

**WOODS CROSS CITY COUNCIL MEETING  
SEPTEMBER 21, 2021**

The minutes of the Woods Cross City Council meeting held at the Woods Cross Public Works building located at 2287 South 1200 West, Woods Cross, Utah.

**CONDUCTING:**

Rick Earnshaw

**COUNCIL MEMBERS PRESENT:**

Rick Earnshaw, Mayor  
Julie Checketts  
Tamra Dayley

Wally Larrabee  
Matt Terry  
Ryan Westergard

**STAFF PRESENT:**

Gary, Uresk, City Administrator  
Sam Christiansen, Public Works Director  
LaCee Bartholomew, Community Services Coordinator  
Jessica Sim, Assistant City Administrator

Bonnie Craig, Secretary  
Chad Soffe, Police Chief  
Adam Osoro, Asst. Chief

**PUBLIC ATTENDANCE:**

Johnny Filler  
Bryce Haderlie  
Cass Judd

LeGrande Blackley  
Gary Sharp

Angie Haderlie  
Ava Judd

**PUBLIC ATTENDING BY ZOOM:**

Corey Boyle  
Jim Grover

Don Schroeder  
Brian Bean

David Kitchen

**INVOCATION:**

Wally Larrabee

**PLEDGE OF ALLEGIANCE:**

Tamra Dayley

**CONSIDERATION TO APPROVE MINUTES**

The Mayor called for review of the minutes from the City Council meeting held September 7, 2021.

Following the review of the minutes by the City Council, Council Member Westergard made a motion to approve the minutes as written with Council Member Larrabee seconding the motion and all voted in favor of the motion through a roll call vote.

**FINANCIAL REPORT**

The Mayor gave the floor to the City Administrator who went over the financial report.

**RATIFY CASH DISBURSEMENTS**

The City Administrator continued with the floor and went over the cash disbursements 8/31/21-9/10/21.

Following the review of the cash disbursements, Council Member Larrabee made a motion to ratify the cash disbursements as presented with Council Member Westergard seconding the motion and all voted in favor of the motion through a roll call vote.

**CONSIDERATION TO APPOINT BRYCE HADERLIE AS CITY ADMINISTRATOR**

The Mayor introduced Mr. Bryce Haderlie and his wife Angie to the City Council and those in attendance. The Mayor said he was very confident Mr. Haderlie's ability to take over for Gary Uresk who will be retiring. Mr. Haderlie said he was very excited for this opportunity and is looking forward to working with the Mayor and Council.

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Following the introduction of Mr. Haderlie, Council Westergard made a motion to appoint Mr. Bryce Haderlie as Woods Cross City Administrator. Council Member Checketts seconded the motion, and all voted for the motion through a roll call vote.

**OPEN SESSION (BRIEF ITEMS)**

The Mayor opened the meeting to items from those present. There were no items for the brief open session and the Mayor closed the brief open session.

**COMMUNITY OF PROMISE**

The Mayor gave the floor to Ms. LaCee Bartholomew who is the Community Service Coordinator for the city. She reported the following to the City Council:

She noted the Day of Service was incredible for the entire community and there were many projects completed that day. About 750-900 people attended the day of service in the city.

She reported on the Woods Cross High School Homecoming Parade.

Arts in the Park will host Pumpkins in the Park on October 9<sup>th</sup> at Hogan Park from 6:00-8:00 P.M.

She said that attendance at the senior's lunch was lower than expected.

Book Club will be back at the city hall for their meeting on October 21 and the participants would be discussing a book of their choice.

There will possibly be a RAD class scheduled during the winter break.

ZUMBA Gold and ZUMBA are being held at City Hall on the second Saturday every other month. The first class will be held on November 13 at 10:30-Noon.

The Community Service Coordinator reported on the historical activities:

- a. WXPC looking for donation for the K9 Program—DC Journal
- b. WCC is getting Google Fiber—DC Journal
- c. WWC experienced a tornado—Salt Lake Tribune, 2,4,5 and 13 TV News
- d. WXPDP Ex-Officer charged with assault—SL Tribune and Standard Newspaper, 2,4,5 and 13 News.

The Community Service Coordinator reported upcoming items:

- a. 7 Names will be added to the Veteran's Memorial
- b. Memorial will be cleaned by November 1, 2021
- c. Veterans Dinner hosted by YCC is November 12 @ public works
- d. Angel Tree—Preparation has started. Leola Mickelson was passing the torch for the Angel Tree to her daughter Debbie. There was discussion on how they would like to implement the Angel Tree this year with whether it should be a virtual experience, an in-person experience, or a combination of both. More discussion will follow

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**POLICE REPORT**

The Mayor gave the floor to Assistant Police Chief Adam Osoro who reported on the activities of the police department.

<u>2021</u>	<u>2020</u>	<u>YEARLY</u>
Jan---704	Jan--1029	2020—10,473
Feb— 674	Feb—979	2019—11,368
March—796	March—801	2018—11,600
April—821	April—560	2017—11,411
May— 854	May—825	2016—12,393
June— 700	June—776	2015—12,819
July— 775	July—1144	2014—9495
Aug—754	Aug—822	2013—8979
Sept—	Sept—804	2012—7347
Oct—	Oct—896	2011—6918
Nov—	Nov—985	
Dec—	Dec—852	

Running Total—6,078                      Total-10,473

**ACTIVITY REPORT**

June-July-Aug traffic citations

	<u>June</u>	<u>July</u>	<u>Aug</u>
Total Citations	125	102	125
Total Violations	200	162	182

278 New Cases opened in August

**USE OF FORCE REVIEWS**

8/4/21—Pursuit/Gunpoint: Assist Farmington and UHP on a stolen vehicle pursuit, armed occupants were arrested.

8/12/21—ACT: Assist Bountiful on domestic problem. Suspect resisted and was taken into custody.

**SWAT TEAM ACTIVITY**

Monthly NTOA Training

**DEPARTMENT ACTIVITY**

- National Night Out Against Crime
- Argyle Acres bicycle parade
- Cops and Cars car show
- Incident Command Training
- Cops and Pops School Event
- Incident Command Trailer Driving
- Benchmark Luncheon

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WOODS CROSS HIGH SCHOOL ACTIVITIES

Lockout-1  
Administration Assist-4  
Juvenile Problem-3  
Alcohol Violation-2  
Tobacco Violation-2  
Criminal Mischief-2  
Citizen Assist-3  
Medical-1  
Parking Problem-4  
Other Agency Assist-1  
Harassment-1  
Trespass-1 (One adult male arrested)  
Follow Up-1  
Theft-2 (Items recovered, victims did not want to press charges)

K-9 ACTIVITY

Ranger

8/21/21—Ranger responded to assist Clinton Police and VFAST in effort to secure two suspects who fled from police after a pursuit and vehicle crash. Ranger tracked the suspects for 3.4 miles before locating the driver who was a parole fugitive hiding under a boat. The driver was arrested. The second suspect was not found.

Legend

8/2/21—Commercial open door, business searched, no persons located.  
8/9/21—Demo for Night Out event  
8/23/21—Demo for Assisted Living Event  
8/26/21—Assist West Jordan on search warrant in WX. Legend indicated on a vehicle on scene.  
8/29/21—Assist Bountiful on a Domestic where the suspect fled in a vehicle.

Rex begins training with Officer Strong on October 5<sup>th</sup>.

DETECTIVE DIVISION

32 Persons Crimes/Sexual Assault/ Active C.A.N.R. cases (Child Abuse Neglect Report)  
27 Active Theft/Property/Fraud/Assault/Death cases for the month of August

Detective Jones is back as the officer at Woods Cross High School.

SEX OFFENDER ENFORCEMENT

3—Sex Offender Registries  
0—Home Compliance Checks conducted.

ORDINANCE ENFORCEMENT

5—New Cases were received and opened from the public.  
4—Cases resolved/closed successfully.  
15—Ongoing cases from previous month

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US MARSHALS ACTIVITY

VFAST

During the month of August, working throughout Davis And Weber County, our North Task Force Team located and apprehended 15 violent fugitives.

LPR ACTIVITY

DL Violations: 1  
Expired/Canceled: 12  
Revoked/Suspended Reg: 3  
Stolen: 0  
Insurance Violations: 3  
Impound: 1  
Interlock: 0  
Plates to Another Vehicle:  
Warnings: 10  
No Plates/Tags: 0

CRIME SPOTLIGHT

On August 21, 2021, a vehicle fled from Adult Probation and Parole and crashed in a neighboring city. Two occupants ran from the vehicle, and it was believed one of them was a parole fugitive. Officer Boyle and K-9 Ranger were called to search the area and after 3.44 miles, Officer Boyle and K-9 Ranger located the suspected parole fugitive, Risky Crespin, hiding under a boat trailer in the backyard of a home.

Assistant Chief Osoro said he included the length of the track in his report to show how hard the K-9 Officers work and thanked them for their efforts.

Council Member Checketts said she thought there needed to be a sound system to use for the Night Out Against Crime for the K-9 demonstration because people could not hear what was being said.

She also asked if there had been action taken on the assault that had taken place during the Woods Cross High School football game. She said was wondering what had been done at the high school to educate the students. Assistant Chief Osoro said the Police Department is currently talking with the school security and school administration about increasing the influence of the Police Department as far as education goes in the high school. He said if they could better educate the students, especially about what the consequences may be from these types of incidents, it would go a long way with helping curb this type of problem.

Council Member Checketts asked if the school is allowed to press charges against the offender. Assistant Chief Osoro said they could handle it administratively, but the Police Department would handle it criminally. Council Member Checketts asked if the victim doesn't press charges, can the city prosecute the offender. Assistant Chief Osoro said it would be a case by case basis and they do try and get as much evidence to successfully prosecute the cases with minimal impact to the victim. He said they would definitely pursue it.

There were no further questions and the Mayor thanked Assistant Chief Osoro for his report.

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**FINAL ACCEPTANCE OF SHAMROCK VILLAGE PHASE 6**

The Mayor gave the floor to the Public Works Director who noted the following:

“Public Works, Engineering and Community Development have reviewed the Shamrock Village Phase 6 Development located near Odyssey Elementary for Final Acceptance and ending the warranty period, releasing appropriate bond funds.

“With the temperatures starting to fall, and as result of the drought, we recommend Final Acceptance of this development and authorizing the release of all bond funds except for the following:

Slurry Seal (to be completed in Spring of 2022)	\$4,488.62
Park Strip Trees (to be completed in Spring of 2022)	\$15,300

Council Member Checketts said she had seen a post on Facebook about the wear and tear on the roads with the big trucks coming through with this development. She asked if Shamrock was responsible to fix that damage. The Public Works Director said they are responsible to a point, but that some road damage is part of the nature of that type of development. He did say that as part of the development they do pay as part of the existing road. He said typically they do not charge a developer for wear and tear because they need access to their projects, but they would charge them if there was excessive damage to the roads. He said they inspect the roads throughout the development and make sure there is no major damage. He said there has been a few issues, but the developer is going to take care of those situation.

Ms. Bartholomew said she had been in contact with the residents that had complaints and have directed them to speak with the developer about their concerns. She said the developer had been responsive to the concerns of the residents when the problems had been brought to their attention.

There were no further questions and Council Member Dayley made a motion to grant final acceptance of Shamrock Village Phase 6. Council Member Westergard seconded the motion, and all voted in favor of the motion through a roll call vote.

**PRESENTATION OF FINDINGS REPORT OF THE BOARD OF EQUALIZATION**

The Mayor gave the floor to Council Member Westergard who was on the Board of Equalization along with Council Members Checketts and Dayley. Council Member Westergard noted the findings from the Board of Equalization that was recently held as follows:

“Given to the Council is the findings of the Board of Equalization. The Board made 5 adjustments to the original assessment. They are as follows:

- a. “Acreage Adjustment. There was a small amount of acreage added to the Moffat-Thomas Subdivision and some adjustments made to the lots in the Woods Cross Industrial Park 2<sup>nd</sup> Amendment. The G&H Investment Property (Statewide Trucking (acreage was shown by the County records to be less than we originally allocated to it.
- b. Alumatek lots 2 and 3 have a building on it that was constructed a number of years ago. Since a major reason for the Assessment Area was to provide a second access so building permits could be issued for the properties involved the decision was made to grant those lots the same reduction we did for Statewide Trucking. These two lots were granted a 65% reduction and were only assessed at 35%.

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- c. The Board determined the \$72,614 cost for the emergency access should be assessed only to those who entered into the MOU so building permits could be procured. This shifted cost from Alumatek lots to the other lots.
- d. The water line in the street was upsized to 16” to replace the line that currently goes through the lots to the water treatment plant. Since this upsize was for the benefit of the water system the difference in the upsize (\$20,000) was removed from the assessment.
- e. With the utilization of the sales tax bond, we are not required to provide a debt service fund. This, along with other savings, reduced the overall assessment by (\$145,000).

Overall, the assessment was reduced by \$165,000 with varying impacts on each individual lot. Council Member Westergard noted that overall, there was a decrease in assessment for most everyone. He said the board and legal counsel were comfortable with the decisions that had been made.

**CONSIDERATION TO ADOPT RESOLUTION 2021-745 ACCEPTING THE FINDINGS REPORT OF THE BOARD OF EQUALIZATION**

Following the information given by Council Member Westergard Council Member Terry made a motion to adopt resolution 2021-745, a resolution accepting the findings report of the Board of Equalization as presented with Council Member Larrabee seconding the motion and all voted in favor of the motion through a roll call vote.

**CONSIDERATION TO APPROVE APPOINTMENT TO THE PLANNING COMMISSION**

The Mayor noted that Mr. Ryan Larsen and Mr. Curtis Poole had tendered their resignations from the Planning Commission. He submitted the name of Brian Bean to be appointed to the Planning Commission to fill one of these vacancies.

The Mayor gave a brief introduction of Mr. Bean, providing his background and qualifications. He said Mr. Bean was a good candidate for the Planning Commission position. Mr. Brian Bean joined the meeting by Zoom and expressed that he was very interested in serving the community and being involved. He said he has a vested interest in what goes on in the city and in the future Woods Cross City and its success and appreciates the opportunity to serve.

Following the information given, Council Member Dayley made a motion to appoint Mr. Brian Bean to fill one of the open seats on the Planning Commission. Council Member Checketts seconded the motion, and all voted in favor of the motion through a roll call vote.

**CONSIDERATION TO APPROVE A REVISED POLICE DEPARTMENT PAY SCALE AND WAGE INCREASE**

The Mayor gave the floor to the City Administrator who went over the following with the City Council:

“During the last City Council meeting approval was given to increase police salaries. As directed the salaries were increased in the payroll paid today. After that meeting, the Assistant City Administrator and I met with the officers in the department to discuss the action taken by the City Council. While the officers were very appreciative of the direction taken by the City Council, they brought up two issues. First, they did not feel the increase was enough to match larger increases given by the other police departments throughout the state. (For instance, that same night North Salt Lake increased their police officer starting salary from \$21.32 to \$28.71.) Secondly, there were some concerns about equity due to the percentage decrease for the more senior officers.

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“Taking those comments into consideration the Assistant City Administrator and I have met with Chief Soffe to discuss the possibility of making another adjustment before the planned adjustment in January that was discussed in the previous meeting. We have asked Chief Soffe to develop a proposed pay plan to represent the changing police wages more realistically. Given to the Council is a copy of the proposed Pay Scale. We realize that over time the starting amounts of each of the positions will most likely need to increase to keep up with what other departments are paying, but it gives us a starting point.

“We are now working to determine where each officer should be slotted on this pay scale. By doing this we will be addressing the second issues brought up regarding the equity between officers. The cost of moving the officers to this pay scale will roughly be another \$100,000, bringing our total increase to \$200,000. As mentioned at the last meeting, I was comfortable making this magnitude of an adjustment, but anything more will require more detailed analysis of the budget. This can be accomplished between now and January. We plan on making this adjustment to salaries for the payroll that will be paid on October 29<sup>th</sup>. This will give us sufficient time to make sure we have the officers appropriately slotted on the pay scale and give the new City Administrator an opportunity to be part of this process.

“One issue we would like to resolve during this process is the relationship between education and the pay scale. Currently we give credit for education on where a person is located on the pay scale, but this creates some issues since the pay scale is largely predicated on years of service. To solve this some departments have paid a stipend for education. We would like to propose paying a stipend for education as part of this pay plan. An employee would receive the following stipends for education:

- a. Associate Degree-\$50.00 monthly (\$600 annually)
- b. Bachelor’s Degree-\$100.00 monthly (\$1,200 annually)
- c. Master’s Degree-\$200.00 monthly (\$2,400 annually)

“Within these parameters, we would like the Council to approve the new pay plan and authorize us to adjust the salaries reflecting the new pay plan in an amount not to exceed \$100,000. We will report to the City Council on our progress at the October 19<sup>th</sup> meeting prior to making any changes.”

Chief Soffe addressed the Council and presented the Police Pay Plan to the City Council.

The Mayor asked if this would go from the 7% increase that had been discussed previously to a 15% increase. The City Administrator said it was around that amount, but exact percentage depended on each individual and where they currently sit.

The Assistant City Administrator said it was the goal of the city to retain the officers that we have now. She said the starting wage has more of a disparity, but she said the city is closer to paying the officers that are currently working a fairer wage.

Council Member Checketts said she had concern about retaining the chiefs in the Police Department. The City Administrator said their salaries will be reviewed as well so they can be competitive with surrounding cities salaries.



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Council Member Larrabee asked if the officers had been able to review the new pay plan put together by Chief Soffe. Chief Soffe said the officers had not reviewed this pay plan yet because he wanted to wait until he had been able to discuss it with the City Council.

Council Member Westergard said he would like to have the benefits looked at so that those benefits can also be reviewed as part of the pay increase. He said he felt like the whole package needed to be considered. The City Administrator said he would also make sure benefits were included in the review of pay increases.

There was some discussion regarding whether health insurance benefit costs might go up in cost in the future. It was noted there was no way to know if insurance costs will be going up

Following the discussion Council Member Westergard made a motion to approve the revised police department pay and wage increase, and Council Member Larrabee seconded the motion. All voted in favor of the motion through a roll call vote.

**OPEN SESSION**

The Mayor opened the meeting to items from those present that they would like to bring before the City Council. There were no items for the open session and the Mayor closed the open session.

**SAFETY REPORT**

The Mayor gave the floor to the Assistant City Administrator who noted there were no incidents to report, and all of the safety teams were tied with the score of zero incidents. She also noted that Riley Wilson from the Public Works Department would be taking over for Johnny Filler at the Safety Meetings representing the public works department.

**WASATCH INTEGRATED WASTE DISTRICT REPORT**

The Mayor gave the floor to Council Member Larrabee who reported on the activities of the Wasatch Integrated Waste District. He said the district is looking at utilizing some of the smaller organic fraction. The district board has decided to send a full-size load of fraction to a company in California to process it to learn if it can be used after compressing it. They would like to utilize the fraction for profit if the testing proves it would work to compress the material for use.

There is a group that is going to purchase the methane gas from the district to use for their generators.

The first week in November some of the board will be going to WASTECON to learn and hope to find sustainable solutions through waste management for the community.

**MOSQUITO ABATEMENT REPORT**

The Mayor gave the floor to Council Member Terry who reported the mosquito abatement district has still been very busy, but the season should be winding down as the weather gets colder. He also noted deaths from the West Nile Virus had gone up this year.

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**PLANNING COMMISSION REPORT**

Council Member Terry continued with the floor and reported on the Planning Commission meeting held September 7, 2021. Please see the minutes of that meeting for the details of his report.

**SOUTH DAVIS RECREATION REPORT**

The Mayor reported that the recreation district is looking at a few locations for a second recreation facility and are actively pursuing property.

He also noted that Bountiful City is thinking about putting in a large number of Pickle Ball courts in their city in order to host national, international, and state tournaments. He said they are looking at the possibilities of partnering with the recreation district with this project.

**SOUTH DAVIS METRO FIRE DISTRICT REPORT**

The Mayor said the district held a Memorial on 9-11 at one of the fire stations in the district. He felt it was a very good and moving tribute honoring those fire fighters who lost their lives during 9-11.

He also noted there was an RFP for a new brush truck that would help with fires in the area.

**MAYOR'S REPORT**

The Mayor said that he has been told that COVID is worse now than it ever has been. He said there were 7 deaths in Davis County in the last two weeks. He said there were 64 cases currently in Woods Cross. He said he is encouraging everyone to be careful because COVID is still a very critical threat.

**CITY ADMINISTRATOR'S REPORT**

The Mayor gave the floor to the City Administrator who reported the following to the City Council:

- 1. Airport Paving** “The airport paved the ends of the runway on 2600 South and 1500 South. This should solve most of the problem. We will follow up to ensure they install the physical barriers they have committed to installing.

There was some discussion on the “no parking” and painting the curb red to not allow parking at the ends of the runway. He also said they are waiting on a blast wall for the airport. He said the blast wall is on back order. It was noted a jet had taken off and had sprayed gravel as it took off shattering some windows of cars who were nearby when the plane took off.

- 2. ARPA Funds** “We have submitted a grant application to the state for matching funds for our ARPA funds as we discussed.

**3. Action Item Report**

Sept. 20	Welcome packet to include Emergency information Working with Sam to get info. to Cindee for the packet	Gary
Oct. 20	Review streetlights in Argyle Acres Lights are being installed	Sam

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Jan. 21	Have attorney provide legal remedies for drug houses Will continue to review the next couple of weeks	Gary
March 21	Work with UDOT to widen Redwood Road UDOT has contacted Sam about re-painting the lines	Gary
July 21	Evaluate Construction of garage at 1559 South 580 West Property has been red tagged and construction stopped	Tim
July 21	Review zoning ordinance requirements for home occupation Will review ordinances to see if changes can be made	Tim
Sept 21	Monitor Airport on Airport improvements for Jets They have laid down the asphalt at the ends of the runway	Gary

The Public Works Director noted that re-stripping had been done on Redwood Road and he is still working with UDOT about widening Redwood Road. He also noted that streetlights had been pushed back for Argyle Acres because there was a new sub-contractor who was doing streetlights and the Argyle Acres project was pushed to the bottom of their list. There was also discussion on speed indicator signs, and he said they are quite expensive, but they are trying to get some grant money to purchase them, but he said they can look at other options as well.

**ADJOURNMENT**

There being no further items for the City Council, Council Member Checketts made a motion to adjourn the meeting at 7:58 P.M. Council Member Terry seconded the motion, and all voted in favor of the motion through a roll call vote.

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Rick Earnshaw, Mayor

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Bonnie Craig, Secretary

Approved by Council 10/1/21