

**WOODS CROSS CITY COUNCIL MEETING
FEBRUARY 15, 2022**

CONDUCTING:

Ryan Westergard, Mayor

COUNCIL MEMBERS PRESENT:

Ryan Westergard, Mayor
Julie Checketts
Jessica Kelemen

Wally Larrabee
Gary Sharp
Matt Terry

STAFF PRESENT:

Bryce Haderlie, City Administrator
LaCee Bartholomew, Community Services Coordinator
Jessica Sims, Assistant City Administrator
Sam Christensen, Public Works Director

Annette Hanson, City Recorder
Chad Soffe, Chief of Police
Johnny Filler, Public Works

PUBLIC ATTENDANCE:

LeGrande Blackley
Becky Ginos

Gordon Wright
Jim Grover

Don Schrader
Randy Daw

INVOCATION:

Wally Larrabee

PLEDGE OF ALLEGIANCE:

Julie Checketts

CONSIDERATION TO APPROVE MINUTES

Mayor Westergard called for the review of the minutes for the City Council meetings held January 12, 2022, and January 18, 2022.

Following the review of the minutes, Council Member Terry made a motion to approve the minutes for the two meetings as written with Council Member Checketts seconding the motion and all voted in favor of the motion through a roll call vote.

COUNCIL KUDOS

The Mayor gave the floor to Council Member Checketts to present the two nominations for Council Kudos.

The first nomination was from Assistant Chief Osoro and LaCee Bartholomew. They nominated Crossing Guard Supervisor Stephanie Olsen and Woods Cross Elementary Principal Ekstrom for their quick action during the recent gas leak that had occurred on 1500 South. Council Member Checketts went on to say Stephanie jumped into action and with her knowledge and many years of crossing experience, potential problems from the closed crosswalk near the gas leak where children would be crossing after school, were averted. The school quickly contacted parents to let them know of the gas leak. Council Member Checketts further noted that with Dr. Ekstrom's efforts, the school was able to bring in a bus to get those students impacted by the gas leak home safely. Dr. Ekstrom even rode the bus with the children to make sure everything went smoothly. She noted this all occurred very quickly, and things were taken care of in less than an hour of when school would be let out.

The Mayor and Council thanked Ms. Olsen and gave her a gift card in appreciation for her quick action in helping with the problems that had been caused by the gas leak that affected the school children. The also thanked Dr. Ekstrom for his efforts as well.

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Council Member Checketts said the next nomination was from Sparky in the Public Works Department. Sparky noted that Officer Stone had phoned in a massive water leak at around 3:00 A.M. in the morning that was flooding construction areas and Legacy Preparatory School. Sparky said public works employees were working on getting the water leak under control and noticed Officer Stone had taken the initiative and was piling up sandbags to divert the water from continuing to flow into the school. He said that Officer Stone was not wearing the proper footwear for dealing with the water leak but persisted to help even with soaked shoes. Officer Stone continued to offer his help in anyway during this time. Sparky said he was grateful for Officer Stone's selfless service.

The Mayor and Council thanked Officer Stone and he was also given a gift card in appreciation for going the extra mile in helping the public works department with the water leak.

FINANCIAL REPORT

The Mayor gave the floor to the City Administrator who went over the financial report with the City Council.

RATIFY CASH DISBURSEMENTS

The Mayor then called for the ratification of the cash disbursements for the time period of 01/14/22-01/27/22. Council Member Sharp then made a motion to ratify those cash disbursements with Council Member Larrabee seconding the motion, and all voted in favor of the motion through a roll call vote.

APPROVE CASH DISBURSEMENTS

The Mayor then called for the approval of the cash disbursements for the time period of 01/28/22-02/14/22. Council Member Larrabee made a motion to approve the cash disbursements for the time period noted, Council Member Checketts seconding the motion, and all voted in favor of the motion through a roll call vote.

PUBLIC COMMENT AND COUNCIL/STAFF RESPONSE

The Mayor then opened the meeting to public comments that would take less than two or three minutes.

Mr. Randy Daw, a city resident, addressed the Council and said he had lived in the city since 1998 and really liked what had been done on Sorrento Drive with the sidewalks and the roads. He said he walks in the city almost every day and noticed that on 800 West some shrubs have grown over the sidewalk and he said he would like to see those taken care of so they are not blocking the sidewalk. He also said there is some chain link fencing that sticks out into the sidewalk that he would also like to see addressed. He further noted a brick wall that was leaning into the sidewalk making it difficult to get around it. He said it might be nice to have something put in the newsletter about residents taking care of these types of issues. Mr. Daw also expressed concern with 1500 South. He said he realized there was construction going on, but he does not venture to walk down the sidewalk on 1500 South because he feels it is unsafe. He said he is worried about the children that are walking to and from school in this area. He said he would like to see things addressed for improved walkability and overall safety in this area.

The Mayor asked the Public Works Director to have something added to the newsletter regarding residents responsibility to cut back shrubs, bushes, and trees that may overhang into the sidewalk. The Mayor also asked staff to look into the matter of safety in the area of 1500 South where Mr. Daw had concerns.

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The Public Works Director said he had been in contact with the homeowner to fix the leaning brick wall. He said the homeowner is considering replacing the brick wall with concrete. He also noted he would look at widening the right of way and see what options are feasible to make walkability easier.

There were no further questions, and the Mayor closed the public comment portion of the meeting.

COMMUNITY OF PROMISE REPORT

The Mayor gave the floor to the Community Services Coordinator, Ms. LaCee Bartholomew who noted the following on the activities of the Community of Promise Committee:

Youth City Council: The kids are working on designing a flag for Woods Cross City. They were very inspired by their day at the Capital. The Appreciation Dinner (lunch this year) is happening on 2.19.2022 at noon at the Public Works building. Many of the YCC will be attending conference in Logan in March.

Recreation: Software is coming - dates are set, and planning is occurring for four large classes this year.

Summer Literacy: Dates are set and several of the speakers have been arranged.

Book Club: Meeting March 17th and then again in April. We are also looking into starting a parenting book club that meets virtually and considering forming a book club partnership with the health department.

CERT: Be Ready Expo in Sandy -Friday, February 25, 2022, 2:00 to 8:00 pm. Anyone interested in volunteering can attend for free; these expos are a great source of information and ideas for Woods Cross families' safety. The current CERT class is going strong with about 75 participants!

Seniors: Had record numbers of 93 participants this month. The Senior lunch bunch crew are some of the hardest working ladies in the city. They will need 12 tables set up next time.

RAD: Will be teaching classes during Summer

Historian: Several great stories in the Journal last month

ZUMBA: Occurring on Saturday

Public Works: Prevention Coalition: Jessica – is teaching a class and unable to attend tonight- Quick recap: Set priorities for the next two years. Having an event on March 18 aimed at preventing underage drinking. Signs for Mills Park outfield fences have been ordered.

Additional Items for Tonight's Discussion: Easter: Activities Possibly moving the Easter Egg Hunt to Hogan Park from the elementary school – Egg Hunt, Basket Raffle – 10,000 pieces of candy and 20 baskets, cake walk, handing out of the easter bunny, games, wondering about doing the raffle ticket sales online.

Memorial Day: Kick Off Meeting will be held February 17, 2022.

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PUBLIC WORKS REPORT

The Mayor gave the floor to the Public Works Director who reported on the activities of the Public Works Department as follows:

Water/Storm Water

- After Hours Callouts January—7
- Water Leaks repaired January—2
- Blue stakes tickets January—234
- Storm Water Inspections/Plan reviews December –18
- Waterline Inspections

Streets

- Plow Truck Repairs
- Road Patches/Potholes
- Google
 - Install started in Mountain View, Shamrock and Valentine Estates Areas
- January Snowplow mobilizations (as of Jan 28): 0

Parks

- Snow removal
- Equipment Maintenance
- Building Maintenance
- Plan 2022 Parks Maintenance Schedule

Public Works Administrative

In the Works

- Development Review Committee
- Fleet Replacement Program Update
- Grant Applications
- COG Grant Awarded for 1100 W North Project \$1.25 Million. Design and Row planning to start summer of 2022
- Elements Work Orders and Asset Set Up
 - Employees are testing features
 - Bid for Business Licensing and Recreation
- ARPA Funding Project Planning
 - Redwood Road Techite
- 800 W Street Rebuilding 770 S to 1500 S in design
- Parking and Pickleball options at Mills (funding)
- Streetlighting upgrade estimates and Grant Research

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POLICE DEPARTMENT REPORT

The Mayor gave the floor to Chief Soffe who reported on the activities of the Police Department as follows:

DISPATCHED/OF VIEW CALLS

<u>2021</u>	<u>2021</u>	<u>YEARLY</u>
Jan—761	Jan--704	2021—9,106
Feb—	Feb—674	2020—10,473
March—	March—796	2019—11,368
April—	April—821	2018—11,600
May—	May—854	2017—11,411
June—	June—700	2016—12,393
July—	July—775	2015—12,819
Aug—	Aug—754	2014 — 9,495
Sept—	Sept—767	2013—8979
Oct—	Oct—682	2012 -7347
Nov—	Nov—748	
Dec—	Dec—831	
Total—	Total—9,106	

ACTIVITY REPORT

Nov- Dec-Jan Traffic Citations

	Nov.	Dec.
Total Citations 288	164	189
Total Violations 338	232	285

377 New Cases opened in January 2022
2462 first reports taken in 2019
3369 first reports taken in 2020
3509 first reports taken in 2021

USE OF FORCE REVIEWS

1/04/2022—Agency Assist, Gun Point on Stolen Vehicle and Pursuit.

1/04/2022—Disorderly Conduct, ACT, No injury.

SWAT TEAM ACTIVITY

Monthly NTOA Training
Met with Asst. Chief Edward BPD
We have no interested officers

DEPARTMENT ACTIVITY

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- Hosted ASP Instruct Course
- ICAC Affiliate with FLASH
- ICAC Blitz Operation
- Assist BPD Bountiful High Lockdown Drill

WOODS CROSS HIGH SCHOOL ACTIVITIES

Theft—2 Weapon Offense—1 (Investigation determined it was a citizen assist)
Criminal Mischief—3 Lockout—4
Harassment—2 NOVA Lesson's—12 (Started Teaching at WX Elementary School)
Threats—1 Administration Assist—9
Citizen Assist—4 Basketball Games—2

K-9 ACTIVITY

Ranger

- No deployments
- Completed 14 hours of training

Legend—RETIRED

We want to THANK Sergeant Daugherty and Legend for all of their dedicated service to the community.

-Sgt. Daugherty will continue to oversee our K9 Program

Rex—

1/04/2022—Assist North Salt Lake on a stolen vehicle/pursuit.

Flash—

K9 Flash and Detective Burton assisted Bountiful Police Department, Homeland Security Investigations, Sandy Police Department, West Jordan Police Department, and the Utah Attorney General's Office on numerous search warrants. Last week they participated in a weeklong search warrant blitz operation with the Internet Crimes Against Children Task Force. K9 Flash found multiple devices and proved to be an asset by saving time and resources during the searches. In addition, K9 Flash played with children he encountered during the warrants. His floppy ears and fun demeanor provided comfort and relief during a stressful operation.

Total deployments for January: 12

UTAH ICAC

Search warrant Blitz Operation

DETECTIVE DIVISION

- 22 Persons Crimes/Sexual Assault/Active C.A.N.R. cases (child abuse neglect report)
- 37 Active Theft/Property/Fraud/Assault/Death cases for the month of January.

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ORDINANCE ENFORCEMENT

- 8 New cases were received and opened from the public.
- 8 Cases resolved/closed successfully.
- 0 Ongoing cases from previous month.

Ordinance Violations are all COMPLETED. Great Job Officer Timothy!!

COMMERCIAL VEHICLE ENFORCEMENT

CVE Officers are continuing training during February as part of their certification process. We are currently outfitting officers and vehicles with equipment.

- 5 Commercial Inspections completed
- 5 Violations
- 0 Vehicles placed out of service

VFAST Salt Lake, Weber, and Davis County teams had 10 felony arrests during January. VFAST team is currently working a narcotics case in Woods Cross.

CRIME SPOTLIGHT

On January 26, 2022, Officer Strong and Officer Boyle responded to the overpass at 500 South and Legacy Highway in Woods Cross. Several callers reported to dispatch an individual was attempting to jump from the overpass. When Officer Strong arrived, he spoke to the individual and when they tried to go over the ledge, Officer Strong grabbed his legs and was able to talk him into getting down. The individual was transported to the hospital for a psychiatric evaluation.

There was discussion about appreciation weeks for the police department and public works department and signs that may be ordered to go along with the appreciation weeks. It was noted that Woods Cross may want to have their own public works appreciation week because the national police department and public works appreciation weeks fall very close together and the Council felt like it would be nice to have a bit of time in between those weeks to properly recognize both departments. The month of June was suggested for the public works appreciate week.

SAFETY REPORT

The Mayor gave the floor to the Assistant City Administrator who gave the safety report. She noted there was not a lot to report for January. She said there was some COVID training as well as training on suicide prevention, pentenyl toxicity and top seven tips for office safety.

There was a workers compensation claim for February which they can talk about at the next meeting.

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CITY ADMINISTRATOR REPORT

1. Local Officials Day. Council members and staff attended the Local Officials Day with the Legislature on Jan. 19th.
2. Budget Meeting. I was able to meet with Jessica, Julie, and Gary to discuss budget questions. Please let me know if you need any budget information and we will be happy to get it for you.
3. IT RFP. Work is being done on a new RFP (request for proposal) document as we evaluate the current IT services and option to renew or rebid.
4. Storm Drain Resolution. I was contacted by a developer that was running into challenges in meeting storm drain requirements due to uncooperative neighbors. Meeting with the staff, a solution was found and is underway to allow the project to move forward.
5. Fee Schedule. We are still working on the Consolidated Fee Schedule draft and will anticipate having it on the February 1st meeting.
6. Property Purchase. The property purchase at 1350 W 1500 S was completed on Thursday, January 13th. I have spoken with the Mayor, and we will plan to discuss the options that we have with the property at the Strategic Planning Session in February.
7. 1960 S Special Assessment Area. Staff is focusing on legal matters relating to the project.
8. Wage Survey. The work on the wage survey continues to move forward. Completion date of the report is still to be determined.
9. Strategic Planning Retreat. Staff is working to prepare for the retreat. Reservations have been made for meeting Friday and Saturday at the Utah Local Governments Trust Building and dinner reservations for Friday at 5 at Tucci's in Salt Lake.

There was also discussion on the bill that would provide mental health services for emergency personnel, an RDA bill and other bills that pertain to the city.

ACTION ITEM REPORT

The City Administrator continued with the floor and went over the following action items:.

Action Item Report

Date	Item	Assigned to	Status
1/13/22	Negotiation on property purchase authorized by Council	Bryce Haderlie	Property was purchased on 1/13/22. I am monitoring the cleanup of the property and we will hold the \$150,000 until it is finished.
10/5/21	Include mow strip provisions in zoning ordinance	Tim Stephens	Tim indicated that these provisions are included in the new zoning ord.
9/15/20	Welcome packet to include Emergency Information	Bryce Haderlie	Working with Sam to get information to Gindee for the packet
10/6/20	Review street lights in Argyle Acres	Sam Christiansen	Lights are being installed
1/19/21	Have attorney provide legal remedies for drug houses	Bryce Haderlie	Will continue to review in the next couple of weeks
3/12/21	Work with UDOT to widen Redwood Road	Bryce Haderlie	UDOT has committed to revise summer of 2022
7/6/21	Evaluate Construction of garage at 1559 South 580 West	Tim Stephens	Tim is working with the Prosecutor to stop work and prosecute as needed.
7/6/21	Review zoning ordinance requirements for home occupancy.	Tim Stephens	Will review ordinances to see if changes can be made.
9/7/21	Monitor Airport on Airport improvements for Jets	Bryce Haderlie	They have laid down the asphalt at the ends of the runway

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Council Member Checketts suggested that important ordinance information, such as winter street parking, be added to the welcome packets that are given to new residents.

CONSIDERATION TO ADOPT RESOLUTION 2022-760 APPROVING 3RD QUARTER INTERLOCAL TRANSPORTATION AGREEMENT FOR 3RD QUARTER FUNDING REIMBURSING COSTS RELATED TO RECONSTRUCTION OF 1100 WEST

The City Administrator continued with the floor and noted the following for the City Council:

“In August of 2021, Woods Cross City made application to Davis County for transportation infrastructure reimbursement through the 3rd quarter transportation sales tax revenue to reconstruct a portion of 1100 West between 1200 S and 500 S in Woods Cross.

“Given to the Council is the Interlocal Agreement for the project with an 80% award, and up to \$1,252,312. This resolution is to memorialize the Council’s approval of the agreement. The City will need to appropriate the City portion of the capital project in the 2023 budget process.”

Following the information given above, Council Member Terry made a motion to approve resolution 2022-760 approving 3rd Quarter Interlocal Transportation Agreement for 3rd Quarter Funding reimbursing costs related to reconstruction of 1100 West. Council Member Kelemen seconded the motion, and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO APPROVE SHAMROCK VILLAGE PHASE 8 CONDITIONAL ACCEPTANCE

The Mayor gave the floor to the Public Works Director who noted the following for the City Council:

The Public Works Director said he had not received the bond reduction numbers from the city engineer and he suggested tabling this item for the next meeting.

Council Member Sharp made a motion to table this item until the engineering items come in with Council Member Checketts seconding the motion and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO ADOPT RESOLUTION 2022-761 APPROVING UTAH HEALTHY COMMUNITY APPLICATION

The Mayor gave the floor to the Community Services Coordinator who went over the following:

“Where we live, work and play have a significant impact on our health. We as the city are uniquely positioned to improve local health conditions in a way that helps all residents reach their potential and live healthy lives. By building coalitions, working collaboratively, addressing access to healthy foods and active living, and focusing on mental health, communities can improve the health of residents and fulfill our duty of being a healthy community.

“The city is actively working on obtaining the designation as a Healthy Utah Community, making us the first city in Davis County to receive this recognition. The city has an active community coalition that is diverse and represents numerous viewpoints and perspectives within the community. Our city has an established

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relationship with our local health department and is becoming a vested partner in our local Communities That Care coalition that is unique to North Salt Lake, Woods Cross and West Bountiful. The city is an active community providing free and/or low-cost community sports /fitness programs for adults and children. City ordinances require all new subdivisions to provide sidewalks and lights. The city is focused on mental health by offering free gunlocks to community members and a medication disposal programs.

“One of the last steps needed to become a Healthy Utah Community is a written commitment of the city addressing healthy food and beverage choices at city/town- sponsored functions.

“I am proposing the following: Woods Cross City will follow these guidelines when offering food at meetings, seminars, lunches, receptions, and other city sponsored events:

- Guideline 1: Offering healthy food choices that are lower in fat and calories when food and beverages are provided by the city.
- Guideline 2: Consider not offering food at mid-morning or mid-afternoon events.

Following the information given, Council Member Checketts made a motion to adopt resolution 2022-761 approving the Utah Healthy Community Application being the first city in Davis County with that designation. Council Member Kelemen seconded the motion, and all voted in favor of the motion through a roll call vote.

UPDATING CONSOLIDATED FEE SCHEDULE

The Mayor gave the floor to the City Administrator who noted the following for the City Council:

“With ongoing inflation pressures, we have asked staff to evaluate the Consolidated Fee Schedule to ensure the city is collecting adequate revenue to cover the cost of services and the credit card Merchant Fees.

“Given to the Council is a draft fee schedule that can be used for discussion.”

The City Administrator went through the consolidated fee schedule page by page with the suggested changes. The Council reviewed and asked questions and made suggestions regarding the fee schedule.

STRATEGIC PLANNING RETREAT FORMAT

The City Administrator continued and noted the following about the Strategic Planning Meeting:

“As we are finalizing the Strategic Planning Meeting for February 25th and 26th, we wanted to confirm some topics and anticipated times so that we will be meeting expectations. I would like to discuss ideas on the following for the meeting:

Meeting Objective: To discuss high level Council visions and project priorities. For staff to share long and short-term priorities and projects. For Council and staff to evaluate and prioritize in order to develop the next phase of budget proposals and projections.

Location: Utah Local Governments Trust Building - 55 South Highway 89, North Salt Lake, Utah 84054

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Dates and Times:

Friday, February 25, 8:00 A.M.-4:00 P.M.,

A continental breakfast and lunch will be served, and breaks are planned

Dinner 5:00 P.M. to 7:00 P.M., Tucci's 515 S 700 E #1D Salt Lake City, Utah 84102

Saturday, February 26, 8:00 A.M.-Noon

A breakfast will be served, and breaks are planned

Attendees: City Council, Directors, Staff as invited and any interested public

Proposed Meeting Topics:

- Get to know the team activity
- Council Brainstorming Session—questions could include subjects like
 - What would you like to see the city accomplish while in office?
 - What are the City's highest priorities this year?
 - What are the City's highest priorities in the next 5 years?
 - If the City were to propose a tax increase, what do you feel the money should be used for?
- Staff Presentations on Department Priorities
 - Community Development
 - Police
 - Human Resources
 - Public Works
 - Administration
- Discussions on Revenue Sources
- Wage and Benefit Policies
- Capital Projects
- Project Prioritization Exercise

TRAFFIC CALMING MEASURES NEAR ODYSSEY ELEMENTARY

“Based on events on January 5, 2022, where an accident occurred at the West entrance to Odyssey Elementary on 1950 S, City staff met to discuss additional safety measures with Vijay Kornala, JUB Traffic Engineer. Many options were discussed, which are allowable under the Manual on Uniform Traffic Control Devices Manual, the industry standard for traffic control devices. The City strictly follows the MUTCD as required by the State and City codes.

“The recommendation for increased safety in the intersection follows the three “Es” as suggested by the city traffic engineer. His recommendation recommends three stages. These recommendations strictly follow State code, City code, and the MUTCD for signage, as following this gives the City Legal backing on how and why signs are placed. Straying from this policy, while may have good intentions, will open the City to liabilities that City Legal Counsel and Insurance providers foresee by straying from the regulations. Both entities strongly follow current rules.

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“The City has now had four traffic studies on this area, and the current signage, crossings, and speeds will not change under current regulations for future build-out west of Redwood. We will re-evaluate if those regulations ever change. What can never be accounted for in any Safe Routes to School plan is:

- Failure of drivers to follow posted signs and Crossing Guards
- Failure to stop/yield
- Distracted driving
- Rushing to drop off kids due to being late
- Ultimately anything a Driver does that does not follow the Law

“During our discussion between Vijay Kornala of JUB Engineering, Chief Soffe, Bryce Haderlie, and myself, the concern for pedestrian safety was discussed and was our top priority. As a result, we have worked out a stepped approach that we feel will get the results we desire while retaining the legal backing of the MUTCD.”

Overview

“The 1955 West/1950 South intersection provides the main access to the Odyssey Elementary Charter School to/from Redwoods Road. A rear-end crash occurred near the subject intersection on January 5, 2021, during the morning School drop off time. Pursuant to the crash Woods Cross City requested J-U-B Engineers Inc., to review the intersection and provide a suite of recommendations to improve the safety at the intersection.

“J-U-B staff met with the City staff on January 14th and discussed potential improvement options. After that meeting, J-U-B completed a site visit on January 20, 2022 and observed the School drop-off operations and the school children using the marked school crosswalks at the intersection between 8:00 AM and 9:15 AM. A video was recorded for documenting the existing (2022) conditions during the morning School drop off at the intersection. The video will be provided to Woods Cross City via a storage drive (not included with this memo).

“Based on the meeting with the City and field observations, we recommend the following process for improving the process of the three “Es” – Engineering, Enforcement and Education.

“We recommend the Engineering improvements, Enforcement, and Education be implemented as three-stage plan with ongoing monitoring of the safety conditions at the intersection.

1. Stage 1:

a. 1955 West has approximately 30 feet of pavement and 1950 South has approximately 40 feet of pavement. Consider installing striping at the intersection, with center line stripe and shoulder stripe on all four approaches to the intersection as shown in Exhibit A – Proposed Striping Exhibit. The proposed 11-foot lanes on 1955 West and 12-foot lanes on 1950 South would provide a perception of narrower lanes on the roadway thereby influencing vehicular speeds.

b. In addition to the installing striping, consider an education campaign initiated by the School and conducted in townhall formats along with distribution of “best DATE: January 27, 2022 TO: Sam Christiansen, Public Works Director, Woods Cross City CC: FROM: Vijay Kornala, PE, PTOE (J-U-B); Greg Seegmiller, PE (J-U-B) SUBJECT: Odyssey Elementary School - 1955 West 1950 South

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Intersection Recommendations MEMORANDUM Page | 2 www.jub.com J-U-B ENGINEERS, Inc. practices” fliers every six months and timed to coincide with School start in August after summer break and in January after the winter break. The audience for the educational outreach would include school parents and the community surrounding the School. c. Intermittent enforcement using the Woods Cross Police Department should also be considered at this stage.

2. Stage 2:

- a. Consider the installation of retroreflective traversable tubular or pavement markers that are recommended to help drivers with poor light conditions in the morning during late fall, and winter months.

- b. Consider continuing the education campaign town halls targeting the school parents and community residents and increase the frequency of the town halls to 3 times a year. Consider periodic distribution of fliers that inform parents, drivers, and community residents of the need to reduce speeds in the vicinity of the School and highlighting the safety implications.

- c. Consider installing temporary speed radar units for informing driver of their speeds, coupled with frequent police enforcement along 1950 South and 1955 West roadways to deter drivers from speeding and making undesirable/unsafe maneuvers.

3. Stage 3:

- a. If Stage 1 and Stage 2 do not provide meaningful results and improvements in safety at the intersection, consider redesigning the intersection and installing bulb-outs, or raised crosswalks or speed tables to curtail speeds through the intersection. The best traffic calming device would need to be evaluated at the time of design and installation.

- b. Consider ongoing education campaign and increase frequency of the townhalls to include assistance from Woods Cross City staff and the Woods Cross Police Department, including fliers generated by the Police Department on the need to reduce speed.

- c. Consider periodic enforcement and speed checks to ensure drivers using the roadways and intersection near the school are abiding by traffic rules.

There was discussion on what the best course of action would be to help calm the traffic at this intersection. The Council noted they did not want to try expensive solutions that may are may not reduce traffic problems in the area. The Council discussed ways they could start with the try to calm the traffic in the area. There was discussion on making sure the cones that had been provided for the crossing guards were placed in the intersection as well as making sure the button is pushed to activate the flashing lights on the crossing sign each time children are crossing the street. There was also discussion that education would be a very good idea to help with this issue. There was also discussion about having a visible police presence more often in this area. The Public Works Director said they are planning on placing speed radar signs at this intersection, and he was hoping this would help as well as providing information for education to help make this intersection safer.

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MEMORIAL DAY BUDGET

The Mayor and Community Services Coordinator went over the following with the City Council: “The City’s Memorial Day Celebration is back!

Item	Estimated Cost
Canopies	\$ 8027.00
Griddles and Propane	\$ 1933.00
Food	\$ 7000.00
Race and Park	\$ 3500.00
<ul style="list-style-type: none"> • Water Bottles • Aid Station Supplies • Race Bibs • Race Timer • Bounce House / Rock Climbing Wall 	
Program	\$ 1350.00
<ul style="list-style-type: none"> • Speaker Jennie Taylor (unknown) • Decorations (\$500.00) • Hit and Miss Duets (\$850.00) includes them providing their own sound equipment 	
Incidentals	\$ 1000.00
<ul style="list-style-type: none"> • Poster Design \$100 • Advertising \$100 • Food Handler Permit and Temporary Food Establishment \$60 • Resupply of hard goods (coolers, grills, warmers, pans, etc.) 	

However, after reviewing preliminary outline and cost estimates for the celebration, I have concerns regarding the budget for this celebration. The City has currently allocated \$12, 000 for Memorial Day.”

The Council discussed possibly inviting businesses to sponsor this event. There was also a suggestion to have those eating breakfast make a donation instead of just charging them \$1. It was thought this could bring in more than the \$1 and may also help to offset costs for the breakfast

CITY COUNCIL COMMENTS/QUESTIONS/DIRECTION TO THE CITY ADMINISTRATOR AND STAFF

Council Member Checketts said there was some graffiti on the 7 Eleven store on 1500 South that needs to be taken care of. Staff said they would look into getting that taken care of.
Council Member Checketts also asked if 800 West would handle wear and tear from heavy trucks when the road is redone. The Public Works Director said truck traffic is restricted on that road but that the asphalt would be built as a residential collector which will be a thicker layer of asphalt. He also said he had shared a trucker road map with some of the major trucking companies showing where trucks are allowed to travel in the city, so they know that this road is restricted from truck traffic.

MAYOR/COUNCIL REPORTS

Council Member Larrabee said the mixed waste facility at the Wasatch Integrated Waste District had to close because there was not enough staff to operate it due to COVID. While its facility was closed maintenance was done ahead of schedule. They had hired a Safety Superintendent.

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Council Member Terry said the Mosquito Abatement District is battling to find and hire workers.

Council Member Sharp noted the Planning Commission had reviewed two more ADU's and there was also a church group that would like to build a Coptic Catholic Church in the area.

The Mayor said he attended the fire district meeting. They approved the future purchase of a new fire truck. He said it is 550 days out for delivery so it will be in the 2022-2023 budget year. He noted COVID had been a factor at the fire district as well and they have been struggling to get all shifts covered.

The Mayor said the recreation district is still looking to expand to a second facility and would like to locate in the south end of the county in North Salt Lake or in Woods Cross. They are looking at several different options for indoor and pool facilities and ball fields. He said they could be located in two different locations as well. Like all organization, COVID has been taxing the workforce and it is difficult to hire employees.

The Mayor said things the sewer district is working on putting in a new compressor for the waste to energy project. He said this would be very beneficial. He said the algae plant is going through redesign for the north plant. They are still experiencing toxicity in one of the algae plants and there are many researchers throughout the country are collaborating to figure out how to mitigate that problem.

ADJOURNMENT

There being no further business before the City Council, Council Member Terry made a motion to adjourn the meeting at 9:55 P.M. with Council Member Larrabee seconding the motion and all voted in favor of the motion through a roll call vote.

Ryan Westergard, Mayor

Annette Hanson, City Recorder