declare a water emergency due to the extreme drought and by doing so the water restrictions would be able to be enforced and penalties can be administered if there are residents or businesses who are not following the restrictions as outlined.

The Council discussed they would like to restrict the watering of gardens with culinary water to drip irrigation, because that is the best way to water gardens and save water.

The Council asked to make sure the city attorney looks over this proclamation to make sure everything is in order.

Following the information given, Council Member Terry made a motion to approve the water usage proclamation with the added clarification that watering gardens with culinary water would be allowed

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by a drip irrigation system. Council Member Dayley seconded the motion, and all voted in favor of the motion through a roll call vote.

OPEN SESSION

The Mayor then opened the meeting to items from those attending.

Mr. Gary Sharp suggested adding a flagpole to the Hogan Park redesign.

Chief Soffe shared that former police chief Greg Butler was diagnosed with a brain tumor, and he would be going into surgery.

Council Member Checketts asked about future funding for the K-9 program. She said she would like to see a line item created for the K-9 program. Council Member Terry asked for further data on the K-9 program costs and results.

Council Member Dayley recommended asking presenters to appear at meetings in person. The City Administrator explained the goal for meetings to move back to the city hall in September. He also expressed the benefits of retaining the option for remote attendance for visitors and presenters.

Council Member Dayley noted that she was not in favor of placing yard signs for those following drought watering restrictions. She said she was concerned about the cost verses benefit. She also said that signs of that kind were prohibited in HOA subdivisions. Staff said signs will be beneficial for educational purposes and had cost very little. They will be mindful of where the signs are placed.

SOUTH DAVIS SEWER DISTRICT REPORT

Council Member Westergard was not in attendance at the meeting so there was no sewer report.

PLANNING COMMISSION REPORT

Council Member Terry said he was unable to attend the last Planning Commission meeting. Please refer to the Planning Commission meeting minutes of June 22 for the details of that meeting.

MAYOR'S REPORT

The Mayor said he had nothing further to report.

CITY ADMINISTRATOR'S REPORT

1. Board of Equalization:

“The Board of Equalization met last Monday and discussed the appraisal report submitted by the Alumatek lot owners. The Board has requested staff review the report and have it reviewed by another appraiser. Mark and I met with Ben Lefever, the appraiser who appraised the Holm and Green property for us. He will review the Alumatek appraisal and get back with us next week. JUB is working on an engineering study regarding traffic generation in the area. We hope to have information to take back to the Board by the end of the month, so they can move ahead with the process.

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2. **Google Fiber**—The City Administrator said this item would be discussed at the next City Council meeting.

3. Action Item Report

Sept. 2020—Follow up on Veteran’s Park Donation—Jessica—Veteran’s Park plan on having a planting area for each city.

Sept. 2020—Welcome packet to include Emergency info. —Gary—Working with Sam to get information to Cindee for the packet.

Oct. 2020—Review streetlights in Argyle Acres—Sam—Scheduled with RMP to have installed.

Jan. 2021—Have attorney provide legal remedies for drug houses—Gary—Will continue to review in the next couple of weeks.

March 2021—Work with UDOT to widen Redwood Road—Gary—Will follow up with UDOT in the next couple of weeks.

Council Member Dayley said she wanted to make sure the parking ordinance that had been previously discussed is on this action item list. Staff said they would look into the matter and add this to the list.

It was also noted that Officer Timothy would be working on code enforcement matters. Council Member Checketts said that UTA had still not taken care of weeds on their property. Staff said they would take care of the matter.

CLOSED SESSION TO DISCUSS THE ACQUISITION OR SALE OF PROPERTY (UTAH §52-4-205)

At 8:25 P.M. Council Member Checketts made a motion to go into closed session. Council Member Dayley seconded the motion, and all voted in favor of the motion through a roll call vote.

MOTION TO GO INTO OPEN SESSION

At 8:44 P.M. Council Member Terry made a motion to go into open session. Council Member Checketts seconded the motion, and all voted in favor of the motion.

ADJOURNMENT

There being no further business before the City Council, Council Member Terry made a motion to adjourn the meeting at 8:44 P.M. with Council Member Checketts seconding the motion and all voted in favor of the motion through a roll call vote.

Rick Earnshaw, Mayor

Annette Hanson, Recorder

Approved by City Council 7/20/21